



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

FEBRUARY 10, 2015

10:00 A.M.

**COUNCIL CHAMBERS
FORT VERMILION, AB**

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 10, 2015
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the January 30, 2015 Regular Council Meeting	7
DELEGATIONS:	4.	a) S/Sgt. Peter Pilgrim, High Level RCMP – 11:30 a.m.	19
		b) Jacob Marfo, Mackenzie Applied Research Association – 1:30 p.m.	39
GENERAL REPORTS:	5.	a) CAO Report	47
		b)	
TENDERS:	6.	a) None	
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	7.	a) None	
COMMUNITY SERVICES:	8.	a) Wadlin Lake Caretaking Contract – Contract Award	57
		b)	
		c)	

ENVIRONMENTAL SERVICES:	9.	a)	Policy UT004 – Utility Connection Policy	59
		b)		
OPERATIONS:	10.	a)		
		b)		
PLANNING & DEVELOPMENT:	11.	a)	Policy DEV007 – Rural Development Standards	65
		b)	Development Statistics Report 2014 Year End	75
		c)		
		d)		
FINANCE:	12.	a)	2015 Budget Update	85
		b)	Fort Vermilion Skate Park – Request for Funding	95
		c)		
		d)		
ADMINISTRATION:	13.	a)	2015–2017 Business Plan (DRAFT)	97
		b)	Rural Health Review Committee	121
		c)	CAMA Performance Evaluation Questionnaire Survey	149
		d)	Zama Property- Request for Proposal	155
		e)	La Crete Recreation Society – Letter of Support	157
		f)	AAMDC Resolutions	161
		g)		
		h)		

- | | | | | |
|--|-----|----|---|-----|
| INFORMATION /
CORRESPONDENCE: | 14. | a) | Information/Correspondence | 163 |
| IN CAMERA
SESSION: | 15. | a) | Legal <ul style="list-style-type: none">• Knelsen Sand & Gravel Proposal | |
| | | b) | Labour <ul style="list-style-type: none">• CAO Performance Evaluation• Council Relations | |
| | | c) | Land | |
| NOTICE OF MOTION: | 16. | | Notices of Motion | |
| NEXT MEETING
DATES: | 17. | a) | Regular Council Meeting
Wednesday, February 25, 2015
10:00 a.m.
Fort Vermilion Council Chambers | |
| ADJOURNMENT: | 18. | a) | Adjournment | |



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the January 30, 2015 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the January 30, 2015 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the January 30, 2015 Regular Council meeting be adopted as presented.

Author: C. Gabriel Reviewed by: _____ CAO: JW

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Friday, January 30, 2015
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (via teleconference)
Elmer Derksen	Councillor
John W. Driedger	Councillor (via teleconference)
Eric Jorgensen	Councillor
Josh Knelsen	Councillor (left at 5:05 p.m.)
Ricky Paul	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
Trent McLaughlin	Acting Director of Facilities & Operations (South)
Byron Peters	Director of Planning & Development
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Media

Minutes of the Regular Council meeting for Mackenzie County held on January 30, 2015 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 1:10 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 15-01-042 MOVED by Councillor Jorgensen

That the agenda be approved with the following additions:

- 10. c) Spruce Road Request for Proposal
- 13. e) Meeting with Rural Health Committee

- 13. f) ATB Building (La Crete)
- 13. g) RCMP Enhanced – School Resource Position
- 13. h) First Nations Liaison
- 15. b) Labor – Personnel
- 15. a) Legal – Proposal

Councillor Derksen stepped out of the meeting at 1:12 p.m.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the January 13, 2015 Regular Council Meeting**

MOTION 15-01-043

MOVED by Councillor Braun

That the minutes of the January 13, 2015 Regular Council meeting be adopted as presented.

CARRIED

GENERAL REPORTS:

- 5. a) Municipal Planning Commission Meeting Minutes**

Councillor Derksen rejoined the meeting at 1:18 p.m.

MOTION 15-01-044

MOVED by Deputy Reeve Sarapuk

That the Municipal Planning Commission meeting minutes of December 11, 2014 be received for information.

CARRIED

TENDERS:

- 6. a) None**

PUBLIC HEARINGS:

- 7. a) None**

**COMMUNITY
SERVICES:**

- 8. a) National FireSmart Community Series Conference**

MOTION 15-01-045

MOVED by Councillor Wardley

That the National FireSmart Community Series Conference be received for information.

CARRIED

ENVIRONMENTAL

- 9. a) None**

SERVICES:

OPERATIONS:

10. a) Bylaw 981-15 Traffic Regulation Bylaw

MOTION 15-01-046

MOVED by Councillor Braun

That first reading be given to Bylaw 981-15 being the Traffic Regulation Bylaw.

CARRIED

MOTION 15-01-047

MOVED by Councillor Wardley

That second reading be given to Bylaw 981-15 being the Traffic Regulation Bylaw.

CARRIED

MOTION 15-01-048

Requires Unanimous

MOVED by Councillor Derksen

That consideration be given to go to third reading of Bylaw 981-15 being the Traffic Regulation Bylaw at this meeting.

CARRIED UNANIMOUSLY

MOTION 15-01-049

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 981-15 being the Traffic Regulation Bylaw.

CARRIED

OPERATIONS:

10. b) Range Road 14-5 and 17-2

MOTION 15-01-050

MOVED by Councillor Bateman

That the report on the intersections Range Roads 14-5 and 17-2 and Highway 697 be received for information and that administration prepare a list of non-conforming intersections on provincial highways.

CARRIED

OPERATIONS:

10. c) Spruce Road Request for Proposal (ADDITION)

MOTION 15-01-051

MOVED by Councillor Derksen

Requires Unanimous

That the Public Works Committee review the collector roads within the County including condition of intersections.

CARRIED UNANIMOUSLY

DELEGATIONS:

4. a) Glenda Farnden, STARS

Reeve Neufeld recessed the meeting at 2:25 p.m. and reconvened the meeting at 2:34 p.m.

MOTION 15-01-052

MOVED by Deputy Reeve Sarapuk

That the Mackenzie County commit to donating \$2,000 to STARS Grande Prairie.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. a) Policy DEV001 – Urban Development Standards

MOTION 15-01-053

MOVED by Councillor Bateman

That Policy DEV001 – Urban Development Standards be APPROVED as presented.

CARRIED

MOTION 15-01-054

MOVED by Councillor Braun

That administration research swales in new developments.

CARRIED

FINANCE:

12. b) Borrowing – Zama Access Paving

MOTION 15-01-055

Requires 2/3

MOVED by Councillor Jorgensen

That the 2015 budget be amended to include \$1,494,500 in water revenues.

CARRIED

MOTION 15-01-056

Requires 2/3

MOVED by Councillor Wardley

That the 2015 budget be amended to include \$3,000,000 from

Borrowing Bylaw 822-11 for the Zama Access Road, contingent on successful Resource Road Funding.

CARRIED

Councillor Jorgensen stepped out of the meeting at 3:07 p.m.

FINANCE:

12. a) Bylaw 982-15 Borrowing Bylaw – La Crete 99th Ave. from 101 St. to 104 Ave.

MOTION 15-01-057

MOVED by Councillor Wardley

That administration bring back the revised 2015 budget to the next meeting.

CARRIED

12. c) Policy FIN025 Purchasing Policy Directive and Tendering Process

Councillor Jorgensen rejoined the meeting at 3:10 p.m.

MOTION 15-01-058

MOVED by Councillor Bateman

That Policy FIN025 Purchasing Policy Directive and Tendering Process policy be approved as AMENDED.

CARRIED

12. d) Request to Waive Penalties – Tax Roll 105938

MOTION 15-01-059

MOVED by Councillor Bateman

That the request to waive penalties on Tax Roll 105938 be DENIED.

CARRIED

12. e) Financial Reports – January 1 to December 31, 2014

MOTION 15-01-060

MOVED by Councillor Wardley

That the financial reports for the period, January 1 – December 31, 2014, be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 3:27 p.m. and reconvened the meeting at 3:36 p.m.

ADMINISTRATION:

13. a) Hill Crest Community School - Petition

MOTION 15-01-061

MOVED by Councillor Wardley

That a letter be sent to the Hill Crest Community School Council advising them that if the Fort Vermilion School Division and adjacent property owners agree to pay 100% of the pavement cost (directly or via local improvement), that the County will undertake the project.

CARRIED

13. b) AAMDC District 4 Meeting

MOTION 15-01-062

MOVED by Councillor Derksen

That the following resolutions be brought forward to the AAMDC District meeting:

- Commercial Fishing (resolution)
- New Home Warranty (resolution)
- Tax recovery for lease holders (discussion)

CARRIED

13. c) Mobile Home/Accommodations - Zama

MOTION 15-01-063

Requires 2/3

MOVED by Councillor Wardley

That the 2015 budget be amended to include up to \$100,000 for a housing purchase in Zama with funding coming from the General Capital Reserve and that administration research all options and complete the project with the best long term benefit to the County.

CARRIED

Reeve Neufeld recessed the meeting at 4:26 p.m. and reconvened the meeting at 4:33 p.m.

13. d) Correspondence from the Associate Minister of Aboriginal Affairs

MOTION 15-01-064

MOVED by Councillor Jorgensen

That administration set up a meeting with the Associate Minister of Aboriginal Affairs preferably in our area.

CARRIED

13. e) Meeting with Rural Health Committee (ADDITION)

MOTION 15-01-065

Requires Unanimous

MOVED by Councillor Jorgensen

That all Councillors be authorized to attend the Rural Health Committee meeting on February 2, 2015 in Fort Vermilion.

CARRIED UNANIMOUSLY

13. f) ATB Building (La Crete) (ADDITION)

MOTION 15-01-066

Requires Unanimous

MOVED by Councillor Wardley

That a letter be sent to ATB Financial expressing our interest in obtaining the property in La Crete for use by the La Crete Community Library.

CARRIED UNANIMOUSLY

13. g) RCMP Enhanced – School Resource Position (ADDITION)

MOTION 15-01-067

Requires Unanimous

MOVED by Councillor Knelsen

That the County's RCMP Enhanced Policing – School Resource Position be dependent on the Fort Vermilion School Division's support.

CARRIED UNANIMOUSLY

13. h) First Nations Liaison (ADDITION)

MOTION 15-01-068

Requires Unanimous

MOVED by Councillor Wardley

That the First Nations Liaison item be TABLED to the next meeting.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

Councillor Derksen stepped out of the meeting at 4:54 p.m.

MOTION 15-01-069

MOVED by Councillor Paul

That the information/correspondence items be received for information.

CARRIED

IN-CAMERA SESSION:

15. In-Camera Session

MOTION 15-01-070

MOVED by Deputy Reeve Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:55 p.m.

15. a) Legal

15. b) Labour

15. c) Land

CARRIED

Councillor Derksen rejoined the meeting at 4:56 p.m.

Councillor Knelsen left the meeting at 5:05 p.m.

MOTION 15-01-071

MOVED by Councillor Paul

That Council move out of camera at 5:16 p.m.

CARRIED

15. a) Legal – Regional Sustainability Study

MOTION 15-01-072

MOVED by Deputy Reeve Sarapuk

That the Regional Sustainability Study update be received for information.

CARRIED

15. a) Legal – Proposal (ADDITION)

MOTION 15-01-073
Requires Unanimous

MOVED by Councillor Bateman

That the Knelsen Sand & Gravel gravel haul route proposal be received for information.

CARRIED UNANIMOUSLY

15. b) Labour – CAO – 2015 Vacation

MOTION 15-01-074

MOVED by Councillor Jorgensen

That the CAO vacation request be approved.

CARRIED

15. b) Labour – Personnel

MOTION 15-01-075

MOVED by Councillor Jorgensen

That the CAO be authorized to offer the APEX Pension Plan to Directors.

CARRIED

MOTION 15-01-076

MOVED by Councillor Wardley

That George Cuff be authorized to conduct the CAO evaluation.

CARRIED

NOTICES OF MOTION: 16. a) None

**NEXT MEETING
DATES:**

17. a) Regular Council Meeting
Tuesday, February 10, 2015
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment

MOTION 15-01-077

MOVED by Councillor Jorgensen

That the council meeting be adjourned at 5:19 p.m.

CARRIED

These minutes will be presented to Council for approval on February 10, 2015.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 20, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	DELEGATION S/Sgt. Peter Pilgrim, High Level RCMP

BACKGROUND / PROPOSAL:

S/Sgt. Peter Pilgrim will be present to provide and update on the region's crime statistics.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the RCMP report by S/Sgt. Peter Pilgrim be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____



HIGH LEVEL-MACKENZIE REGION CRIME REDUCTION UNIT

CONCLUDING REPORT

November 2012 - January 2014

The High Level-Mackenzie Region Crime Reduction Unit (“CRU”) was formed through consultations with the Town of High Level and Mackenzie County as a regionalized support unit to target Drug activity, traffic enforcement, and community based issues. Both the Town of High Level and Mackenzie County agreed to fund one positions each and entered into an enhanced policing agreement with the Province of Alberta in September 2011. The agreement was for a term of three years which commenced on January 1, 2012 and expired on December 31, 2014. At present, the Town of High Level and Mackenzie County have elected to discontinue participation in the enhanced policing agreement.

HISTORY

The High Level-Mackenzie Region CRU (“CRU Team”) at the onset adopted primarily three priorities.

1. Organized Crime targeting the illicit drug trade in the High Level and Mackenzie Region.
2. Traffic Enforcement consisting of at minimum one traffic project per month and continued enforcement in the High Level/Mackenzie Region.
3. Community based issues such as substance abuse related crime in contravention of the Gaming and Liquor Act, and Section 175 of the Criminal Code for Disturbing the Peace.

2012- Initiatives

The CRU team positions were advertised internally within the High Level detachment in August of 2012. The first successful candidates Cst. Mark ALLISON and Cst. Dallas TRAIL assumed their roles in November and December 2012 respectively and reported directly to the detachment commander. With the limited remaining time which remained in 2012, limited enforcement took place with exception of a street level undercover operation which targeted local and regional drug traffickers. During the operation approximately 30 charges against 8 persons were laid. The nearly all of the CDSA stats from 2012 and into 2013 for the first two members in CRU stemmed from this operation.



2013 - Initiatives

In May of 2013, , project Gatekeeper was executed with partner agencies including K Division Traffic Services, G Division Traffic Services, Peace River Regional Traffic Services, High Level Detachment, Assumption Detachment, and the Commercial Road Safety Inspectors. The project spanned five days on the main highway routes in the Mackenzie County Region including Highway 58 East/West, and Highway 35 North/South. The results were:

- 200 traffic tickets were issued;
- 2 Impaired Driving Charges;
- 1 Criminal Code Charge for Obstruction;
- 1 30 Day Vehicle Seizure;
- 1 24 hour Driving Suspension;
- 2 People arrested on outstanding warrants;
- 38 Vehicles were scanned using thermal imaging;
- 8 CVSA Level 2 Inspections were conducted; and
- Approximately 1000 vehicles were checked.

Both positions were vacated in September and October 2013 with the transfers of both Cst. Mark ALLISON and Cst. Dallas TRAILL. The positions were briefly vacant until suitable candidates were selected from another internal advertisement. Cst. Ryan LEIL and Cst. Matthew TESKE were selected in October 2013. Oversight of the CRU team was reassigned to the detachment Operations NCO. In December 2013 Cst. Ryan LEIL resigned from the RCMP. Cst. Kenneth RHODENIZER was selected as a replacement from the previous advertisement.

2014 – Initiatives

A new direction was undertaken with the enforcement activities of the CRU team which focused heavily on offender management. To date approximately 120 offender checks have been made by CRU members resulting in 22 charge occurrences. This dedicated enforcement has greatly restricted the mobility of local drug dealers and impacted their operations within the community. Four of the offender management files have been concluded to date as the target has left the community resulting from the continued enforcement.

The CRU team enhanced relationships with partner agencies in the form of joint enforcement operations. Summer lake enforcement for liquor and provincial act was conducted with Fish and Wildlife officials. The visibility and presence of CRU members had a noticeable impact which resulted in enhanced safety on waterways and parks. Fall operations were conducted again with Fish and Wildlife officials targeting poachers in the area.



Training and mentorship was a focus for detachment members which materialized in the increased number of search warrant executions. Detachment members were utilized for search warrant entries and follow up investigations. As an indirect result, the capacity of detachment members in the area of legal applications and exhibit handling was greatly increased. Investigators within the detachment have taken on more complex investigations into proceeds of crime involving banking and tax records, criminal organization charges, and an increased number of legal applications.

Efforts commenced in May 2014 to conduct another street level undercover operation with Alberta Law Enforcement Response Team - Combined Forces Special Enforcement Unit ("ALERT-CFSEU") and the Drug Undercover Street Team ("DUST") to be executed in July 2014. Unfortunately scheduling and other operational commitments delayed the planned execution to January 2015.

During the project two search warrants were executed simultaneously on two residences in High Level. These searches involved 6 members from ALERT-CFSEU, 8 members from High Level Detachment, and 2 CRU members. As a result:

- 16 people were arrested;
- A firearm was seized;
- A quantity of marihuana and cocaine was seized;
- 5 people were charged for Trafficking in a Controlled Substance;
- 1 person was charged with Possession of a Controlled Substance; and
- 2 people were charged with breaching court ordered conditions from a prior drug investigation.

Specific observations during the project noted drug targets bound by conditions, specifically curfew conditions, remained strictly compliant. Many drug targets were also cautious with who they sold to in light of the first street undercover operation in 2012 and continued enforcement. Drug activity has certainly been notably impacted as evidenced by the enforcement numbers noted below.

In response to the wishes of Mackenzie County, enhanced visibility was enacted in the Zama City area. CRU members were patrolling the area once per week and made contact with local businesses and stakeholders.



STATISTICS

	Investigations Charge/Total*	CDSA			Criminal Code*		Provincial		Seizures	
		Trafficking	PPT	Possession	Charges	Failure to Comply	Liquor	TSA	Cash	Drugs
2012	16/2	14	6	4	8			\$2045	Cocaine 66g (\$6600) Marihuana 337g (\$3370) Mushrooms 2g	
2013	6/12	2	6	2	10	24	46	61	\$1280 Cocaine 128g (\$12,800) Marihuana 12g (\$120)	
2014	21/39	4	17	8	40	54	31	201	\$15507 Cocaine 463g (\$46,300) Marihuana 463g (\$4630) Mushrooms 272g (\$1943)	
Total	43/67	20	29	14	58	78	77	262	\$18832 657g Cocaine 812g Marihuana 274g Mushrooms	

*Charges laid while conducting CDSA investigations.

*Investigations noted above stem from CDSA related matters.

The number of investigations which resulted in charges were nearly four times that of 2013. The total value of cash and drug seizures were twelve times and four times (respectively) the total values seized in 2013.

Total value of seized drugs \$65,700 Cocaine / \$8120 Marihuana / \$1970 Mushrooms

COMMUNITY ENFORCEMENT

One of the priorities set forth by the Town of High Level was the local vagrancy and substance abuse related crime primarily in the parks and downtown area. In concert with the detachment



initiatives in this area, CRU when not occupied with other investigative priorities conducted dedicated enforcement in this area.

LIQUOR Investigations / Charges BY CRU:

	Investigations	Charges
2012	2	2
2013	49	141
2014	48	70

CRIMINAL CODE

CRU members remained available to assist with large Criminal Code investigations which included interviews, legal applications, and in some cases assumption of the investigation. Of note were two recent investigations which occurred in October and November of 2014. CRU members were involved in to additional investigations involving drug activity. The first involved a serious assault at a local night club where an adult male suffered a life threatening head injury. CRU members immediately identified the offender and secured an arrest and within days of the occurrence.

In November, CRU members supported an investigation into a home invasion in Zama City with a firearm. During the investigation, cocaine was seized and all four involved parties were identified and arrested. Investigative techniques such as legal applications, interview tactics, and a cell mate undercover operation were utilized. As a result, four persons were charged with approximately 46 charges including drug trafficking, weapons offences, and Breaking and Entering, and Robbery.

In the last year, CRU members have obtained approximately 30 legal applications ranging from search warrants, production orders, tracking warrants, and an authorization to intercept private communications.

IMPACT

The impact of the CRU team within the community is quite visible with respect to the increasing number of investigations, charges, and seizures which contributes to the disruption of criminal activity in the area. A strong indication of success was observed during the street level undercover operation. Very few of the selected targets were operating in the area. Those who



remained were cautious of who they sold to. Surveillance noted drug traffickers with curfew conditions closely complied.

Results from completed investigations are beginning to reach disposition with gaol sentences reaching two years in duration. Several of the drug traffickers who were present in 2011/2012 are either no longer in the area or incarcerated. Our current CRU team members have gained a familiarity with the local drug culture/trade which is a source of continuing intelligence.

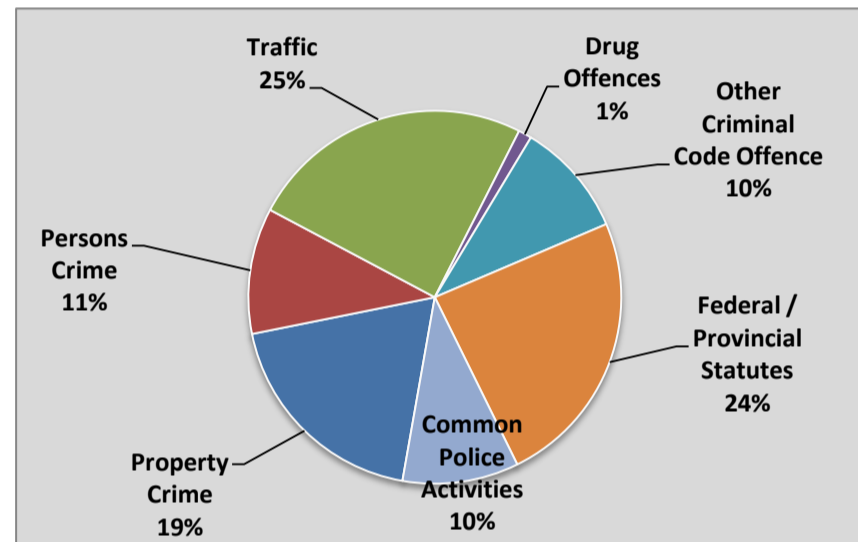
The loss of the two CRU members will have a significant impact on the capacity to manage and utilize informants and conduct dedicated CDSA related investigations as well as crime reduction initiatives.

PREPARED BY: Sgt. M. WIELGOSZ – Ops NCO High Level Detachment

APPROVED BY: S/Sgt. P. PILGRIM – NCO i/c High Level Detachment

High Level Detachment Crime Data - January - December, 2014

Property Crime	Break & Enter	82	Federal / Provincial Statutes	Liquor Act	676	
	Theft of Motor Vehicle	39		Mental Health Act	125	
	Theft Over	9		Coroner's Act - Sudden Death	12	
	Theft Under	137		Child Welfare Act	0	
	Possn Stn Goods	27		Other Provincial Statute	453	
	Fraud	18		Other Federal Statute	75	
	Arson	1		Total	1341	
	Mischief To Property	747		Common Police Activities	False Alarms	151
	Total	1060			False/Abandoned 911 Call	234
Persons Crime	Assault	414	Abandoned Vehicles		22	
	Robbery/Extortion/Harassment/Threats	166	Persons Reported Missing		59	
	Sexual Offences	17	Request to Locate		46	
	Kidnapping/Hostage/Abduction	8	Suspicious Person/Vehicle/Property		48	
	Offences Related to Death	2	Total	560		
Total	607					
Traffic	Motor Vehicle Collisions	194				
	Impaired Related Offences	146				
	Provincial Traffic Offences	1012				
	Other Traffic Related Offences	22				
Total	1374					
Drug Offences	Drug Enforcement - Production	0				
	Drug Enforcement - Possession	31				
	Drug Enforcement - Trafficking	33				
	Drug Enforcement - Other	0				
Total	64					
Other Criminal Code Offence	Breach of Peace	0				
	Disturbing the Peace	251				
	Fail to Comply	225				
	Offensive Weapons	23				
	Other Offence	55				
Total	554					



High Level Detachment Crime Data - January - December, 2014

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicide	2	1	1	0	1	100.0%
Offences Related to Death	2	1	0	0	0	0.0%
Robbery	4	3	2	0	2	66.7%
Sexual Assaults	22	15	9	2	11	73.3%
Other Sexual Offences	2	2	1	1	2	100.0%
Assault	547	414	281	61	342	82.6%
Kidnapping/Hostage/Abduction	13	8	8	0	8	100.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	82	43	5	25	30	69.8%
Uttering Threats	162	119	61	37	98	82.4%
Other Persons	1	1	1	0	1	100.0%
TOTAL PERSONS	837	607	369	126	495	81.5%
Break & Enter	97	82	29	7	36	43.9%
Theft of Motor Vehicle	53	39	6	11	17	43.6%
Theft Over	10	9	1	0	1	11.1%
Theft Under	167	137	33	23	56	40.9%
Possn Stn Goods	27	27	21	2	23	85.2%
Fraud	21	18	3	5	8	44.4%
Arson	5	1	1	0	1	100.0%
Mischief To Property	872	747	75	442	517	69.2%
TOTAL PROPERTY	1252	1060	169	490	659	62.2%
Offensive Weapons	23	23	18	3	21	91.3%
Disturbing the Peace	279	251	45	122	167	66.5%
OTHER CRIMINAL CODE	607	531	289	144	433	81.5%
TOTAL OTHER CRIMINAL CODE	630	554	307	147	454	81.9%
TOTAL CRIMINAL CODE	2719	2221	845	763	1608	72.4%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	36	31	9	14	23	74.2%
Drug Enforcement - Trafficking	41	33	17	0	17	51.5%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	77	64	26	14	40	62.5%
Federal - General	16	11	3	1	4	36.4%
TOTAL FEDERAL	93	75	29	15	44	58.7%
Liquor Act	727	676	400	167	567	83.9%
Other Provincial Stats	465	453	104	26	130	28.7%
Total Provincial Stats	1192	1129	504	193	697	61.7%
Municipal By-laws Traffic	4	4	0	2	2	50.0%
Municipal By-laws	57	52	3	27	30	57.7%
Total Municipal	61	56	3	29	32	57.1%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	10	10	1	0	1	10.0%
Property Damage MVAS (Reportable)	141	141	24	9	33	23.4%
Property Damage MVAS (Non Reportable)	44	43	3	0	3	7.0%
TOTAL MVAS	195	194	28	9	37	19.1%
Provincial Traffic	1019	1012	823	28	851	84.1%
Other Traffic	10	10	2	1	3	30.0%
Criminal Code Traffic	199	158	55	4	59	37.3%
Common Police Activities						
False Alarms	151	VSU Accepted		182		
False/Abandoned 911 Call	234	VSU Declined		1018		
Prisoners Held	985	VSU Offered - Not Available		0		
Written Traffic Warnings	0	VSU Proactive Referral		35		
Index Checks	789					
Fingerprints taken for Public	75					
Persons Reported Missing	59					
Request to Locate	46					
Abandoned Vehicles	22					

High Level Provincial Detachment Statistical Comparison January - December, 2011 - 2014

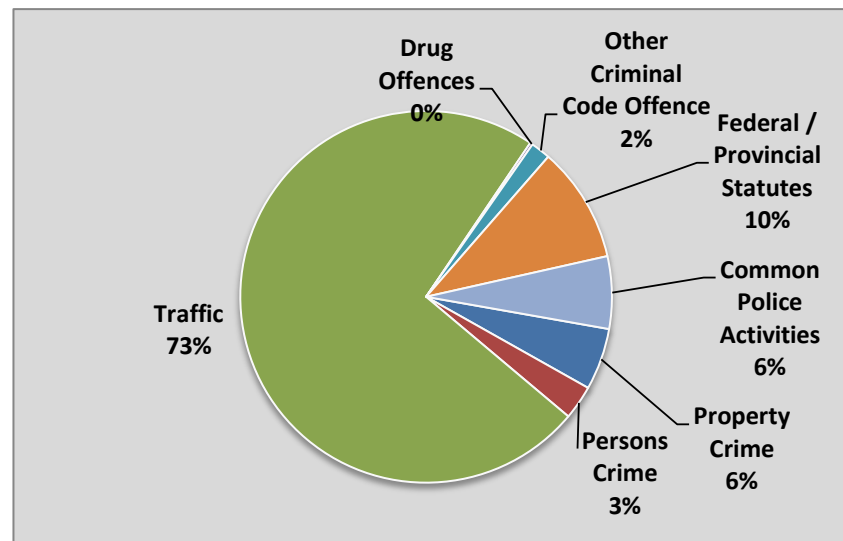
CATEGORY	Trend	2011	2012	2013	2014
Offences Related to Death		0	4	2	1
Robbery		4	0	2	3
Sexual Assaults		15	16	20	15
Other Sexual Offences		1	8	8	2
Assault		309	415	411	414
Kidnapping/Hostage/Abduction		3	12	2	8
Extortion		0	0	0	0
Criminal Harassment		37	49	41	43
Uttering Threats		88	80	94	119
Other Persons		0	0	1	1
TOTAL PERSONS		457	584	581	606
Break & Enter		92	65	73	82
Theft of Motor Vehicle		39	36	45	39
Theft Over		0	5	4	9
Theft Under		152	110	115	137
Possn Stn Goods		14	27	14	27
Fraud		21	25	26	18
Arson		1	7	6	1
Mischief To Property		824	771	822	747
TOTAL PROPERTY		1143	1046	1105	1060
Offensive Weapons		26	23	25	23
Disturbing the peace		902	692	395	251
OTHER CRIMINAL CODE		351	485	351	280
TOTAL OTHER CRIMINAL CODE		1279	1200	771	554
TOTAL CRIMINAL CODE		2879	2830	2457	2220

High Level Provincial Detachment Statistical Comparison January - December, 2011 - 2014

CATEGORY	Trend	2011	2012	2013	2014
Drug Enforcement - Production		1	0	0	0
Drug Enforcement - Possession		45	18	23	31
Drug Enforcement - Trafficking		24	38	24	33
Drug Enforcement - Other		0	0	0	0
Total Drugs		70	56	47	64
Federal - General		18	29	16	11
TOTAL FEDERAL		88	85	63	75
Liquor Act		397	630	644	676
Other Provincial Stats		201	180	302	453
Total Provincial Stats		598	810	946	1129
Municipal By-laws Traffic		2	2	1	4
Municipal By-laws		38	73	78	52
Total Municipal		40	75	79	56
Fatals		0	0	0	0
Injury MVC		26	8	12	10
Property Damage MVC (Reportable)		204	226	183	141
Property Damage MVC (Non Reportable)		38	28	42	43
TOTAL MVC		268	262	237	194
Provincial Traffic		884	548	970	1012
Other Traffic		34	21	18	10
Criminal Code Traffic		215	223	246	158
Common Police Activities					
False Alarms		272	226	188	151
False/Abandoned 911 Call		358	231	252	233
Index Checks		886	863	758	789
Persons Reported Missing		21	41	39	55

**Mackenzie County - High Level Detachment
Crime Data - 2014**

Property Crime	Break & Enter	10	Federal / Provincial Statutes	Liquor Act	37	
	Theft of Motor Vehicle	7		Mental Health Act	6	
	Theft Over	4		Coroner's Act - Sudden Death	3	
	Theft Under	7		Child Welfare Act	0	
	Possn Stn Goods	2		Other Provincial Statute	37	
	Fraud	4		Other Federal Statute	5	
	Arson	0		Total	88	
	Mischief To Property	13		Common Police Activities	False Alarms	8
	Total	47			False/Abandoned 911 Call	30
Persons Crime	Assault	14	Abandoned Vehicles		7	
	Robbery/Extortion/Harassment/Threats	11	Persons Reported Missing		2	
	Sexual Offences	1	Request to Locate		2	
	Kidnapping/Hostage/Abduction	0	Suspicious Person/Vehicle/Property		6	
	Offences Related to Death	0	Total	55		
Total	26					
Traffic	Motor Vehicle Collisions	85				
	Impaired Related Offences	38				
	Provincial Traffic Offences	511				
	Other Traffic Related Offences	7				
	Total	641				
Drug Offences	Drug Enforcement - Production	0				
	Drug Enforcement - Possession	0				
	Drug Enforcement - Trafficking	2				
	Drug Enforcement - Other	0				
	Total	2				
Other Criminal Code Offence	Breach of Peace	0				
	Disturbing the Peace	4				
	Fail to Comply	8				
	Offensive Weapons	2				
	Other Offence	1				
Total	15					



**Mackenzie County - High Level Detachment
Crime Data - 2014**

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicide	1	0	0	0	0	0.0%
Offences Related to Death	0	0	0	0	0	0.0%
Robbery	1	1	0	0	0	0.0%
Sexual Assaults	1	1	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	17	14	8	0	8	57.1%
Kidnapping/Hostage/Abduction	0	0	0	0	0	0.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	3	3	1	2	3	100.0%
Uttering Threats	11	7	1	5	6	85.7%
Other Persons	0	0	0	0	0	0.0%
TOTAL PERSONS	34	26	10	7	17	65.4%
Break & Enter	10	10	3	0	3	30.0%
Theft of Motor Vehicle	8	7	0	0	0	0.0%
Theft Over	4	4	0	0	0	0.0%
Theft Under	10	7	1	0	1	14.3%
Possn Stn Goods	2	2	2	0	2	100.0%
Fraud	4	4	1	0	1	25.0%
Arson	3	0	0	0	0	0.0%
Mischief To Property	15	13	2	3	5	38.5%
TOTAL PROPERTY	56	47	9	3	12	25.5%
Offensive Weapons	2	2	1	1	2	100.0%
Disturbing the Peace	4	4	0	1	1	25.0%
OTHER CRIMINAL CODE	14	13	8	2	10	76.9%
TOTAL OTHER CRIMINAL CODE	16	15	9	3	12	80.0%
TOTAL CRIMINAL CODE	106	88	28	13	41	46.6%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	2	0	0	0	0	0.0%
Drug Enforcement - Trafficking	4	2	1	0	1	50.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	6	2	1	0	1	50.0%
Federal - General	3	3	1	0	1	33.3%
TOTAL FEDERAL	9	5	2	0	2	40.0%
Liquor Act	38	37	11	17	28	75.7%
Other Provincial Stats	38	37	3	0	3	8.1%
Total Provincial Stats	76	74	14	17	31	41.9%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	0	0	0	0	0	0.0%
Total Municipal	0	0	0	0	0	0.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	5	5	1	0	1	20.0%
Property Damage MVAS (Reportable)	62	62	5	2	7	11.3%
Property Damage MVAS (Non Reportabl)	19	18	1	0	1	5.6%
TOTAL MVAS	86	85	7	2	9	10.6%
Provincial Traffic	514	511	433	8	441	86.3%
Other Traffic	5	5	2	0	2	40.0%
Criminal Code Traffic	53	40	10	2	12	30.0%
Common Police Activities						
False Alarms	8	VSU Accepted		6		
False/Abandoned 911 Call	30	VSU Declined		49		
Prisoners Held	40	VSU Offered - Not Available		0		
Written Traffic Warnings	0	VSU Proactive Referral		1		
Index Checks	0					
Fingerprints taken for Public	0					
Persons Reported Missing	2					
Request to Locate	2					
Abandoned Vehicles	7					

Mackenzie County - 2014 Crime Statistics by RCMP Detachment

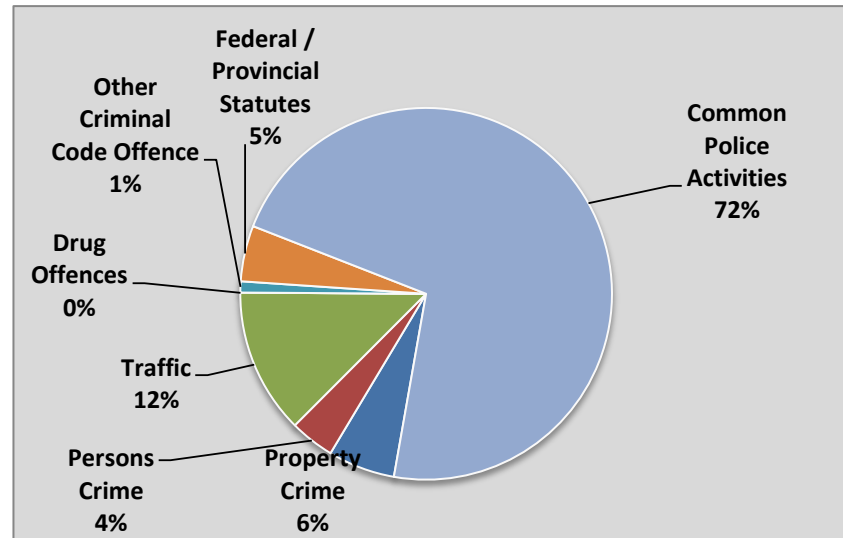
		Assumption	High Level	Fort Vermilion	Other Detachment	Total
Property Crime	Break & Enter	3	10	20	0	33
	Theft of Motor Vehicle	3	7	10	0	20
	Theft Over	1	4	3	0	8
	Theft Under	2	7	33	0	42
	Possn Stn Goods	0	2	5	0	7
	Fraud	0	4	15	0	19
	Arson	1	0	2	0	3
	Mischief To Property	4	13	89	1	107
Total	14	47	177	1	239	
Persons Crime	Assault	1	14	99	0	114
	Robbery/Extortion/Harassment/Threats	1	11	22	2	36
	Sexual Offences	0	1	9	0	10
	Kidnapping/Hostage/Abduction	0	0	4	0	4
	Offences Related to Death	0	0	0	0	0
Total	2	26	134	2	164	
Traffic	Motor Vehicle Collisions	10	85	162	3	260
	Impaired Related Offences	10	38	83	0	131
	Provincial Traffic Offences	30	511	765	6	1312
	Other Traffic Related Offences	6	7	47	0	60
Total	56	641	1057	9	1763	
Drug Offences	Drug Enforcement - Production	0	0	0	0	0
	Drug Enforcement - Possession	2	0	17	0	19
	Drug Enforcement - Trafficking	1	2	6	0	9
	Drug Enforcement - Other	0	0	0	0	0
Total	3	2	23	0	28	
Other Criminal Code Offence	Breach of Peace	0	0	6	0	6
	Disturbing the Peace	0	4	56	2	62
	Fail to Comply	3	8	119	28	158
	Offensive Weapons	1	2	22	4	29
	Other Offence	0	1	40	1	42
Total	4	15	243	35	297	
Federal / Provincial Statutes	Liquor Act	4	37	42	1	84
	Mental Health Act	0	6	49	0	55
	Coroner's Act - Sudden Death	0	3	6	0	9
	Child Welfare Act	0	0	1	0	1
	Other Provincial Statute	1	37	220	3	261
	Other Federal Statute	3	5	39	0	47
Total	8	88	357	4	457	
Common Police Activities	False Alarms	0	8	73	1	82
	False/Abandoned 911 Call	4	30	4	0	38
	Abandoned Vehicles	1	7	6	0	14
	Persons Reported Missing	0	2	2	0	4
	Request to Locate	1	2	24	0	27
	Suspicious Person/Vehicle/Property	2	6	30	2	40
Total	8	55	139	3	205	

Zama City - High Level Detachment													
2014 Year End Crime Data Summary Report													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
Offences Related to Death	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assaults	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Sexual Offences	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault	0	0	0	0	0	1	0	0	0	0	0	1	2
Kidnapping/Hostage/Abduction	0	0	0	0	0	0	0	0	0	0	0	0	0
Extortion	0	0	0	0	0	0	0	0	0	0	0	0	0
Criminal Harassment	0	0	1	0	0	0	0	1	0	0	0	0	2
Uttering Threats	1	0	0	0	1	0	0	0	0	0	0	0	2
Other Persons	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL PERSONS	1	0	1	0	1	1	0	1	0	0	0	1	6
Break & Enter	0	0	0	2	0	0	0	0	0	0	0	0	2
Theft of Motor Vehicle	1	0	0	2	0	0	0	0	1	1	0	0	5
Theft Over	0	0	0	0	0	0	0	0	0	0	0	0	0
Theft Under	0	0	0	1	0	0	0	0	1	0	0	1	3
Possn Stn Goods	0	0	0	0	0	0	0	0	0	0	0	0	0
Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Mischief To Property	0	0	0	1	0	2	0	0	0	0	0	1	4
TOTAL PROPERTY	1	0	0	6	0	2	0	0	2	1	0	2	14
Offensive Weapons	0	0	0	0	0	0	0	0	0	0	0	0	0
Disturbing the Peace	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER CRIMINAL CODE	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL OTHER CRIMINAL CODE	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL CRIMINAL CODE													20
	2	0	1	6	1	3	0	1	2	1	0	3	

Zama City - High Level Detachment													
2014 Year End Crime Data Summary Report													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
Drug Enforcement - Production	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Enforcement - Possession	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Enforcement - Trafficking	0	1	0	0	0	0	0	0	0	0	0	0	1
Drug Enforcement - Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Drugs	0	1	0	0	0	0	0	0	0	0	0	0	1
Federal - General	0	0	0	1	0	0	0	0	0	0	0	0	1
TOTAL FEDERAL	0	1	0	1	0	0	0	0	0	0	0	0	2
Liquor Act	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Provincial Stats	0	0	0	2	2	1	0	2	0	0	4	0	11
Total Provincial Stats	0	0	0	2	2	1	0	2	0	0	4	0	11
Municipal By-laws Traffic	0	0	0	0	0	0	0	0	0	0	0	0	0
Municipal By-laws	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Municipal	0	0	0	0	0	0	0	0	0	0	0	0	0
Fatals	0	0	0	0	0	0	0	0	0	0	0	0	0
Injury MVCS	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Damage MVCS (Reportable)	1	1	0	0	0	0	0	0	0	0	0	0	2
Property Damage MVCS (Non Reportable)	2	0	0	0	0	0	0	0	0	0	0	0	2
TOTAL MVC'S	3	1	0	0	0	0	0	0	0	0	0	0	4
Provincial Traffic	1	0	0	0	0	0	0	0	0	1	0	1	3
Other Traffic	0	0	0	0	0	0	0	0	0	0	0	0	0
Criminal Code Traffic	2	0	0	1	0	0	0	0	0	0	0	0	3
Common Police Activities													
False Alarms	1	0	1	0	3	0	1	2	0	0	0	0	8
False/Abandoned 911 Call	2	0	0	9	2	2	1	0	0	1	0	0	17
Persons Reported Missing	0	0	0	0	0	0	0	0	0	0	0	0	0
Abandoned Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0

**Zama City - High Level Detachment
Crime Data - 2013**

Property Crime	Break & Enter	1	Federal / Provincial Statutes	Liquor Act	1	
	Theft of Motor Vehicle	2		Mental Health Act	1	
	Theft Over	1		Coroner's Act - Sudden Death	0	
	Theft Under	0		Child Welfare Act	0	
	Possn Stn Goods	0		Other Provincial Statute	3	
	Fraud	0		Other Federal Statute	0	
	Arson	0		Total	5	
	Mischief To Property	2		Common Police Activities	False Alarms	3
	Total	6			False/Abandoned 911 Call	68
Persons Crime	Assault	3	Abandoned Vehicles		1	
	Robbery/Extortion/Harassment/Threats	0	Persons Reported Missing		0	
	Sexual Offences	0	Request to Locate		2	
	Kidnapping/Hostage/Abduction	1	Suspicious Person/Vehicle/Property		0	
	Offences Related to Death	0	Total	74		
Total	4					
Traffic	Motor Vehicle Collisions	8				
	Impaired Related Offences	0				
	Provincial Traffic Offences	5				
	Other Traffic Related Offences	0				
Total	13					
Drug Offences	Drug Enforcement - Production	0				
	Drug Enforcement - Possession	0				
	Drug Enforcement - Trafficking	0				
	Drug Enforcement - Other	0				
Total	0					
Other Criminal Code Offence	Breach of Peace	0				
	Disturbing the Peace	0				
	Fail to Comply	0				
	Offensive Weapons	0				
	Other Offence	1				
Total	1					

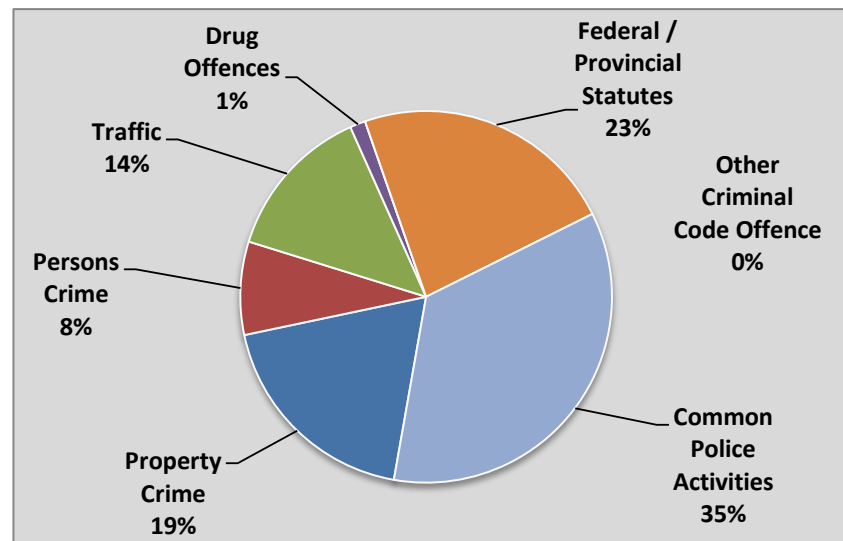


**Zama City - High Level Detachment
Crime Data - 2013**

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicide	0	0	0	0	0	0.0%
Offences Related to Death	0	0	0	0	0	0.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	0	0	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	4	3	0	4	4	133.3%
Kidnapping/Hostage/Abduction	1	1	0	1	1	100.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	1	0	0	0	0	0.0%
Uttering Threats	1	0	0	1	1	0.0%
Other Persons	0	0	0	0	0	0.0%
TOTAL PERSONS	7	4	0	6	6	150.0%
Break & Enter	1	1	0	0	0	0.0%
Theft of Motor Vehicle	2	2	0	0	0	0.0%
Theft Over	1	1	0	0	0	0.0%
Theft Under	0	0	0	0	0	0.0%
Possn Stn Goods	0	0	0	0	0	0.0%
Fraud	0	0	0	0	0	0.0%
Arson	0	0	0	0	0	0.0%
Mischief To Property	2	2	0	2	2	100.0%
TOTAL PROPERTY	6	6	0	2	2	33.3%
Offensive Weapons	0	0	0	0	0	0.0%
Disturbing the Peace	0	0	0	1	1	0.0%
OTHER CRIMINAL CODE	2	1	0	2	2	200.0%
TOTAL OTHER CRIMINAL CODE	2	1	0	2	2	200.0%
TOTAL CRIMINAL CODE	15	11	0	10	10	90.9%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	0	0	0	0	0	0.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	0	0	0	0	0	0.0%
Federal - General	0	0	0	0	0	0.0%
TOTAL FEDERAL	0	0	0	0	0	0.0%
Liquor Act	1	1	0	1	1	100.0%
Other Provincial Stats	3	3	0	0	0	0.0%
Total Provincial Stats	4	4	0	1	1	25.0%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	0	0	0	0	0	0.0%
Total Municipal	0	0	0	0	0	0.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	2	2	0	0	0	0.0%
Property Damage MVAS (Reportable)	6	6	1	0	1	16.7%
Property Damage MVAS (Non Reportabl	0	0	0	0	0	0.0%
TOTAL MVAS	8	8	1	0	1	12.5%
Provincial Traffic	5	5	4	0	4	80.0%
Other Traffic	0	0	0	0	0	0.0%
Criminal Code Traffic	0	0	1	0	1	0.0%
Common Police Activities						
False Alarms	3	VSU Accepted		0		
False/Abandoned 911 Call	68	VSU Declined		2		
Prisoners Held	1	VSU Offered - Not Available		0		
Written Traffic Warnings	0	VSU Proactive Referral		1		
Index Checks	0					
Fingerprints taken for Public	0					
Persons Reported Missing	0					
Request to Locate	2					
Abandoned Vehicles	1					

**Zama City - High Level Detachment
Crime Data -2014**

Property Crime	Break & Enter	2	Federal / Provincial Statutes	Liquor Act	0	
	Theft of Motor Vehicle	5		Mental Health Act	3	
	Theft Over	0		Coroner's Act - Sudden Death	1	
	Theft Under	3		Child Welfare Act	0	
	Possn Stn Goods	0		Other Provincial Statute	11	
	Fraud	0		Other Federal Statute	2	
	Arson	0		Total	17	
	Mischief To Property	4		Common Police Activities	False Alarms	8
	Total	14			False/Abandoned 911 Call	17
Persons Crime	Assault	2	Abandoned Vehicles		0	
	Robbery/Extortion/Harassment/Threats	4	Persons Reported Missing		0	
	Sexual Offences	0	Request to Locate		1	
	Kidnapping/Hostage/Abduction	0	Suspicious Person/Vehicle/Property		0	
	Offences Related to Death	0	Total	26		
Total	6					
Traffic	Motor Vehicle Collisions	4				
	Impaired Related Offences	3				
	Provincial Traffic Offences	3				
	Other Traffic Related Offences	0				
Total	10					
Drug Offences	Drug Enforcement - Production	0				
	Drug Enforcement - Possession	0				
	Drug Enforcement - Trafficking	1				
	Drug Enforcement - Other	0				
Total	1					
Other Criminal Code Offence	Breach of Peace	0				
	Disturbing the Peace	0				
	Fail to Comply	0				
	Offensive Weapons	0				
	Other Offence	0				
Total	0					



**Zama City - High Level Detachment
Crime Data -2014**

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicide	1	0	0	0	0	0.0%
Offences Related to Death	0	0	0	0	0	0.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	0	0	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	3	2	0	0	0	0.0%
Kidnapping/Hostage/Abduction	0	0	0	0	0	0.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	2	2	0	2	2	100.0%
Uttering Threats	4	2	0	1	1	50.0%
Other Persons	0	0	0	0	0	0.0%
TOTAL PERSONS	10	6	0	3	3	50.0%
Break & Enter	2	2	1	0	1	50.0%
Theft of Motor Vehicle	5	5	0	0	0	0.0%
Theft Over	0	0	0	0	0	0.0%
Theft Under	4	3	0	0	0	0.0%
Possn Stn Goods	0	0	0	0	0	0.0%
Fraud	0	0	0	0	0	0.0%
Arson	0	0	0	0	0	0.0%
Mischief To Property	5	4	0	0	0	0.0%
TOTAL PROPERTY	16	14	1	0	1	7.1%
Offensive Weapons	0	0	0	0	0	0.0%
Disturbing the Peace	0	0	0	0	0	0.0%
OTHER CRIMINAL CODE	0	0	0	0	0	0.0%
TOTAL OTHER CRIMINAL CODE	0	0	0	0	0	0.0%
TOTAL CRIMINAL CODE	26	20	1	3	4	20.0%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	1	0	0	0	0	0.0%
Drug Enforcement - Trafficking	1	1	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	2	1	0	0	0	0.0%
Federal - General	1	1	1	0	1	100.0%
TOTAL FEDERAL	3	2	1	0	1	50.0%
Liquor Act	0	0	0	0	0	0.0%
Other Provincial Stats	11	11	0	0	0	0.0%
Total Provincial Stats	11	11	0	0	0	0.0%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	0	0	0	0	0	0.0%
Total Municipal	0	0	0	0	0	0.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	0	0	0	0	0	0.0%
Property Damage MVAS (Reportable)	2	2	0	0	0	0.0%
Property Damage MVAS (Non Reportabl	2	2	0	0	0	0.0%
TOTAL MVAS	4	4	0	0	0	0.0%
Provincial Traffic	3	3	1	0	1	33.3%
Other Traffic	0	0	0	0	0	0.0%
Criminal Code Traffic	3	3	0	0	0	0.0%
Common Police Activities						
False Alarms	8	VSU Accepted		1		
False/Abandoned 911 Call	17	VSU Declined		16		
Prisoners Held	1	VSU Offered - Not Available		0		
Written Traffic Warnings	0	VSU Proactive Referral		0		
Index Checks	0					
Fingerprints taken for Public	0					
Persons Reported Missing	0					
Request to Locate	1					
Abandoned Vehicles	0					



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 20, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	DELEGATION Mackenzie Applied Research Association

BACKGROUND / PROPOSAL:

Presentation by Jacob Marfo, Manager of the Mackenzie Applied Research Association. A copy of the presentation is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Mackenzie Applied Research Association presentation be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____



MARA **Staff**

Jacob Marfo (PhD, AIT) – Manager

- BSc Agriculture (Renewable Natural Resources major)
- MSc Forestry (Boreal Forest & Climate change)
- PhD Forest Sciences (Plant Physiology & Climate Change)
- Project Management
- Computer Related courses
- Website design & management
- Professional Agrologist (in training)

A rectangular frame containing the MARA logo and staff information. The logo is smaller than in the first image, with the word 'MARA' in bold black text. To the right of the logo, the word 'Staff' is written in a green, sans-serif font. Below the logo and title, the name 'Jacob Marfo (PhD, AIT) – Manager' is written in bold black text. Underneath the name is a bulleted list of his qualifications and experience. The bottom portion of the frame is filled with a photograph of a dirt path winding through a green field.



Staff

Sabrina Westra (MSc) – Asst. Coordinator

- Bachelor of Science (Agriculture & Environmental Science Minor)
- MSc Plant Agriculture (Cropping Systems & Agronomy)
- Past experience with ARECA



Summary of what we do

MARA conducts research and delivers extension on best management practices to producers

- lower production costs
- increase productivity
- enhance product marketing
- maintain a sustainable environment



Work done: 2014

- **Dugout water quality program: 11 dugouts were assessed**
- **Organic agriculture programs: organic oats & wheat breeding research, tillage radish**
- **Livestock program: feed analysis, winter forage seeding, corn silage research**



Work done: 2014

- **Conventional cropping programs: regional variety trials, Alberta Pulse growers peas trials, Alberta Canola Producers Commission trials, Brett Young, Canterra, local producers trials**
- **Soil sampling, soil & feed analysis interpretation, producers**
- **Courses for our producers**



Our Key Partner



Mackenzie County



Thank You

- **Counsellors**
- **Management**
- **Agriculture Service Board**
- **County Staff (both in Fort V & La Crete)**
- **Various Agriculture Societies in the County**

**Without the support we receive from you,
there will no MARA**



Other Partners

- Local Ag Retailers
- Local Producers & Residents
- Alberta Government
- Alberta commodity groups (Barley, Canola Pulse, Wheat)
- Industry-Canterra, Brett Young, Cargill



2015-2018

Livestock Program

- Educate 100 producers on sustainable forage production systems & introduce producers to new forage crops
- Research & extension to improve livestock health and reduce calf mortality rate, especially those due to nutritional imbalance (community pasture)



2015-2018

Crop Program

- Research & introduction of 200 producers to relatively *better* crop cultivars
- Introduce our local producers to new speciality crops (eg: industrial hemp)
- Improve weed, pest, disease and nutrient management in organic systems



2015-2018

Environmental Program

- Create awareness & train 100 producers on water quality management
- Complete 20 EFPs & assist producers with the implementation
- Train producers on proper wintering & post-wintering site assessments



Our Contacts

Office: 780 927 3776

Cell: 780 285 0988 (Jacob)

Cell: 780 285 0911 (Sabrina)

Email: manager@mackenzieresearch.ca

research@mackenzieresearch.ca

Website: www.mackenzieresearch.ca

facebook **twitter** **Google+**



Thank you





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	CAO Report

BACKGROUND / PROPOSAL:

The CAO and Director reports are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the CAO report for January 2015 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County

Monthly CAO Report to Council – January 2015

The following list provides highlights on some completed or ongoing initiatives:

1. **2015 – 2017 Business Plan** – Council and administration participated in the January 7 & 8 priorities session. As a result, we have a draft 2015-2017 Business Plan developed. The BP was reviewed by council at their January 30, 2015 COW meeting and will be presented to Council for approval at the February 10th meeting.
2. **Regional Sustainability Study** – I participated in a meeting with the Town’s CAOs and Nichols Applied Management. An update to Council was provided in-camera at the January 30, 2015 meeting. We are expecting a further written commitment from NAP in successful completion of this project. As additional information is expected on February 6th, an update may be provided to the three councils at the upcoming tri-council meeting on February 12th.
3. **Buffalo Head Drainage** – Administration prepared and submitted an application for funding under the Alberta Community Resilience Program. An application was also submitted to ESRD for approval of this project. We are waiting for their approval. The Reeve and I met with the Minister of ESRD and were advised that the program is oversubscribed and ESRD representatives are developing a plan regarding handling municipal requests. He has advised that we should expect to receive a response by the end of March.
4. **Build Canada Fund** – The program may be open for application in spring 2015. Minister of Municipal Affairs Diana McQueen has stated that the contribution levels will not change (1/3 from each partner – federal, provincial and municipal); however, there is \$94M available for a ten year period and all municipalities with a population of 100,000 and under are eligible to apply.
5. **Mackenzie Regional Waste Commission** – The Commission members have discussed testing of the lands (identified by Mackenzie County as “ESRD application PLS13003”). The Commission is considering funding the test program. If the site is found suitable and establishment of a second landfill site is feasible, the Commission is willing to acquire lands from the County at costs. We now have the required motions from the member municipalities in support of the regional approach for expanding the landfill via the County’s land acquisition (PLS13003). Administration is working with MRWC administration on moving this project forward.
6. **East Peace Resources (P5) Road** – The Reeve and I met with the Ministers of ESRD and Transportation on February 5th. We should be receiving their reply regarding lifting restrictions to make this road open for the general public in the near future. Please note that the Minister of Transportation was clear that they are not willing to accept this road into the provincial road network. Providing we are successful in getting the public travel restrictions lifted, council needs to have a discussion regarding the future of this road and council’s opinion about accepting this road into the municipal road network, including strategies for convincing our other neighboring municipalities to accept a section of this road within their boundaries into their municipal road network. Please note that the Minister of Transportation

has also stated that should the Resource Road Program be funded again, this road would qualify under this program for funding.

7. **Personnel** – I am pleased to report that Len Racher has accepted the position of Director of Facilities and Operations (South) with a starting date of March 1, 2015. Len has extensive experience with both the private and public sector. Len's last position was Manager of Transportation for Yellowhead County. We did not use a recruitment agency after all. I also wish to report that Fred Wiebe has accepted the position of Manager of Utilities, ultimately accepting a higher level of responsibilities, and Fred is now a member of our management team.

We have now introduced a Safety Incentive Award for our employees, as was recommended by our internal OHS committee. January winners were Kim Herzog and Abe Wiebe.

8. **Crime Reduction Unit MOU** – administration provided appropriate notifications to High Level RCMP detachment and RCMP's headquarters.
9. **ATB Property in La Crete** – I toured the facility with ATB's facilities manager, Mackenzie County Library Board and La Crete Library Society representatives. Mackenzie County now has a letter from the La Crete Library Society confirming their interest and commitment to utilize this building for relocating the public library from the La Crete Public School. We are in the process of engaging an engineer to assess the building.
10. **Zama Access Road** – Zama access road was one of the topics discussed at the meeting with the Ministers. It is proposed that the province accepts this road into their provincial network.

Please review the attached Directors reports and we will be happy to answer any questions Council may have.

Respectfully submitted,
Joulia Whittleton

MONTHLY REPORT TO THE CAO

For the month of January 2015

From: Byron Peters
Director of Planning & Development

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework	TBA	Waiting for province to initiate the actual LUF process for the LPRP. Latest update is that it will likely be another year until it starts.
Community Infrastructure Master Plans	Summer 2015	Final Zama draft received. Draft LC transportation plan received-comments provided to eng. Draft FV & LC plans received-comments provided to eng.
North West Bio-Industrial Cluster	Spring 2015	MARA submitted grant application to do more feasibility research, waiting on funding confirmation. Manitoba Harvest is pushing forward with recruiting more growers in our region.
La Crete & Fort Vermilion Design Guidelines	Fall 2015	Hoping to have the RFP out by mid-March, for project completion by fall 2015.
Economic Development Strategy	Summer 2015	Hoping to have the RFP out by mid-March, for project completion by late summer 2015.

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Leap frog development & business incentives	Spring 2015	Leap frog developments – Done. Business incentives to be discussed in the new year.
Community Investment Readiness package	Summer 2015	Information has been added to the website, working on final review. REDI is completing profiles, and we plan to create portfolios after REDI has completed current project.

Capital Projects

Projects	Timeline	Comments
Rural Addressing	2015	RFP awarded, but delaying the project until 2015 to ensure a smoother implementation.

Personnel Update:

Have a new Safety Codes admin assistant hired, but has yet to start. Excited for her additional abilities to do research and report writing.

Other Comments:

Permits are relatively slow, development staff catching up on other projects.

GIS/mapping and economic development are still busy. Still trying to catch up on tasks left on the table from years past while trying to be proactive and deal with current affairs.

MONTHLY REPORT TO THE CAO

For the month of January 2015

From: Grant Smith
Agricultural Fieldman

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Provincial ASB Conference. January 20-23, 2015. Edmonton.		There were 12 resolutions passed ranging from Crop Insurance to Fusarium Head Blight tolerance in cereals. There was also a well attended Minister's forum.
Farm Tech Conference, Edmonton. January 26-29 th .		Excellent line of speakers, sessions and tradeshow.

Capital Projects

Projects	Timeline	Comments
Buffalo Head/Steephill Surface Water Management project.	2015	Waiting for comments from Alberta Environment and Grant funding application. The intent is to publicly tender in summer of 2015.
Tompkins culvert installation.		An application has been submitted to Alberta Transportation to line bore a 900mm culvert through Hwy 697 in the Tompkins area before spring runoff.

Personnel Update:

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Other Comments:

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MONTHLY REPORT TO THE CAO

For the month of January 2015

From: Ron Pelensky
 Director of Community Services and Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	Regular winter road snow removal and ice blading (several rain days in January) Patrols on Chateh road as Apache has a major contaminated waste haul on it. Admin completed TRAVIS registration and activated the system - <i>Travis system recorded 66 oversize/overweight permits which 18 had fee attached to them</i> Tool Cat still out for warranty repair (Peace River) Plenty of minor items repaired
Buildings	Ongoing	Serviced overhead doors in most of our facilities Modified florescent lights in Fort Vermilion office and La Crete Firehall Repaired numerous other lights Worked with engineering firms on a plan to modify heating system in La Crete office Numerous other small requests
Dogs	Ongoing	Picked up 2 stray dogs in Fort Vermilion Hamlet Patrolled for dogs in Fort Vermilion and Rocky Lane School
By-Law	Ongoing	Dealt with five bylaw issues Dealt with issues with garbage collection in La Crete Hamlet Dealing with issue of cat tracks on Hwy 88 Connector
Emergency/Disaster Service	Ongoing	Obtained a radio frequency license. Ordered radios and pagers for fire department
Health and Safety	Ongoing	Joint Health and Safety meeting held Jan 22 Implemented a health and safety incentive program

Peace Officer	January	Patrolled La Crete four separate weekends in January. Issued 40 tickets and 88 warnings most of the tickets were speeding while the other ones were expired registration, fail to carry driver license, no license plate, faulty equipment etc \$8646 in fines issued
Fire Department	January	Fort Vermilion responded to 3 Medical Assists, 1 Motor Vehicle Accident, 1 Motor vehicle fire, 1 Structure Fire assist in La Crete La Crete responded to 4 Medical Assists, 2 structure Fires (one major one), 1 Fire alarm, 1 FV motor vehicle assist Zama no calls however started active practice Administration completed vehicle accident invoicing for the year
Fire Department Training	January	16 members completed Ice water rescue training including 1 of Zama's members Cornie and Peter completed Inspector Practical training course.

Capital Projects

Projects	Timeline	Comments
High Level to Ainsworth Rural Waterline	January	Town of High Level and Mackenzie County waterline is 99% complete. Invoices to Town of High Level and Ainsworth were sent out.
Fire Smart Grant	2015	Applied for a 2015 grant for Zama.
Gravel Crushing	January	Contract awarded to Sage Management Ltd. Shut down for the winter 21300m ³ of gravel crushed at West La Crete & 30000m ³ at Fidler & 27000m ³ at North Vermilion
Fox Lake Access	Project Complete	Trees cleared from right of way burning will take place in the fall of 2015 Traffic using new trail
Zama Shower unit	January	Shower unit is built, will be installed in the spring
Regraveling Tender	January	Contracted being advertised

Vehicles	January	Putting together specs for purchase of 11 vehicles
FV 48 st and 47 Ave Paving	January	Working with engineering to prepare the project
Rocky Lane Paving	January	Working with engineering to prepare the project
Purchase 3 Graders	January	Putting together specs for the purchase of three graders. Getting price from AAMDC
Meander River Genetic site road improvements	Project Complete	Road upgraded, culverts installed and bridge mat installed for light bridge Waiting for ESRD to take over the road
Replacement Bridge file culvert 75117 (on Store Rd)	January	Tender awarded to Northern Road Builders Project planned to start in July 2015

Personnel Update:

One position off on sick leave. Vacant equipment operator position in Zama

Other Comments:

Wadlin Lake Caretaker RFP being advertised

MONTHLY REPORT TO THE CAO

For the month of January 2015

From: Mark Schonken
Interim Director of Finance

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
2014 Year End	March	Regular transaction processing has closed for 2014. We are finalizing capital projects, funding and year end adjustments.
2015 Budget	Early April	The 2015 budget has been approved however, the final budget will be presented when the 2014 year end has been completed.
Disaster Recovery Program	Ongoing	A provisional payment of \$1,037,375 has been received, additional funding is expected for bridges and roads.
Gravel Lease Lot 13 Fort Vermilion	Summer 2015	SML application has been submitted in 2014 and we await approval by ESRD.
Gravel Lease Meander Pits	Summer 2015	ESRD require full SML applications since transfer of DRS will not be possible, which will require detailed surveys.

Capital Projects

Projects	Timeline	Comments

Personnel Update:

No changes

Other Comments:

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Mackenzie County


REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Wadlin Lake Caretaker Contract – Contract Award

BACKGROUND / PROPOSAL:

Administration advertised for request for proposals for the Wadlin Lake caretaker, with a closing date of February 5, 2015.

The Community Services Committee reviewed and rated all the proposals at their February 5, 2015 meeting.

	Wadlin Lake Caretaking Proposal Opening					
	Community Services Committee Review					
February 5, 2015						
Bidder	Additional services offered to the public	Additional Services Criteria mark / 20	Proposed plan to meet County requirements Criteria mark / 20	Price / Month	Price Criteria mark / 60	Final Mark / 100
Abe & Rita Dyck	Concession - open 7 days a week Water available for campers	15	20	\$8,500.00	40	75
Anna Braun	Concession Water available to campers Portable honey wagon on site Boat rentals	19	18	\$6,500.00	60	97
Henry & Sarah Neustaeter	Concession Water available to campers Boat rentals	19	20	\$7,500.00	55	94
BTA Ventures	Concession - 6 days a week Boat rentals Water delivery service (water to be supplied by County)	5	10	\$7,777.77	50	65

Author: RP Reviewed by: _____ CAO: _____

The Community Services Committee made the following motion:

MOVED by Councillor Paul

That the Community Services Committee recommends to Council to award the Wadlin Lake Caretaker Contract to Anna Braun.

CARRIED

OPTIONS & BENEFITS:

Option 1:

Award Wadlin Lake Contract to Anna Braun.

Option 2:

Council discusses proposals and award to alternate proponent.

COSTS & SOURCE OF FUNDING:

Funding – Operating Budget

2014 Actual costs - \$40,542.50 including bonus

2015 Operating budget - \$40,250.00 including bonus

The proposal meets 2015 Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Administration to communicate with each proponent Councils decision.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Wadlin Lake Caretaking Contract be awarded to Anna Braun.

Author: RP Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Fred Wiebe, Manager of Utilities
Title:	Policy UT004 – Utility Connection Policy

BACKGROUND / PROPOSAL:

Council established Policy UT004 – Utility Connection Policy.

The utility operators noted a few changes that they would like to see in Policy UT004 – Utility Connection Policy - Schedule C Application for Water and Sewer Installation Form. After a review of the form a few revisions were made as seen in the attachment to make the document more user friendly and to provide a more complete inspection.

Additions are highlighted in yellow and deletions have a strikethrough.

OPTIONS & BENEFITS:

Option 1: To approve the revisions in Policy UT004 – Schedule C

Option 2: To deny the revisions in Policy UT004 – Schedule C

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: Fred Wiebe Reviewed by: _____ CAO: JW

COMMUNICATION:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy UT004 – Utility Connection Policy (Schedule C) be amended as presented.

Author: Fred Wiebe Reviewed by: _____ CAO: JW

MACKENZIE COUNTY
Application for Water & Sewer Installation

1. CUSTOMER ID #: _____ TAX Roll #: _____ DEVELOPMENT PERMIT#: _____

2. HAMLET LC FV ZA STREET ADDRESS: _____

STALL/UNIT: _____ LOT: _____ BLOCK: _____ PLAN: _____

LEGAL LAND LOCATION: _____ ¼ SECTION _____ TOWNSHIP _____ RANGE _____ WEST OF _____ MERIDIAN

3. PROPOSED INSTALL DATE: _____ TIME: _____

4. THIS PROPERTY IS CURRENTLY SERVICED WITH NONE WATER SEWER WATER & SEWER

5. THE INSTALLATION BEING REQUESTED IS : MAIN TIE-IN SERVICE TIE-IN RURAL WATER TIE-IN

CONNECTION AS PER OTHER BYLAWS RESIDENTIAL INDUSTRIAL

6. OWNER'S NAME: _____ CONTACT (if business): _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____

HOME #: _____ WORK #: _____ CELL #: _____

7. NAME OF INSTALLER: _____ COMPANY NAME: _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____

HOME #: _____ WORK #: _____ CELL #: _____

INSTALLATION FEES

SUMMER RURAL WATER TIE-IN FEE: \$ _____ RECEIPT #: _____

WINTER (Nov 1- May 1) RURAL WATER TIE-IN FEE: \$ _____ RECEIPT #: _____

HAMLET MAIN TIE-IN FEE: \$ _____ RECEIPT #: _____

HAMLET SERVICE TIE-IN FEE: \$ _____ RECEIPT #: _____

FEE AS PER ANY OTHER BYLAWS: \$ _____ RECEIPT #: _____

REGISTERED OWNER'S SIGNATURE

WITNESS (print name)

DATE

INSTALLER'S SIGNATURE

WITNESS (print name)

DATE

MACKENZIE COUNTY OFFICE USE ONLY

APPROVED

REFUSED (see attached)

SIGNATURE

PRINT NAME

DATE

MACKENZIE COUNTY
Application for Water & Sewer Installation

MACKENZIE COUNTY INSPECTOR

DATE OF INSPECTION: _____ TIME: _____

IS THERE WASHED ROCK/GRAVEL AROUND THE CC? _____ YES NO

HAS THE NEW SERVICE BEEN PRESSURE TESTED? _____ YES NO

DOES THE CC OPERATE PROPERLY? _____ YES NO

DOES THE CC HAVE A DRAIN PORT AND IS IT WORKING? _____ YES NO

WAS INSERT PROPERLY INSTALLED IN THE CONNECTION? _____ YES NO

ARE THE CORRECT SERVICE PIPE MATERIALS USED? _____ YES NO

WATER SERVICE SIZE? _____

DOES THE WATER SERVICE INCREASE OR DECREASE IN SIZE? _____ YES NO

_____ IF YES FROM _____ TO _____

SEWER SERVICE SIZE? _____

DOES THE SEWER SERVICE INCREASE OR DECREASE IN SIZE? _____ YES NO

_____ IF YES FROM _____ TO _____

IS THE SEWER PIPE CONNECTED WITH APPROPRIATE FITTING? _____ YES NO

HAVE PICTURES BEEN TAKEN AND INCLUDED? _____ YES NO

IS INSTALLATION SATISFACTORY? _____ YES NO

ADDITIONAL INFORMATION **AND/OR REASON(S) FOR REFUSAL OF APPLICATION:**

I hereby certify that the service has been installed and completed in accordance with Mackenzie County code and regulations and the inspection above has been completed accurately.

INSTALLER'S SIGNATURE

INSTALLER (print name)

DATE

INSPECTOR'S SIGNATURE

INSPECTOR (print name)

DATE

MACKENZIE COUNTY

Application for Water & Sewer Installation

REASON(S) FOR REFUSAL OF APPLICATION:

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Byron Peters, Director of Planning & Development
Title:	Policy DEV007 – Rural Development Standards

BACKGROUND / PROPOSAL:

At the December 8th Council meeting a draft version of Policy DEV007 was presented to Council for information. Since then, the draft policy has also been reviewed by the Municipal Planning Commission and the Public Works Committee.

Some good feedback was received, and the version of Policy DEV007 presented today has been thoroughly tweaked and strengthened since the first draft.

Some key items that have changed since the first draft:

- Clarified and strengthened the wording in the Funding section
- Added natural gas and phone/data installation requirements
- Clarified that reports required shall be provided by an engineer

OPTIONS & BENEFITS:

A policy providing detail about utility locations will help reduce the number of potential conflicts when the County upgrades or widens roads and drainage in rural areas. Providing rural servicing standards will ensure that all ratepayers are treated equally when they plan to develop, and provides more consistency as a whole.

COSTS & SOURCE OF FUNDING:

Administration does not anticipate any cost implications to the County as a result of implementing this policy.

Author: B Peters Reviewed by: _____ CAO: JW

SUSTAINABILITY PLAN:

Several areas of the Sustainability Plan that relate to this policy:

Goal E17: Mackenzie County is an attractive destination for non-residents... and remains an attractive home for County residents at all stages of their lives.

Goal C3: The County continues to provide high quality utility services and ensures that:

- Meet quality standards consistent with current national standards and demand
- Are stable and reliable
- Are each financially self-sustaining at both operational and capital levels

COMMUNICATION:

The approved policy will be distributed to all active developers and the engineers they typically utilize. The policy will be used internally when communicating with developers.

An article will also be placed in the County Image providing a brief overview of the policy changes and potential impacts this will have on the general public.

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That Policy DEV007 – Rural Development Standards be APPROVED as presented.

Author: B Peters Reviewed by: _____ CAO: JW

MACKENZIE COUNTY

TITLE	Rural Development Standards	POLICY NO.	DEV007
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LEGISLATION REFERENCE	Municipal Government Act, Section 5
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PURPOSE

Establish rural development standards to ensure consistent development is maintained within the rural areas of the County.

POLICY STATEMENT

Mackenzie County and developers have a shared responsibility for defining and addressing the existing and future needs of the region by creating development policies consistent with community objectives. Mackenzie County will provide guidance for development objectives. These policies should be applied equitably and fairly to all within that community.

All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit, through the use of off-site levies, local improvement bylaws and endeavor to assist clauses.

GUIDELINES

1. Mackenzie County will:
 - a) adopt development standard requirements for individual zoning districts and locations as indicated in this policy,
 - b) determine who is responsible for installation of the infrastructure as indicated in this policy,
 - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy,
 - d) establish the mechanism of any cost sharing, endeavor to assist, or other financial considerations,
2. The developer will be responsible for all costs except where otherwise indicated in this policy.

DEFINITIONS & INTERPRETATION

Country Residential - Rural Country Residential, inclusive of all country residential zoning designations.

Rural Industrial: Refers to all rural industrial and/or commercial zoning districts.

Development Agreement: A contract entered into between the municipality and the developer in regards to the installation of municipal improvements, including all conditions that need to be adhered to.

Development Approval: Refers to a subdivision/development approval where the application process has been followed and an approval subsequently issued by the development authority.

GMIS: refers to the General Municipal Improvement Standards (engineering guidelines) for Mackenzie County.

Off-site Levy: As defined in the Alberta Municipal Government Act.

Zoning: As per the Land Use Bylaw.

FUNDING

Funding for municipal infrastructure improvements required to support an approved Development will be provided by the developer. The County, within the Development Agreement, will provide assistance to the developer when oversizing is required to collect appropriate funds from benefiting lands when the benefiting lands are further developed.

When the County constructs municipal improvements in advance of developments the County will, through the use of an Off-site Levy bylaw(s) collect apportioned costs as assigned to benefiting lands.

The County may consider providing a portion of the funding when oversizing is required, however this will be subject to negotiation and Council approval. Funding in these situations may also be recouped by way of a local improvement bylaw.

Where a development requires that an arterial road be constructed, the County shall only consider to cover the costs of upgrading the road from collector to arterial standard, and shall, whenever possible, utilize the mechanisms provided for by Off-site Levy or local improvement bylaw(s) to recover those costs.

RURAL DEVELOPMENT STANDARDS

UTILITIES

Utility crossings shall cross County roads perpendicular to the road wherever practicable. All high pressure gas lines, three phase power and other major utility crossings must receive approval from the County prior to crossing any County road or other property or infrastructure. For routine installations of common utility infrastructure, notification shall be provided to the County prior to crossing any County road or other property or infrastructure.

Utility providers shall adhere to best practices regarding the installation, maintenance and marking of their infrastructure.

Gas

All new developments shall allow for the provision of natural gas servicing. Gas lines shall be located, at minimum, 9 m outside of any 20 m road right of way, and 4 m outside of any 30 m road right of way.

For all roads identified as arterial, the setback requirements shall be a minimum of 40 m from the road right-of-way, and increasing up to 100 m in areas of difficult or undulating terrain in order to facilitate potential future road widening.

Power

New power installations are anticipated to be overhead, and located in or adjacent to County road rights of way as per the current utility provider's current practice.

Country Residential developments shall be serviced internally with underground power.

Phone/Data

All new Country Residential and Rural Industrial developments shall be serviced with phone/data infrastructure, to the specifications of the local telecommunications provider.

Installation of higher grade infrastructure is encouraged in order to provide telecommunications providers with better options for providing digital data to the community.

Lighting

Street lighting will not typically be installed in rural areas.

In all Country Residential or Rural Industrial developments some level of road and intersection lighting may be required. Lighting will be expected to provide illumination only for areas anticipated to have high traffic (vehicle, ATV or pedestrian) volumes.

Where a development is anticipated to significantly increase the traffic at a particular intersection, the County may request as part of a traffic impact assessment, that intersection lighting also be assessed by a qualified engineer.

Storm Sewer

Design criteria shall be in keeping with the County's GMIS.

Storm sewer servicing is anticipated to be solely surface based with no underground infrastructure. Culverts shall be adequately sized to meet the required flow volumes and to aid in long term maintenance. The minimum specifications and process outlined in Policy PW039 shall be followed for all culvert installations.

In Country Residential and Rural Industrial developments, storm water retention ponds may be required to mitigate the downstream effects of the development. Storm water retention ponds shall be constructed in accordance with design criteria established in the GMIS to reduce the downstream effects of the development. Ponds shall be constructed to service large areas, and be thoughtfully integrated with the subdivision design. All new developments shall create zero net change to the existing storm sewer peak flows. The County retains the ability to alter storm pond placement.

Oversized ditches along roadways will be strongly discouraged, and only permitted when clearly proven to be the most viable option, when considering construction costs, long term maintenance and safety. This assessment shall be completed by a qualified engineer.

Where additional right of way is required to facilitate the surface drainage, the developer is responsible for all aspects of the acquisition of such right of way.

Sanitary Sewer

Design criteria shall be in keeping with the County's GMIS.

For all agriculture zoned acreages and farms, the sanitary sewage shall be dealt with on an individual basis and will typically be a surface pump out or field system. All installations shall meet provincial requirements.

For all Country Residential and Rural Industrial developments, sanitary sewer shall be considered collectively. Field systems may still be granted; however, extensive soil testing and ground water monitoring shall be conducted by a qualified professional prior to construction to ensure the long term viability of compactly placed field systems.

In areas where the proximity to existing infrastructure permits, low pressure sanitary systems shall be permitted. All low pressure systems shall be fully engineered, with pump and pipe sizing appropriately designed for full build out of the system. The engineer shall specifically consider odour concerns where the low pressure system

feeds into a gravity system or where air releases may be located, and provide sufficient evidence that the system design will not create odour concerns.

All sanitary sewer systems that will be under County ownership and/or maintenance shall be located within a right of way, PUL or easement. Location of sanitary lines shall be permitted within an existing road right of way. If additional right of way is required, the developer is responsible for all aspects of the acquisition and registration of such right of way.

Water

Design criteria shall be in keeping with the County's GMIS.

For all agriculture zoned acreages and farms, the water servicing will be dealt with on an individual basis. It is anticipated that most of these developments will be serviced by wells or cisterns.

For all Country Residential and Rural Industrial developments, water servicing shall be considered collectively for the entire proposed development.

For all rural multi-lot developments adjacent to an existing County rural waterline, the development is required to connect to the waterline. All connections to the rural waterline shall be installed as specified within the County's Water and Sewer Bylaw.

Where proximity to an existing County rural waterline permits, it is encouraged that new developments connect to the line.

All water mains that will be under County ownership and/or maintenance shall be located within a right of way. Location of water lines shall be permitted within an existing road right of way. If additional right of way is required, the developer is responsible for all aspects of the acquisition of such right of way.

Private Servicing

For all large lot development with multiple buildings serviced from an internal network, an isolation valve shall be provided at the property line. All internal underground servicing shall be engineered to meet AESRD, "Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems", and a copy of the engineered drawings shall be provided to the County for review before installation.

All private hydrants and valves shall be properly maintained to municipal standards. Preventative maintenance shall be performed annually, with records provided to the County Utilities department. Alternately, the Utilities department may be contracted to perform the preventative maintenance.

ROADS AND ROAD EDGE

All road design and construction shall be in keeping with the County's GMIS. Policy PW039 provides specific direction regarding the construction of local and collector roads which shall be adhered to.

Road widths shall be determined based on anticipated traffic types and volumes and road classification.

Appropriate intersections shall be constructed to accommodate traffic turn movements.

Aprons shall be paved when a new road joins to an existing asphalt surfaced road. See Policy PW039 for details.

When a proposed development is anticipated to cause significant additional traffic, a traffic impact assessment shall be completed by a qualified professional. Depending on the outcome of the assessment, road upgrades may be required. Upgrades may consist of road widening, road reconstruction to increase the road structure, dust control by either temporary (oil/calcium) or permanent (asphalt) products, intersection improvements, lighting, and other measures that are warranted. The developer shall be responsible for all upgrades.

Arterial

The County has few rural arterial roads. Zama Access Road, 88 Connector and La Crete North & South access roads are currently identified as arterial.

Arterial roads shall ideally have a minimum 40 m wide right of way. When developments occur on lands adjacent to an arterial road, the County shall require the developer to provide additional road right of way to the County, if required, as a condition of their approval.

Private accesses onto arterial roads shall be strongly discouraged in order to reduce the impact on the free flow of traffic. Whenever practicable, access to a property shall be from a collector or local road.

Collector

Collector roads are identified within Policy PW039. Country Residential and Rural Industrial developments are strongly encouraged to locate along collector roads in order to mitigate traffic concerns and reduce the amount of road upgrades required.

Collector roads shall ideally have a minimum 30 m wide right of way. When developments occur on lands adjacent to a collector road, the County shall require the developer to provide additional road right of way to the County, if required, as a condition of their approval.

Developers are required to construct collector roads as per Policy PW039.

Local

Developers are required to construct local roads as per Policy PW039. Developments that may cause intensive traffic shall be strongly discouraged from being located along local roads.

Sidewalks/Trails

Sidewalks are not anticipated to be constructed in rural areas. Trails, either asphalt or gravel/mulch, may be required for Country Residential or Rural Industrial developments, depending on location, anticipated pedestrian traffic and other factors as determined by the County.

Private Roads

Private roads shall be constructed to an appropriate comparable standard as if it were a public road. This applies to developments such as commercial developments with multiple tenants on a common property.

Upgrading Priorities

When considering road upgrades in the rural areas, the County shall prioritize roads in the following order:

1. Arterial
2. Collector
3. Local

Policy PW039 currently identifies the rural road classifications and designations.

	Date	Resolution Number
Approved		



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Byron Peters, Director of Planning & Development
Title:	Development Statistics Report 2014 Year End

BACKGROUND / PROPOSAL:

Following is the statistical comparisons for 2014 (Year-end).
Attached chart is a further breakdown comparison from 2008 -2014.

Development Permit applications

- 2014 Development Permits 322 permits

Residential Building Activity Report

- 2014 Building Activity 217 permits

Approved Subdivision Application Report

- 2014 Subdivisions 56 applications

Also included this year is a basic summary of safety codes statistics, dating back to 2009.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

Author: B Peters Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Stats will be included in the Annual Report and shared on social media.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the development statistics report 2014 Year-end Summary Report be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

DEVELOPMENT STATISTICS

Development applications by construction value

	2008	2009	2010	2011	2012	2013	2014
Industrial	52,687,000*	2,265,000	3,319,000	54,777,000*	3,003,000	\$2,637,000	3,258,500
Commercial	8,515,000	2,571,200	4,022,000	5,592,550	2,402,500	\$7,394,500	15,216,850*
Residential	15,233,063	10,169,616	14,803,816	16,231,775	23,816,096	\$23,926,626	32,304,450
Other*	3,028,000	3,879,046	6,663,992	301,800	411,000	\$1,960,500	685,000
Total	79,463,063	18,884,862	28,808,808	76,903,125	29,632,596	\$35,918,626	51,464,800

*Other – public use facilities and home based businesses

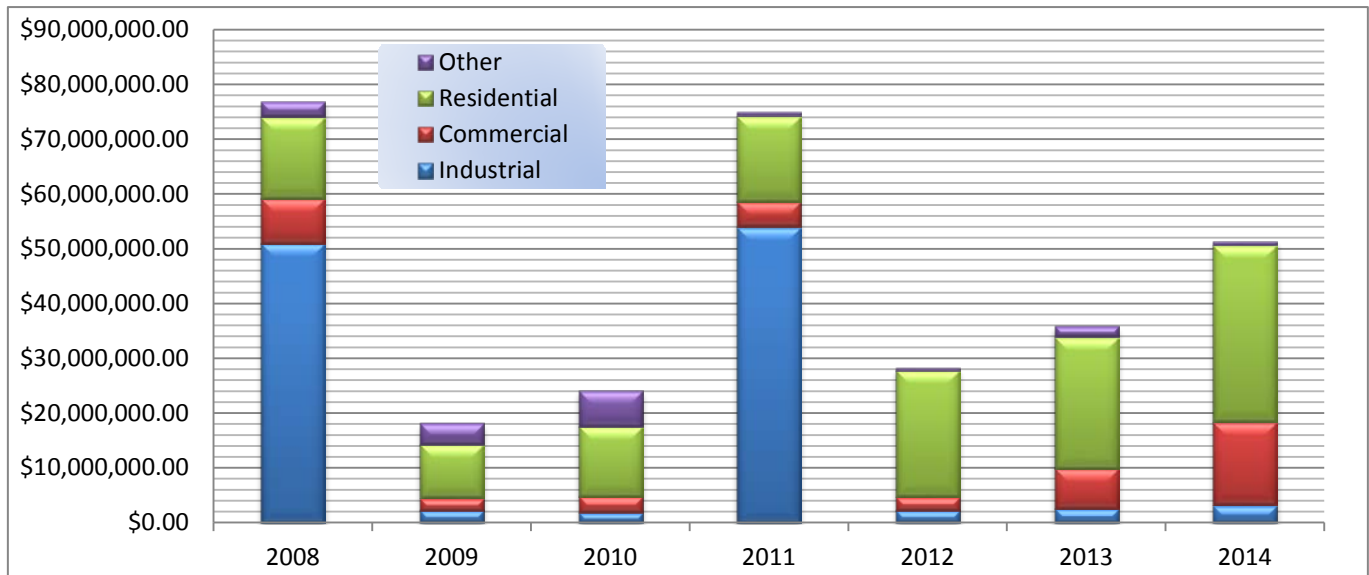
*2008 Industrial spike is due to the Mustus Lake Co-Gen plant

*2011 Industrial spike is due to a New Compressor Station in Ward 10

*2014 Commercial Substantial Increase is due to AB Transportation Maintenance Facility by South Tall Cree and New Financial Institute in La Crete

Development applications

	2007	2008	2009	2010	2011	2012	2013	2014
Industrial	27	19	19	26	21	28	17	25
Commercial	40	51	55	58	45	29	56	39
Residential	211	180	172	192	203	211	230	250
Other*	26	21	19	24	9	10	7	8
Total	304	272	265	300	278	278	313	322

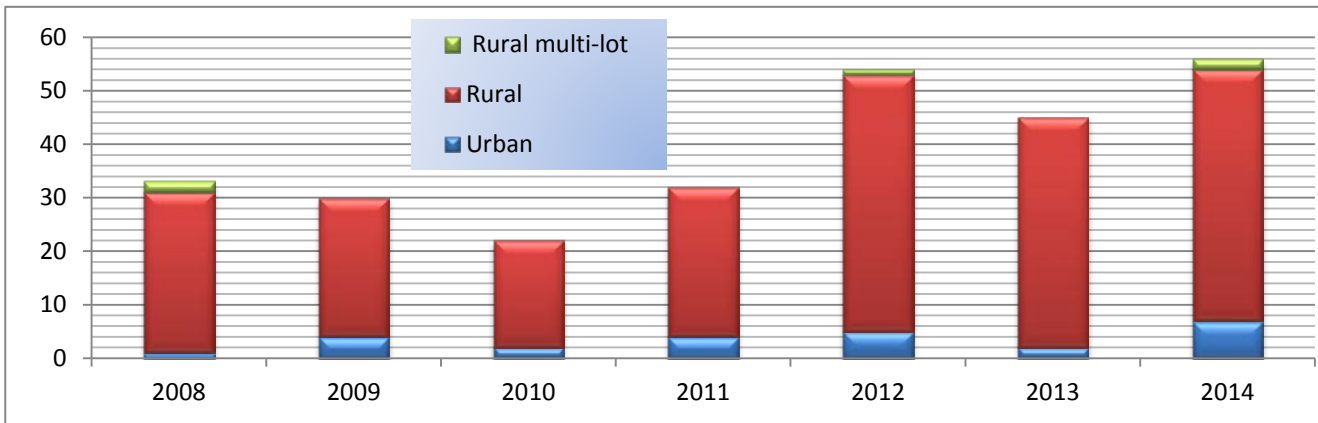


Residential Development by number of permits

	2008	2009	2010	2011	2012	2013	2014
Multi-Family Dwellings (<i>Total Units</i>)	1 (4)	1 (3)	2 (6)	4 (21)	3 (17)	1 (6)	9 (36 Units)
Single Family Dwellings	71	40	52	47	78	74	74
Mobile Homes	49	41	43	53	52	39	49
Ancillary(Garages, Additions)		49	56	62	33	70	64
Others (Fences, Decks, Reno's)		41	22	12	33	47	21
Total	121	172	175	178	211	231	217

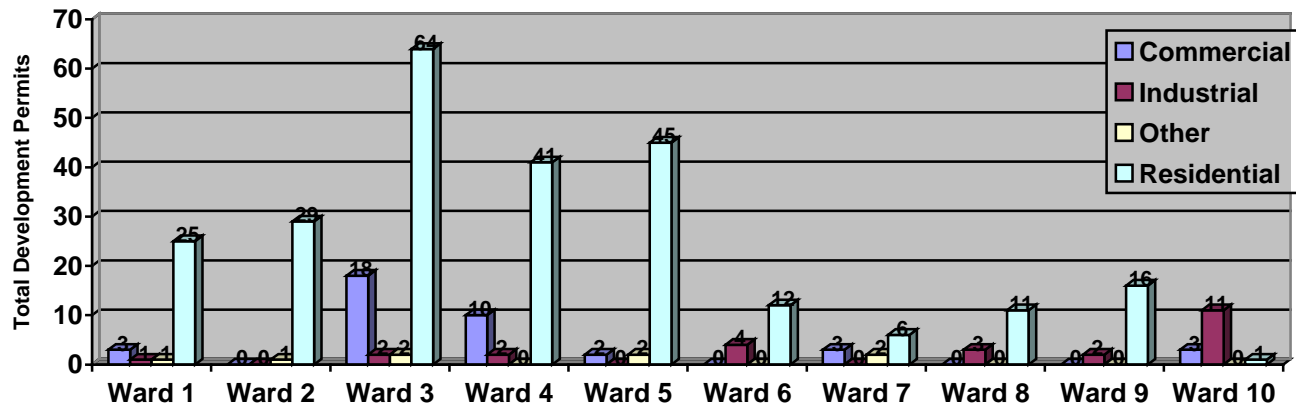
Subdivisions by number of applications

	2008	2009	2010	2011	2012	2013	2014
Urban	1	4	2	4	5	2	7
Rural	30	26	20	28	48	43	47
Rural Multi-lot	2	0	0	0	1	0	2
Total	33	30	22	32	54	45	56



	2008	2009	2010	2011	2012	2013	2014
Number of Lots	59	89	22	32	84	78	116
Rural in acres	317	353	206	311	549.66	446.99	693.84*
Multi-rural in acres	113	0	0	0	8.7	0	51.83
Urban in acres	8	4	27	46	32.74	60.82	45.52
Total Acres	497	357	233	357	591.1	507.81	791.78

- Increase in Rural acres is due to the 20 acre to 80 acre splits.



Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Commercial	3	0	18	10	2	0	3	0	0	3	39
Industrial	1	0	2	2	0	4	0	3	2	11	25
Other	1	1	2	0	2	0	2	0	0	0	8
Residential	25	29	64	41	45	12	6	11	16	1	250
Total	30	30	86	53	49	16	11	14	18	15	322

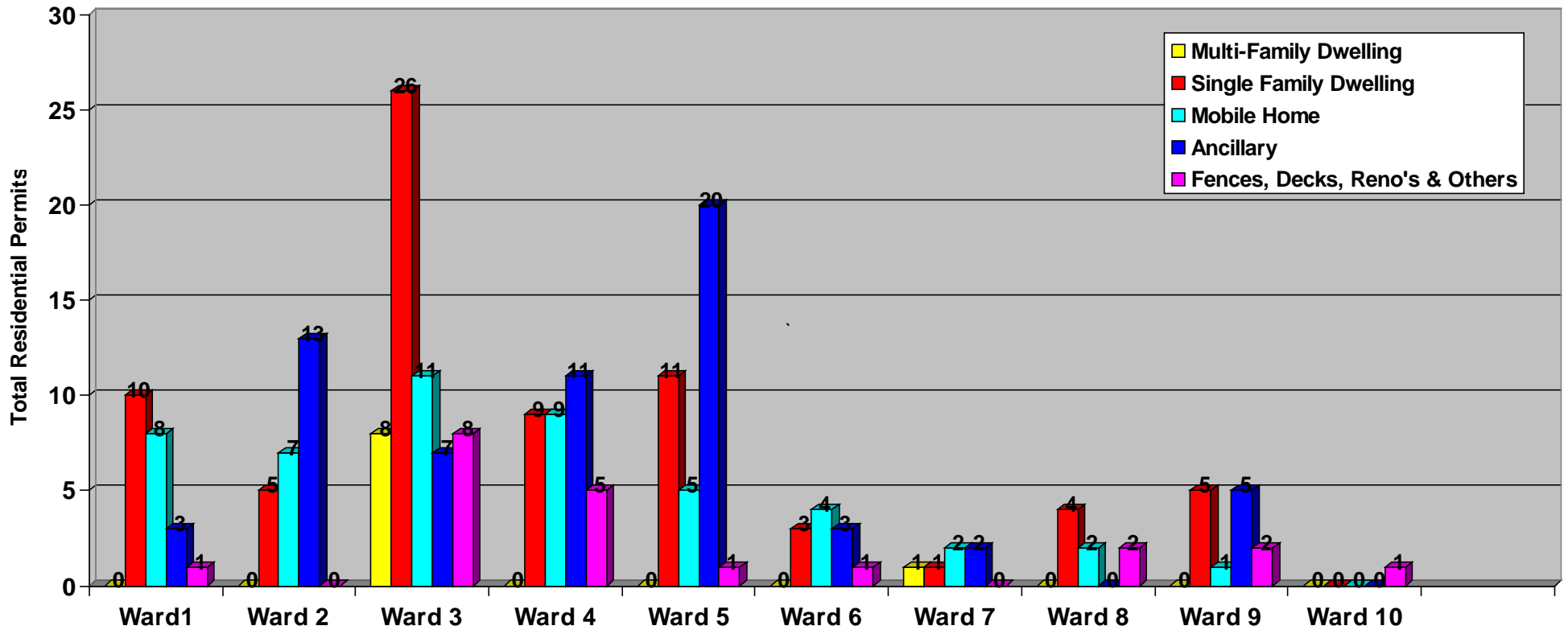
Development	Permits	Construction Cost
Commercial	39	\$15,216,850.00
Industrial	25	\$3,258,500.00
Other	8	\$685,000.00
Residential	250	\$32,304,450.00
TOTALS	322	\$51,464,800.00

**Mackenzie County
Development Summary
January 1, 2014 to December 31, 2014**

Wards	Construction Cost
Ward 1	\$12,468,500.00
Ward 2	\$3,002,250.00
Ward 3	\$15,768,450.00
Ward 4	\$8,712,000.00
Ward 5	\$4,277,000.00
Ward 6	\$1,776,000.00
Ward 7	\$882,000.00
Ward 8	\$932,000.00
Ward 9	\$1,858,100.00
Ward 10	\$1,788,500.00
TOTAL	\$51,464,800.00

Total Discretionary Permits – 64
Total Permitted Permits - 258

**Mackenzie County
Residential Development Permit Application
January – December, 2014**



Residential Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling	0	0	8	0	0	0	1	0	0	0	9
Single Family Dwelling	10	5	26	9	11	3	1	4	5	0	74
Mobile Homes	8	7	11	9	5	4	2	2	1	0	49
Ancillary (Additional, Garages & Shops)	3	13	7	11	20	3	2	0	5	0	64
Fences, Decks, Reno's & Others	1	0	8	5	1	1	0	2	2	1	21
Total	22	25	60	33	37	11	6	8	13	1	217

Wards	Permits	2014 Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	8	\$4,845,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7	1	300,000.00
Ward 8		
Ward 9		
Ward 10		
TOTAL	9	\$5,145,000.00

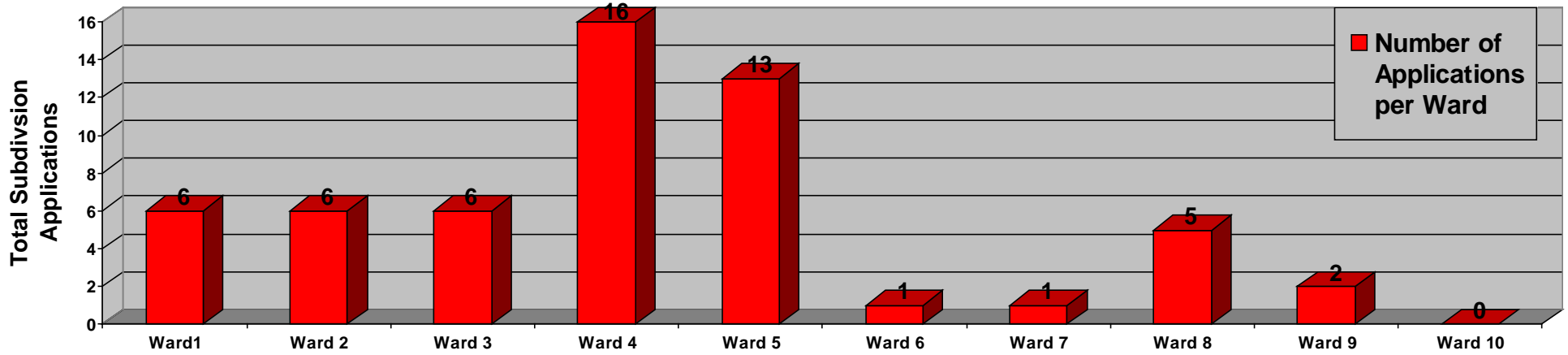
Wards	Permits	2014 Single Family Dwelling Construction Cost
Ward 1	10	\$2,659,000.00
Ward 2	5	\$1,556,000.00
Ward 3	26	\$6,275,000.00
Ward 4	9	\$2,525,000.00
Ward 5	11	\$2,342,000.00
Ward 6	3	\$1,080,000.00
Ward 7	1	\$350,000.00
Ward 8	4	\$579,500.00
Ward 9	5	\$793,000.00
Ward 10	0	\$0.00
TOTAL	74	\$18,159,500.00

Wards	Permits	2014 Mobile Home Construction Cost
Ward 1	8	\$1,132,000.00
Ward 2	7	\$721,000.00
Ward 3	11	\$722,300.00
Ward 4	9	\$893,000.00
Ward 5	5	\$291,000.00
Ward 6	4	\$410,000.00
Ward 7	2	\$160,000.00
Ward 8	2	\$230,000.00
Ward 9	1	\$125,000.00
Ward 10	0	\$0.00
TOTAL	55	\$3,684,500.00

Wards	Permits	2014 Ancillary Building (Additions, Garages Detached & Attached)
Ward 1	3	\$351,000.00
Ward 2	13	\$646,000.00
Ward 3	7	\$205,000.00
Ward 4	11	\$440,000.00
Ward 5	20	\$1,198,000.00
Ward 6	3	\$90,000.00
Ward 7	2	\$50,000.00
Ward 8	0	\$0.00
Ward 9	5	\$292,000.00
Ward 10	0	\$0.00
TOTAL	64	\$3,272,000.00

Wards	Permits	2014 Fences, Decks, Reno's & Others
Ward 1	1	\$60,000.00
Ward 2	0	\$0.00
Ward 3	8	\$41,600.00
Ward 4	5	\$24,000.00
Ward 5	1	230,000.00
Ward 6	1	\$20,000.00
Ward 7	0	\$0.00
Ward 8	2	\$122,500.00
Ward 9	2	\$48,100.00
Ward 10	1	\$0.00
TOTAL	21	\$546,200.00

Wards	Permits	2014 TOTAL Residential Building Activity
Ward 1	22	\$12,468,500.00
Ward 2	25	\$3,002,250.00
Ward 3	60	\$15,768,450.00
Ward 4	34	\$8,712,000.00
Ward 5	37	\$4,277,000.00
Ward 6	11	\$1,776,000.00
Ward 7	6	\$882,000.00
Ward 8	8	\$932,000.00
Ward 9	13	\$1,858,100.00
Ward 10	1	\$1,788,500.00
TOTAL	217	\$

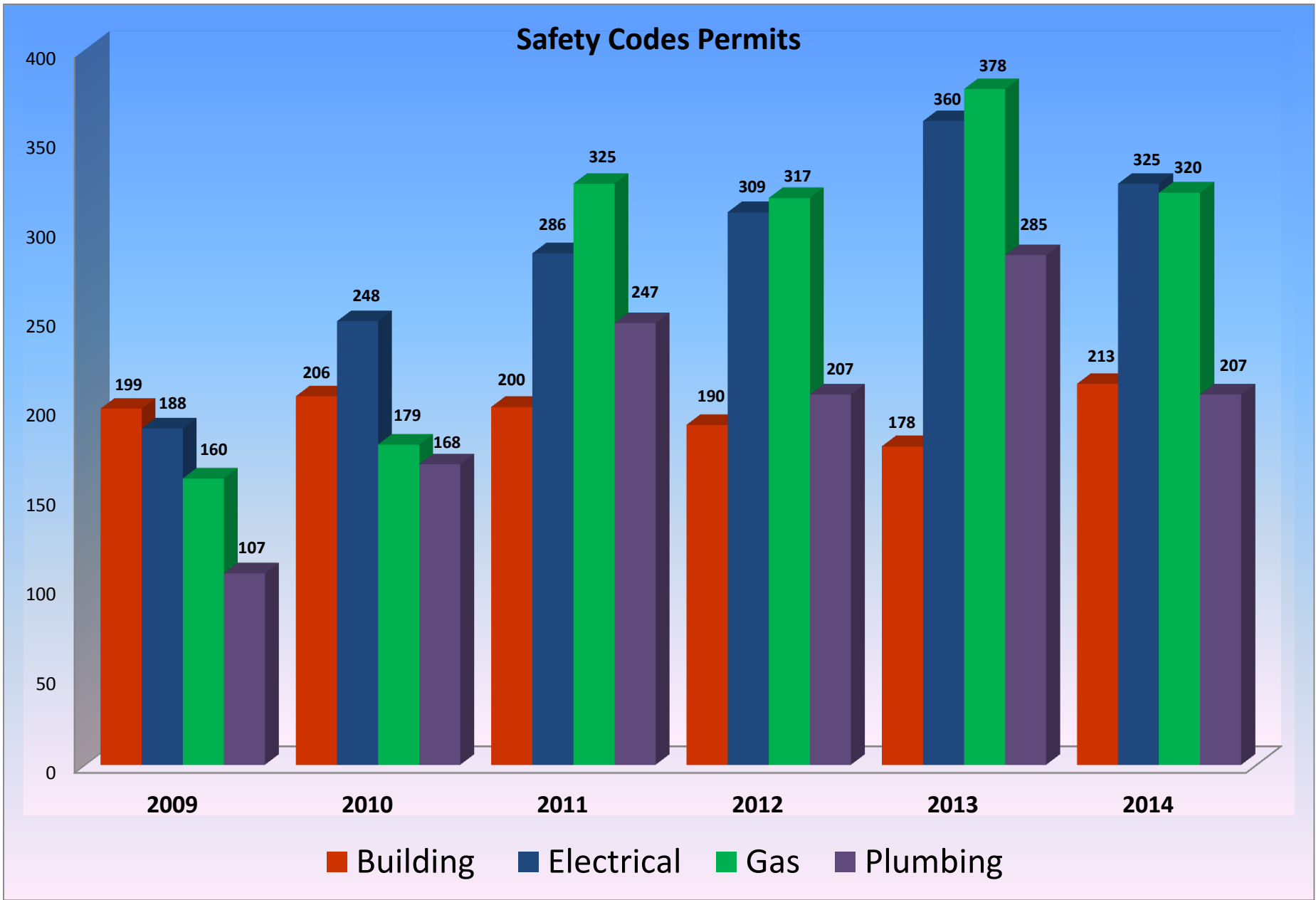


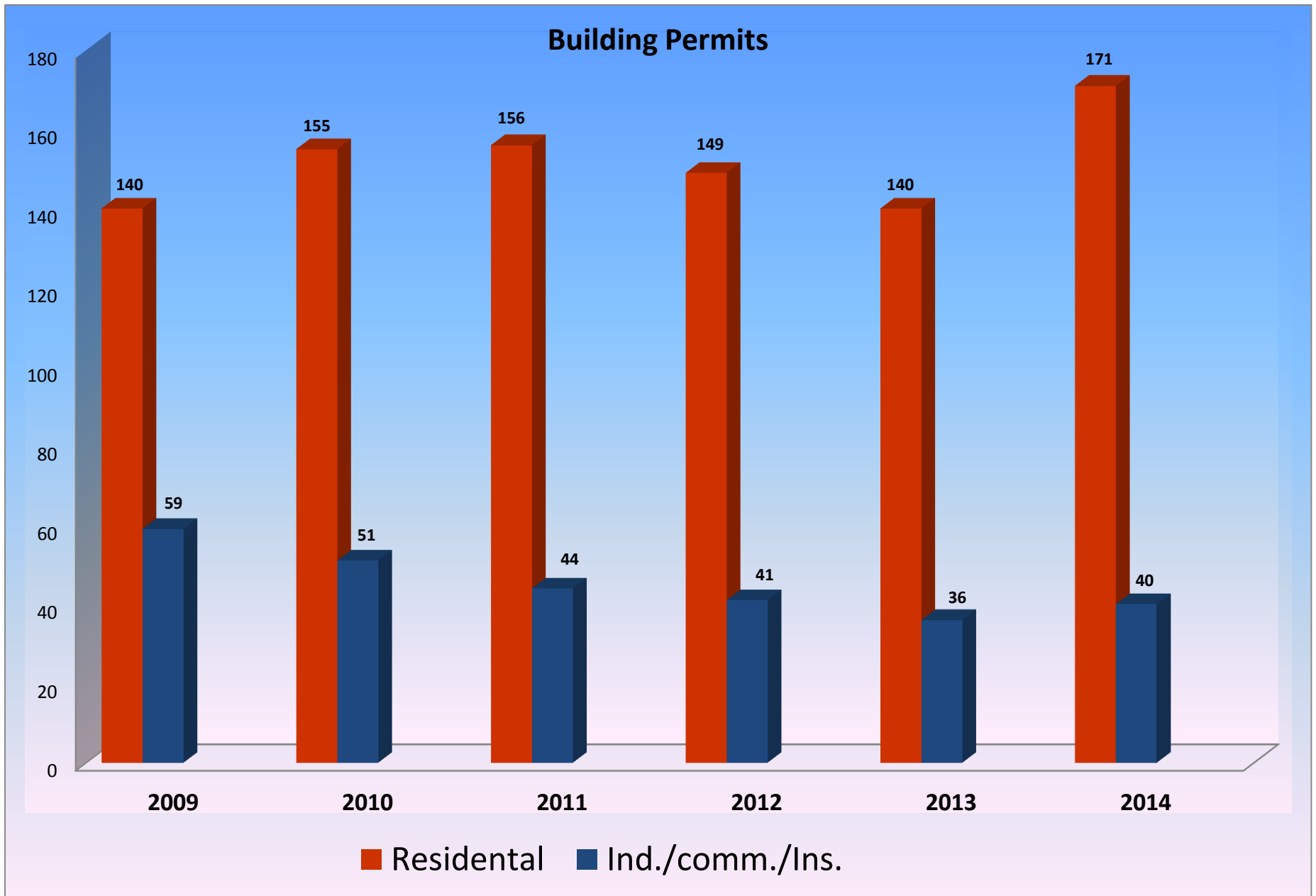
Approved Subdivision Applications	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	6	0	0	0	1	0	0	0	7
Rural	6	6	0	14	13	1	0	5	2	0	47
Rural Multi Lot	0	0	0	2	0	0	0	0	0	0	2
Total	6	6	6	16	13	1	1	5	2	0	56

Wards	Number of lots	Rural in Acres	Multi Rural in Acres	Urban in Acres	Boundary Adjustments in Acres
Ward 1	6	140	0	0	0
Ward 2	6	76.7	0	0	0
Ward 3	48	0	0	38.22	0
Ward 4	31	192	51.83	0	0
Ward 5	13	128.03	0	0	0
Ward 6	1	20	0	0	0
Ward 7	4	0	0	7.3	0
Ward 8	5	121.54	0	0	0.59
Ward 9	2	14.98	0	0	0
Ward 10	0	0	0	0	0
TOTAL	116	693.84	51.83	45.52	0.59

**Mackenzie County
Approved Subdivision
Application Summary
January 1 to December 31,
2014**

Total amount of area used for subdivisions in 2014- 791.78 acres







Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Mark Schonken, Interim Director of Finance
Title:	2015 Budget Update

BACKGROUND / PROPOSAL:

During the January 30, 2015 council meeting the following amendments were made to the 2015 Budget:

MOTION 15-01-056
Requires 2/3

MOVED by Councillor Wardley

That the 2015 budget be amended to include \$3,000,000 from Borrowing Bylaw 822-11 for the Zama Access Road, contingent on successful Resource Road Funding.
CARRIED

MOTION 15-01-057

MOVED by Councillor Wardley

That administration bring back the revised 2015 budget to the next meeting.

CARRIED

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

Author: M. Schonken Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Budget was updated on Mackenzie County's website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the revised 2015 Budget be received for information.

Author: _____ Reviewed by: _____ CAO: _____

**Mackenzie County
2015 BUDGET - Cash Requirement**

	2014 Budget	% change	2015 Budget	
Operating Cash Requirements:				
Operating Cost (excluding non-cash items and capital debt interest expense)	\$26,637,601	0%	\$26,548,024	Schedule A-2
Non-TCA - Operating Costs (Non-TCA Projects List)	\$1,991,157	-66%	\$683,600	New
Non-TCA revenue - Fees				
Less: Other Operating Revenue (excluding municipal tax levy)	(\$7,252,211)	1%	(\$7,297,102)	Schedule A-1
Anticipated draw from prior year accumulated surplus - restricted (for Non-TCA projects)	(\$903,284)	-100%		(1)
Anticipated draw from prior year accumulated surplus - restricted (for operating purposes)	(\$1,443,956)			(1)
Tax levy for operations	\$19,029,307	5%	\$19,934,521	
Capital Cash Requirements:				
Capital costs	\$32,015,115	-67%	\$10,661,047	New
Capital debt interest	\$733,658	-15%	\$621,194	Schedule E
Capital debt principal	\$2,259,770	-26%	\$1,669,369	Schedule E
Less:				
Capital revenue - grants	(\$16,461,583)	-73%	(\$4,431,837)	Schedule B
Other capital revenue (community, developers' contributions; contributed assets)	(\$646,970)	-100%		
Proceeds on disposal of assets	(\$556,000)	-6%	(\$525,403)	Schedule D
Proceeds from new debentures	(\$2,928,697)	2%	(\$3,000,000)	Schedule E
Contribution (from)/to prior year accumulated surplus	(\$8,689,196)	-109%	\$785,424	(2)
Tax levy for capital	\$5,726,097	1%	\$5,779,795	
Minimum Tax Levy	\$24,755,404	4%	\$25,714,316	
Municipal Tax Revenue	(\$26,792,794)		(\$27,949,316)	
Deficit/(Surplus)	(\$2,037,390)		(\$2,235,000)	
Future Financial Plans:				
Contributions to Reserves as per Policies	\$1,535,000		\$2,235,000	Schedule C
Contributions to Reserves	\$0			
Tax levy for future financial plans	\$1,535,000	46%	\$2,235,000	(3)
Total Tax Levy	\$26,290,404	6%	\$27,949,316	
Net budgeted cash draw on accumulated surplus accounts	(\$9,501,436)	-132%	\$3,020,424	(1) + (2) + (3)
OTHER:				
Restricted surplus (reserves), beginning of year	\$19,879,401		\$10,377,965	
Restricted surplus (reserves), ending of year	\$10,377,965		\$13,398,389	
Total budgeted operating and capital costs (excluding non-cash items)	\$63,637,301		\$40,183,234	

Contributions to Reserves as per established Policies
MACKENZIE COUNTY
MUNICIPAL RESERVES

Name	Estimated Ending Balance (Dec. 31, 2014)	To be used for 2014 CF projects	To be used for 2015 projects	Transfer from Operating to Reserve	Transfer from Reserves to Operating	Transfer to Capital Fund	Interfund Transfers	Estimated Ending Balance (Dec. 31, 2014)
Operating Fund Reserves:								
Operating Fund Reserve - incl. non-TCA	-							-
Operating Fund Reserve	2,270,958							2,270,958
Gravel Reclamation Reserve	22,377							22,377
Gravel Crushing Reserve	82,312							82,312
Reserve - Off Site Levy - Water	724,906							724,906
Grants to Other Organizations Reserve	211,856			400,000				611,856
Reserve - Development	183,585							183,585
Recreation - Parks Reserve	231,912			100,000				331,912
Subdivisions Reserve	197,473							197,473
Municipal Reserve	297,199							297,199
Subtotal - Operating Fund Reserves	4,222,578	-	-	500,000	-	-	-	4,722,578
Capital Fund Reserves:								
Incomplete Capital - Administration	49,606							49,606
Incomplete Capital - Fire Department	237,896							237,896
Emergency Services Reserves	507,413			500,000				1,007,413
Incomplete Capital - Enforcement	123							123
Vehicle Replacement Reserve	1,834,340			485,000				2,319,340
Reserve - Roads (General)	-			500,000		1,285,424		1,785,424
Incomplete Capital - Public Works	176,504							176,504
Incomplete Capital - Airport	120,442							120,442
Drainage Reserve	1,141,857	(500,000)		250,000				891,857
Water Treatment Plant Reserve	72,373							72,373
Rural Water Line Reserve	24,808							24,808
Reserve - Water Upgrading	196,042							196,042
Incomplete Capital - Sewer	87,740							87,740
Reserve - Sewer Upgrading	251,556							251,556
Incomplete Capital - Waste	35,000							35,000
Reserve - Waste	3,000							3,000
Reserves-Garbage Projects (incl. capital)	8,500							8,500
Incomplete Capital - Development	28,146							28,146
Recreation Reserve - Fort Vermilion	81,866							81,866
Recreation Reserve - La Crete	30,050							30,050
Incomplete Capital - Recreation	317,893							317,893
General Capital Reserve	950,231						-	950,231
Subtotal - Capital Fund Reserves	6,155,387	(500,000)	-	1,735,000	-	1,285,424	-	8,675,811
TOTAL RESERVES	10,377,965	(500,000)	-	2,235,000	-	1,285,424	-	13,398,389

Code	Project Description	Total 2015 project cost	County Cost	External Funding				Internal Funding		
				FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	Debenture

(12) - Administration Department

(6/01)	Signs with Flags for FV Office (CF)	-	-							
(6/02)	LC - LC Office Heating/Cooling System	100,000	100,000					100,000		
(6/03)	Server Replacement	23,000	23,000					23,000		
(6/04)	FV Office Building Improvements (roof and other) (CF)	-	-							
(6/05)	Virtual City Hall (CF)	-	-							
(6/06)	Office Security & Access Control	-	-							
(6/07)	FV - Xerox Replacement	75,450	75,450					75,450		
(6/08)	FV - Fireproof Storage Cabinet (Records)	8,000	8,000					8,000		
(6/12)	Automatic Generator Unit (FV) (CF)	5,000	5,000					5,000		
(6/13)	Council Chamber Upgrade (CF)	-	-							
(6/14)	Zama Office Entrance (stones and a sign) CF)	-	-							
(6/15)	Land Purchase from ESRD (CF)	-	-							
Total department 12		211,450	211,450	-	-	-	-	211,450	-	-

(23) - Fire Department

(6/01)	LC - High Level Aerial	30,000	30,000					30,000		
(6/02)	LC - Command Unit	55,000	53,500				1,500	53,500		
(6/03)	C-Cans, training props, setting up training grounds	24,000	12,000				12,000	12,000		
(6/04)	FV - Compressed air foam system for rescue unit	12,500	12,500					12,500		
(6/05)	FV - Fire Hall	-	-					-		
(6/06)	LC - Tompkins - new tanker/pumper w/ equipment	-	-					-		
(6/27)	FV - New tanker/pumper, with equipment (CF)	-	-					-		
(6/30)	FV - Work bench (new) (CF)	-	-					-		
(6/31)	ZA - Power pack (new) (CF)	-	-					-		
Total department 23		121,500	108,000	-	-	-	13,500	108,000	-	-

(32) - Transportation Department

(6/01)	FV - Deck Replacement on PW shop	7,500	7,500					7,500		
(6/02)	FV - Shop floor repair	12,000	12,000					12,000		

Code	Project Description	Total 2015 project cost	County Cost	External Funding				Internal Funding		
				FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	Debenture
(6/03)	FV - Steamer Unit - trailer	32,500	32,500					32,500		
(6/04)	FV - 3/4 ton Supervisor pick up	40,000	38,500				1,500	38,500		
(6/05)	FV - 3/4 ton pick up (Accident)	35,000	21,897				13,103	21,897		
(6/06)	FV - Parks Truck 3/4 ton	37,212	35,712				1,500	35,712		
(6/07)	LC - Trucks (x2)	80,000	77,000				3,000	77,000		
(6/08)	FV - 48th Street & 47th Avenue	580,000	-		580,000					
(6/09)	New Road Infrastructure (CF)	360,000	360,000					360,000		
(6/11)	FV & LC - AWD Graders x3	1,200,000	-		763,200		436,800			
(6/12)	LC - Snow Plow Truck	259,000	234,000				25,000	234,000		
(6/13)	LC - BF 75117 (CF & New)	-	-							
(6/14)	FV & LC - Truck and Gravel Trailer	470,000	470,000					470,000		
(6/15)	LC - Packer/Roller	30,000	30,000					30,000		
(6/17)	LC - 99th Ave 101 St. to 104 Ave	1,475,000	-		1,475,000					
(6/18)	Zama Bearspaw Crescent (CF)	18,000	18,000					18,000		
(6/19)	LC - Engineering & Design for 113 Street and 109 Ave	100,000	100,000					100,000		
(6/20)	LC - Pave 2 Accesses	45,000	16,512		28,488			16,512		
(6/21)	Zama Utility Pole Relocation (CF)	-	-							
(6/22)	LC - Skidsteer 850	57,000	22,000				35,000	22,000		
(6/23)	LC - Tilt Deck Utility Trailer	16,000	16,000					16,000		
(6/24)	LC - Ridge Mulcher	26,250	26,250					26,250		
(6/25)	LC - Bobcat Attachment (snowblower)	8,000	7,500				500	7,500		
(6/26)	High Level South Rebuild	50,000	2,988	47,012				2,988		
(6/27)	ZA - Street Paving Aspen Dr. & East Beach Rd.	-	-					-		
(6/28)	FV - Heavy Duty Commercial Lawn Mower	21,000	19,500				1,500	19,500		
(6/29)	Used Water Truck	50,000	50,000					50,000		
(6/30)	Blumenort Road & Rebuild Mile #3 on La Crete North	200,000	-	200,000						
(6/31)	Zama Access Pave (PH V) (CF)	1,000,200	1,000,200						(1,999,800)	3,000,000
(6/32)	Rebuild Mile #3 on La Crete North Road	-	-							
(6/33)	Rocky Lane Road Repair (Front of school)	310,400	-	310,400						
(6/34)	LC-Blue Hills Pave (CF)	-	-							
(6/37)	LC - Spruce Road Rebuild (CF & New)	-	-							
(6/42)	LC - 101 St & 100 Ave - Traffic lights (CF)	-	-							
(6/47)	LC - South - Shoulder pull and road rehabilitation (CF)	100,000	100,000					100,000		
(6/50)	Gravel Reserve (to secure gravel source) (CF)	-	-							
(6/53)	FV - Hamlet asphalt pavement overlay 44th Ave	-	-							

Code	Project Description	Total 2015 project cost	County Cost	External Funding				Internal Funding		
				FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	Debenture
(6/57)	FV - Sand and salt shelter (CF)	25,000	25,000					25,000		
(6/60)	FV - Cold storage/Emergency generator building (CF)	-	-							
(6/61)	FV - Child Lake/Boyer River road rebuilds (CF)	-	-							
(6/64)	FV - North- Shoulder pull and road rehabilitation	100,000	100,000					100,000		
Total department 32		6,745,062	2,823,059	557,412	2,846,688	-	517,903	1,822,859	(1,999,800)	3,000,000

(33) - Airport Department

(6/01)	LC - Pave Apron Extension	80,000	80,000					80,000		
(6/02)	FV Airport Development (CF)	-	-							
(6/04)	LC Instrument Approach (CF)	-	-							
Total department 33		80,000	80,000	-	-	-	-	80,000	-	-

(41) - Water Treatment & Distribution Department

(6/01)	FV & LC - Utility Trucks 3/4 Tonne Crew Cab x4	164,500	160,000				4,500	160,000		
(6/02)	FV - 48th Ave Waterline Replacement	91,000	30,333			60,667		30,333		
(6/03)	FV - Booster Station and Truck Fill	975,605	325,202			650,403		325,202		
(6/04)	FV - Hydrant Replacement	100,000	100,000					100,000		
(6/05)	ZA - SCADA computer replacement	7,500	7,500					7,500		
(6/06)	ZA - Distribution pump house upgrades (CF & New)	-	-							
(6/07)	ZA - Well Reclamation	18,000	18,000					18,000		
(6/08)	FV - Frozen Water Services Repairs (River Road)	75,000	75,000					75,000		
(6/09)	FV - Raw Water Truck fill (pressured and filtered)	40,900	40,900					40,900		
(6/10)	LC - Raw Water Truckfill Upgrade	40,900	40,900					40,900		
(6/19)	FV - 50th St - Water & sewer extension (CF)	-	-							
(6/23)	Generators for the three water treatment plants (CF)	-	-							
Total department 41		1,513,405	797,835	-	-	711,070	4,500	797,835	-	-

(42) - Sewer Disposal Department

(6/01)	LC - Sanitary Sewermain Upgrades	475,000	158,333			316,667		158,333		
(6/02)	LC - Lift Station 5 Grinder	45,000	45,000					45,000		
(6/03)	ZA/FV - Sewer Flusher	68,000	68,000					68,000		
(6/04)	LC - Main Lift Station Repair & Modification	62,000	62,000					62,000		
Total department 42		650,000	333,333	-	-	316,667	-	333,333	-	-

Code	Project Description	Total 2015 project cost	County Cost	External Funding				Internal Funding		
				FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	Debenture

(43) - Solid Waste Disposal

(6/01)	Two 40 Yard Bins (CF)	-	-							
(6/02)	Waste Bins	20,000	20,000					20,000		
(6/03)	LC - Blue Hills - Build up ramp	12,000	12,000					12,000		
(6/04)	LC - Waster Transfer Station - New Lights	12,000	12,000					12,000		
Total department 43		44,000	44,000	-	-	-	-	44,000	-	-

(61) - Planning & Development Department

(6/01)	LC - La Crete Production Room (GIS)	8,000	8,000					8,000		
Total department 61		8,000	8,000	-	-	-	-	8,000	-	-

(63) - Agricultural Services Department

(6/01)	HL - Rural Drainage - Phase II & Phase III (CF)	50,000	50,000					50,000		
(6/02)	LC - Buffalo Head/Steep Hill/Bear River Drainage (Phase I) (CF)	500,000	500,000						500,000	
(6/03)	Blue Hills Erosion Repair	275,000	260,000			15,000		260,000		
(6/04)	FV - Vehicle purchase for Ag Fieldman	40,000	38,500				1,500	38,500		
(6/05)	FV - ATV Purchase	12,000	12,000					12,000		
Total department 63		877,000	860,500	-	-	15,000	1,500	360,500	500,000	-

(71) - Recreation

(6/02)	FV - Capital (requests from Recreation Society)	129,500	129,500					129,500		
(6/03)	LC - Capital (requests from Recreation Society)	82,030	82,030					82,030		
(6/04)	Grounds Improvements (2014 - FV Walking Trail) (CF)	-	-							
(6/06)	ZA - Capital (requests from Recreation Society)	78,200	78,200					78,200		
(6/07)	LC Splash Park (CF)	-	-							
(6/08)	FV Splash Park (CF)	-	-							
Total department 71		289,730	289,730	-	-	-	-	289,730	-	-

(72) - Parks & Playgrounds Department

(6/01)	FV - Machesis Lake Water Well	9,000	9,000					9,000		
(6/02)	LC - Wadlin Lake Water Well	9,000	9,000					9,000		
(6/03)	HL - Hutch Lake, construct additonal sites (campground area)	15,000	15,000					15,000		
(6/04)	Machesis Lake - Horse camp - road (CF)	-	-							

Code	Project Description	Total 2015 project cost	County Cost	External Funding				Internal Funding		
				FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	Debenture
(6/05)	Bridge campground - Survey & improvements (CF)	20,000	20,000					20,000		
(6/06)	LC - Wood Splitter	20,900	20,900					20,900		
(6/07)	OTHER	40,000	40,000					40,000		
(6/08)	FV - Table & Fire Pit Replacement	7,000	7,000					7,000		
(6/10)	Wadlin Lake - Grounds improvements (CF)	-	-							
(6/12)	FV - Walking Trails (CF)	-	-					-		
<i>Total department 72</i>		120,900	120,900	-	-	-	-	120,900	-	-
TOTAL 2015 Capital Projects		10,661,047	5,676,807	557,412	2,846,688	1,042,737	537,403	4,176,607	(1,499,800)	3,000,000



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Mark Schonken, Interim Director of Finance
Title:	Fort Vermilion Skate Park – Request for Funding

BACKGROUND / PROPOSAL:

The Fort Vermilion Recreation Board applied for funding to the Blue Cross Healthy Communities Grant Program for funding of a skate park.

The funds will be primarily used to purchase the equipment required for the skate park. Some of the budget will go towards pouring a concrete pad. The Board members have indicated that they secured a commitment from a local company to help lower the cost of this endeavor. The installation hours and man power will be donated, as local youth and adults will expect to help.

OPTIONS & BENEFITS:

Building a skate park would ensure there are additional recreation opportunities available for youth in the summer months.

COSTS & SOURCE OF FUNDING:

Fort Vermilion Recreation Board representatives indicated that they did not include this in their 2015 grant application for capital from Mackenzie County as they did not know whether the grant would be approved.

Total estimated budget	\$70,000
Grant amount	\$50,000
Fort Vermilion Recreation Board Fundraising	\$10,000
County Funding Requested	\$10,000

Author: M. Schonken Reviewed by: _____ CAO: JW

SUSTAINABILITY PLAN:

This will promote a more sustainable and active community.

COMMUNICATION:

Fort Vermilion Recreational Board will be notified in writing.

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2015 budget be amended to include \$10,000 for the Fort Vermilion Skate Park.

Author: M. Schonken Reviewed by: _____ CAO: JW



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	2015 – 2017 Business Plan (DRAFT)

BACKGROUND / PROPOSAL:

Council and administration worked together to develop a new business plan that outlines Council’s strategic directives and priorities for a short (year) and longer terms.

OPTIONS & BENEFITS:

Council reviewed the draft during their Committee of the Whole meeting on January 30, 2015. Administration made changes as suggested. Please review the attached draft.

COSTS & SOURCE OF FUNDING:

The costs associated with some of the priorities are or will be identified in the County’s budgets.

SUSTAINABILITY PLAN:

Business planning is critical for successful governance for any organization. Having realistic expectations and measurable results should lead to successful implementation of the priorities’ activities.

COMMUNICATION:

It is proposed that highlights of the new business plan be provided at the upcoming ratepayers meeting. The full document will also be available as a handout and will be posted on the County’s website.

Author: J. Whittleton **Reviewed by:** _____ **CAO:** JW

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2015–2017 Business Plan be approved as presented.

Author: J. Whittleton Reviewed by: _____ CAO: JW

Mackenzie County **BUSINESS PLAN** 2015 – 2017



Mackenzie County

Table of Contents

Introduction	3
Message from the Reeve and Council	4
Vision, Mission, Organizational Values	5
Setting the Stage	6
Our Community Characteristics	7
Strategic Directives	9
Core Activity 1–Governance and Leadership	10
Core Activity 2–Community Infrastructure and Municipal Services	13
Core Activity 3–Social and Cultural Vibrancy	15
Core Activity 4–Environmental Stewardship	17
Core Activity 5–Economic Development	19
Advocacy	21



Introduction

Mackenzie County is uniquely positioned to expand opportunities in Alberta and to advance residents' quality of life. Our municipality is the largest County in the Province, covering an area of 80,485 sq. kms, or approximately 12% of Alberta's total landmass. Situated in the province's far north, we face significant challenges with distances to and from markets and with access to needed services. Building on sound fiscal and infrastructure planning, the County's Council, staff and committed volunteer community are dedicated to ensuring that Mackenzie will continue to grow and prosper. Without question, our County is a great place to live and work.

We are determined to strengthen residents' economic opportunities through sound planning and the efficient use of resources. Responding to the world's need for sustainable resources, the County is positioned to make the very best possible use of the opportunities that are available. We can not rest on our laurels though. We base our decisions and practices on core organizational values.

The Reeve, Council and staff are dedicated to providing our residents with the best possible service at a responsible tax rate. Based on these values and on our commitment, we have set out the County Business Plan for the next three years.

Message from the Reeve and Council

To Our Residents of Today and Tomorrow:

The culmination of Mackenzie County's in-depth Community Sustainability Planning process was an Action Plan that charts its course for long-term sustainability. Council and staff undertook this process in partnership with our citizens. We, the Council for Mackenzie County, take great pride in presenting our 2015-2017 Business Plan; a three-year plan that outlines the first steps necessary to achieve our citizen's hopes and dreams for the County. As we implement our Business Plan, we are confident that our County will continue to be a great place to live and work and to have experienced and responsible leaders who work well together.

Mackenzie County Council

Reeve Bill Neufeld

Deputy Reeve Walter Sarapuk

Councillor Josh Knelsen

Councillor Peter F. Braun

Councillor John W. Driedger

Councillor Elmer Derksen

Councillor Eric Jorgensen

Councillor Ricky Paul

Councillor Jacquie Bateman

Councillor Lisa Wardley

Joulia Whittleton
Chief Administrative Officer

Adopted by Council: TBD

Vision, Mission, Organizational Values

Our Vision is...

An enhanced quality of life, choices in community opportunities and healthy economic climate.

Our Mission is...

Through the effective use of resources, provide a reasonable and equitable level of service and endeavor to create a sustainable economic climate.

Our Organizational Values are...

Efficient, fiscally responsible organization that is sincere and approachable, treats people with respect and maintains a high degree of integrity.



Setting the Stage

Our County has a vast and diverse landscape that includes Alberta's largest river and its largest free roaming buffalo herd.

Our residents understand the challenges of maintaining the natural environment. Our residents take pride in building a wonderful place to live, work and raise a family.

Our services are provided from facilities located in Zama, La Crete, Fort Vermilion and the communities of Blue Hills, Buffalo Head, Rocky Lane and the Town of High Level.

Our parks and community facilities reflect an enhanced quality of life making Mackenzie County a leader in sustainable approaches to ensuring that our resources are environmentally and fiscally responsibly accessed.

Our plan is to strengthen our approaches to sustainable development.

Mackenzie County Area	7,761,580 hectares
Population (2011 Federal Census)	10,927
Number of Hamlets	3 (Fort Vermilion, La Crete, Zama)
Number of Dwelling Units	3,203
Length of Roads	1,891.62 kilometers
Length of Water Mains	152.70 kilometers
Length of Wastewater Mains	66.67 kilometers
Length of Stormwater Drains	10.09 kilometers

Our Community Characteristics

Mackenzie County			Alberta		
Total	Male	Female	Total	Male	Female

Population

0-19 years (46%)	5,025	2,600	2,430	922,995	473,150	449,850
20-54 years (41.6%)	4,545	2,255	2,295	1,900,590	960,825	939,775
55 + years (12.4%)	1,345	685	680	821,670	393,845	427,815
Total	10,930	5,535	5,535	3,645,260	1,827,815	1,817,440
Median years	22.6	21.9	23.3	36.5	35.9	37.1

Immigration

Non-immigrants	9,830	4,980	4,850	2,864,240	1,449,740	1,414,500
immigrants	935	510	425	644,115	313,170	330,940
Before 2001	425	240	190	386,885	187,415	199,465
2001 to 2006	345	195	155	113,060	56,395	56,660
2006 to 2011	165	70	95	144,170	69,360	74,815
Non-Permanent residents	45	20	25	59,620	30,756	28,855

Language

Total population	10,900	5,520	5,380	3,610,185	1,811,450	1,798,730
English only	3225	1640	1585	2,780,200	1,405,655	1,374,545
French only	50	25	25	68,545	35,355	33,195
English and French	0	0	0	49,970	24,210	25,760
Other Language(s)	7315	3695	3620	698,930	340,125	358,805

Aboriginal Population

households by Aboriginal ancestry	10,815	5,510	5,305	3,567,975	1,793,675	1,774,300
Aboriginal identity population	800	365	430	220,695	108,295	112,400
Non - Aboriginal identity population	10,015	5,140	4,875	3,347,280	1,793,675	1,774,300
As % of total population	8%	7%	8.8%	6.5%	6%	6.3%

Religion (2001)

Total	10,815	5,510	5,310	3,567,975	1,793,675	1,774,300
Protestant	8,515	4,330	4,185	541,520	260,440	281,075
Catholics	770	340	430	866,305	422,160	44,145
No Religion	785	460	320	1,126,130	618,330	507,800

Mobility Status (where people lived 5 years ago)

Total 5 years +	9,295	4,655	4,640	3,324,205	1,668,830	1,655,375
Non-Movers	7,080	3,575	3,505	2,985,105	1,496,890	1,488,215
Movers	2,215	1,085	1,135	1,830,575	912,005	918,575
Non-migrants	1,630	825	805	793,470	402,170	391,300
Migrants	590	260	330	700,160	354,660	345,500
External Migrants	225	65	160	162,705	81,070	81,635
Intraprovincial migrants	185	90	95	321,605	161,280	160,325
Interprovincial migrants	180	105	70	215,850	112,310	103,540

Mackenzie County			Alberta		
Total	Male	Female	Total	Male	Female

Employment

Total population 15 years and over	6,990	3,505	480	2,888,735	1,445,815	1,442,920
In the labour force	4,435	2,750	1,690	2,115,640	1,143,840	971,800
Employed	4,075	2,525	1,550	1,993,225	1,078,370	914,855
Unemployed	365	230	140	122,415	65,470	56,945
Not in the labour force	2,545	755	1,795	773,095	301,975	471,120
Unemployment Rate	5.8%	5.7%	5.9%	8.2%	8.4%	8.3%

Industry

Total labour force population aged 15 years and over	4,440	2,755	1,690	2,115,640	1,143,840	971,795
Agriculture, forestry, fishing and h	920	735	185	61,165	41,465	19,700
Construction	560	505	55	195,905	166,270	29,635
Manufacturing	360	310	50	123,465	93,895	29,570
Wholesale trade	75	50	15	89,000	63,590	25,415
Retail trade	565	185	380	229,225	104,725	124,500
Finance and insurance	100	50	50	68,760	24,355	44,410
Health care and social assistance	325	65	260	206,695	33,030	173,665
Education services	365	135	235	141,550	44,045	97,505
Other services	155	105	50	101,275	49,330	51,950

Education

Total population aged 15 years and over	6,990	3,505	3,480	2,888,735	1,445,820	1,442,920
No certificate, diploma or degree	4,560	2,420	2,145	550,465	283,115	267,350
High school diploma or equivalent	1,240	385	860	764,390	365,625	398,765
Apprenticeship or trades certificate or diploma	425	335	85	318,280	233,190	85,095
College, CEGEP or other non-university certificate or diploma	490	235	255	530,100	225,215	304,885
University certificate or diploma below bachelor level	40	10	30	122,465	51,345	71,120
University certificate, diploma or degree above bachelor level	80	50	30	603,040	287,335	315,705
Total population aged 25 to 64 years by highest certificate, diploma or degree	4,485	2,235	2,250	2,035,330	1,023,280	1,012,055

Income

Persons 15 years and over with income	6,985	3,505	3,480	2,888,740	1,445,820	1,442,915
Median after - tax income	25,578	36,689	14,959	32,847	41,012	25,889
Average after - tax income	31,403	42,376	20,257	41,962	51,587	32,179

Source: Statistics Canada 2011 Census

Strategic Directives

Council recognized strategic directives for Mackenzie County's five core activity areas. These will be reviewed annually and may be periodically updated by Council to reflect the community needs and environment as these evolve.



GOVERNANCE AND LEADERSHIP

Mackenzie County Council will provide responsible leadership and good government for our communities.



COMMUNITY INFRASTRUCTURE AND MUNICIPAL SERVICES

Mackenzie County Council will ensure that our infrastructure continues to be renewed in a fiscally responsible manner and that our municipal services encourage innovation and cost effectiveness.



SOCIAL AND CULTURAL VIBRANCY

Mackenzie County Council will strive to ensure that Mackenzie County is a great place to live, work and raise a family.



ENVIRONMENTAL STEWARDSHIP

Our County will reflect our residents by ensuring that planning proceeds within an environmentally sustainable framework that is innovative and fiscally responsible.



ECONOMIC DEVELOPMENT

Mackenzie County will adopt policies that encourage investment and opportunity while balancing the requirement to preserve and maintain playgrounds and community open spaces for our residents in our hamlets and the County as a whole.

CORE ACTIVITY 1 – GOVERNANCE AND LEADERSHIP

Mackenzie County Council will provide responsible leadership and good government for our communities.

Strategic Objective 1 – Involves a Fiscal Program That:

- Reflects Council’s direction and is completed prior to the start of the budget year
- Follows sound fiscal management practices
- Ensures that effective policies are implemented
- Provides the County with visionary direction
- Produces results that will be measured by annual publication of an updated Three-year Business Plan and reports on short-term strategic priorities

Strategic Objective 2 – Involves Relationships That:

- Strengthen regional opportunities, foster innovation and encourage sustainable programs and services through effective and responsible intermunicipal agreements and protocols with neighbouring municipalities and First Nations

Strategic Objective 3 – Involves a Communications Program That:

- Encourages citizen engagement
- Provides timely information on County programs and services to residents

Council identified the following at their January 2015 strategic planning session:

What Works Well?

- Round table discussion (Committee of the Whole meetings) and the ability to openly discuss issues
- Access to the Chief Administrative Officer
- Transparency
- Ratepayer meetings
- Keeping positive attitudes
- County Image
- Diversity and balance in the group
- Maintaining our services – having effective policies
- Council support in road maintenance
- Professionalism of our personnel

CORE ACTIVITY 1 – GOVERNANCE AND LEADERSHIP CONT'D

What Requires Attention?

- Annual ratepayer surveys
- Ratepayer education
- Employee education (about municipal business)
- Changes to ratepayer meetings:
 - Shorten the audited financial statements presentation
 - Change the format to increase attendance
 - Move to a more informal “open house” format and invite fire departments, recreation boards, FCSS, etc. to set up information booths.
- More reporting on external boards and committees (where we have appointed councillors)
- Inter-municipal – not following through with commitments (having timely meetings)
- Tri-county meetings – How often should meetings be held? Possibly hold the meeting on the first day of the AAMDC Convention.
- First Nation relationships
- Enforcement
- Council should show more appreciation for staff, councillors are too quick to criticize

Emerging Trends

- Municipal Government Act review
- Reduction in provincial and federal fund transfers (grant funding)
- Continuing pressure to do more with less

GOVERNANCE AND LEADERSHIP – STRATEGIC PRIORITIES

The following strategic priorities (key results areas) have been identified by Council for Governance and Leadership Activity in order to achieve the strategic objectives (listed in priority order):

1. **Ratepayer Engagement (2015)**
2. **Regional Relationships (2015)**
3. Provincial Government Relationships (**ADVOCACY**)
4. **Fiscal Responsibility (2015)**
5. Strategic Planning (January 2016)
6. Commitment to Multi-Year Budgeting (Fall 2015)

Short –Term Priorities and Actions as identified by Council:

Priority – What does our success look like?	Stakeholders	Actions: Who, When, How
Ratepayer Engagement Engaged and informed ratepayers	Council Administration Fire Departments Engage the outside Non-Profit Groups and Agencies	Undertake ratepayer survey - June 2015 (ADM) Develop a follow-up procedure for survey results – June 2015 (ADM) Introduce 2015 – 2017 Business Plan – June 2015 Ratepayer meetings (ADM) “Open House” concept for the ratepayer meetings (invite non-profit groups, government departments, fire departments, etc.) (ADM)
Regional Relationships Create synergies with regional partners for advancement of the Region	Council Administration First Nations Neighbouring government bodies (municipalities, First Nations, Métis, etc.)	Appoint councillors to liaise with First Nations - March 2015 (CNCL) Initiate an informal “meet and greet” with First Nations (CNCL) Follow through Inter-Municipal Protocols (with Towns of High Level and Rainbow Lake) – Ongoing (CNCL & ADM) By-annual tri-county meetings (Spring 2015 AAMD&C Convention) (CNCL) Complete Regional Sustainability Study (in partnership with the Towns) (CNCL)
Fiscal Responsibility Long term financially sustainable and responsible municipality (how do we pay for the services and assets we have now and those we need in the future)	Council Administration Finance Committee	Mill rate discussion and establish a policy for funding long-term – June 2015 (CNCL) Completion of Multi-Year Capital Plan - September 2015 (CNCL & ADM) Review of self-generating revenue streams non-traditional municipal revenue streams (CNCL & ADM)

CORE ACTIVITY 2 – COMMUNITY INFRASTRUCTURE AND MUNICIPAL SERVICES

“We will ensure that our infrastructure continues to be renewed in a fiscally responsible manner and that our municipal services encourage innovation and cost effectiveness.”

Strategic Objectives for Community Infrastructure and Municipal Services

- Recreation facilities and services consistent with local, cultural needs are available in each community
- High quality utility services
- Effective enterprise risk management
- Optimal staffing to plan for and maintain local infrastructure

Council identified the following at their January 2015 strategic planning session:

What works well?

- Existing parks access
- Volunteers support
- Ongoing development and improvement of available activities or sites (Tompkins Campground, Machesis Lake Horse Camp area, Rocky Lane Agricultural Grounds, La Crete Agricultural Grounds, Fort Vermilion Rodeo Grounds)
- Municipal services are good overall
- We have good mutual aid agreements
- Our emergency preparedness has improved
- Inter-municipal agreement with High Level provides support for services provided by the Town and accessed by our residents
- We have good personnel

What requires attention?

- Further development or improvement of municipal campground sites (Wadlin Lake, Peace River/Bridge Campsite, Hutch & Machesis Lakes)
- Wilderness trails development – need to develop a policy (West La Crete, Machesis, Tall Cree & Fort Vermilion areas)
- We do not have reciprocal agreements for recreational activities opportunities (potential partners: First Nations, Fort Vermilion School Division)
- We need to encourage local teachers to participate on the local recreation boards
- Potable water services to our rural residents (direct or by establishing rural truck fill points for potable water)
- Explore additional regional partnerships for municipal services where feasible
- Staff retention
- Gravel prospecting

COMMUNITY INFRASTRUCTURE AND MUNICIPAL SERVICES – STRATEGIC PRIORITIES

The following strategic priorities (key results areas) have been identified by Council for Community Infrastructure and Municipal Services Activity in order to achieve the strategic objectives (listed in priority order):

1. **Potable water availability and related infrastructure (2015)**
2. **Campgrounds expansion and new boat docks (2015)**
3. Fiscally responsible multi-year capital program (including bridges)
4. Gravel exploration (resources)
5. Improvement of recreational facilities (financing, operations, upgrades)
6. Airport services – need for long-term plan
7. Walking trails expansion (municipal)
8. Employee retention and recruitment strategy (municipal)
9. Expansion of rural road network
10. Risk Management Plan
11. Update Disaster Emergency Response Plan (regional)

Short –Term Priorities and Actions as identified by Council:

Priority – What does our success look like?	Stakeholders	Actions: Who, When, How
<p>Potable water availability and related infrastructure</p> <p>Quality potable water service to all rural ratepayers</p>	<p>Hire a consultant</p> <p>Council</p> <p>Administration</p>	<p>Complete Comprehensive Water Study – June 2015 (CNCL & ADM)</p> <p>Establish a <i>Tactical Plan</i> (utilizing the Comprehensive Water Study results; funding sources) (ADM)</p>
<p>Campgrounds expansion and new boat docks</p> <p>Mackenzie County will have attractive and modern campground systems with sufficient boat docks</p>	<p>Council</p> <p>Community Services Committee</p> <p>Administration</p> <p>Partnerships (Hutch Lake cottage area; individual developers)</p>	<p>Identify areas for expansion and additional boat dock areas (short term and long term –Spring 2015 (Community Services Committee & ADM))</p> <p>Develop a <i>Tactical Plan</i> (obtaining leases, developing expansion plans, seeking funding or funding partners) - 2016 (ADM)</p> <p>Establish a policy allowing people to develop a site in exchange for multi-year lease for the site – Spring 2015 (CNCL)</p>

CORE ACTIVITY 3 – SOCIAL AND CULTURAL VIBRANCY

“We will strive to ensure that Mackenzie County is a great place to live, work and raise a family.”

Strategic Objectives for Social and Cultural Vibrancy

- Hamlets that host a concentration of activities in one strategic location
- Distinctive and thriving cultures that are linked by common broad economic and environmental conditions
- County and First Nation governments that share a common vision while maintaining cultural autonomy and harmonizing economic pursuits
- Infrastructure capacity that keeps pace with growth and that is planned in a manner that increases the likelihood of sustainability

Council identified the following at their January 2015 strategic planning session:

What works well?

- Community events (Agricultural Fair, Farmers Day, Heritage Days, etc.)
- County’s continuing support for non-profit community groups and events
- Available recreation diversity (indoor riding arena, swimming pool, splash pad, bowling, cross country skiing, boating, etc)

What requires attention?

- Would like to see more First Nation involvement to better the recreational service in the Region
- Arenas/Recreation Centres require upgrading
- Additional access to natural areas for recreation purposes

Emerging Trends:

- Supplied recreation
- Reduction in provincial and federal funding for recreation/community projects
- Access to vast natural areas

CORE ACTIVITY 3 – SOCIAL AND CULTURAL VIBRANCY CONT'D

The following strategic priorities (key results areas) have been identified by Council for Social and Cultural Vibrancy Activity in order to achieve the strategic objectives (listed in priority order):

1. **Recreational centres and arenas upgrades (2015)**
2. Health services (**ADVOCACY**)
3. La Crete Postal Service (**ADVOCACY**)
4. Expand recreational and cultural opportunities on the Peace River
5. Expand sport fishing areas
6. Volunteer attraction plan
7. Promote regional events
8. Increase support for community cultural events
9. Housing (seniors)
10. Affordable housing

SOCIAL AND CULTURAL VIBRANCY – STRATEGIC PRIORITIES

Short –Term Priorities and Actions as identified by Council:

Priority – What does our success look like?	Stakeholders	Actions: Who, When, How
<p>Recreational centres and arena upgrades</p> <p>Modern, upgraded, efficient facilities</p> <p>Effective neighbouring partnerships for recreation development</p>	<p>Council</p> <p>Community Services Committee</p> <p>Administration</p> <p>Recreation Boards</p> <p>Partners (First Nations, Fort Vermilion School Division, community groups)</p>	<p>Undertake assessment of the recreational centres and arenas and identify the upgrades - Spring 2015 (Community Services Committee, Recreation Boards ADM)</p> <p>Introduce long-term replacement budgeting (plan & reserves) for all recreational arenas – 2016 (CNCL & ADM)</p> <p>Review recreational fiscal and operating agreements – December 2016 (CNCL & ADM)</p> <p>Explore funding opportunities (First Nation partnerships, businesses, etc.) (CNCL & ADM)</p>

CORE ACTIVITY 4: ENVIRONMENTAL STEWARDSHIP

“Our County will reflect our residents by ensuring that planning proceeds within an environmentally sustainable framework that is innovative and fiscally responsible.”

Strategic Objectives for Environmental Stewardship

- Preservation of the integrity of the natural environment
- Balanced economic and environmental interests for managing the built environment

Council identified the following at their January 2015 strategic planning session:

What works well?

- We have a balanced approach
- We follow environmental laws and we encourage our ratepayers to do the same on their lands
- Our planning documents contain considerations for environment
- We have up-to-date lagoon systems

What requires attention?

- Weed control enforcement (all public lands)
- Soil erosion enforcement (within the County)
- Lack of enforcement
- Farmers education (ASB & ESRD)
- Recycling
- Energy efficiency (County owned facilities)
- First Nations – partnership on landfill
- Need “*Limit Idle*” policy for our operations

Emerging Trends:

- Land Use Framework
- Mighty Peace Watershed Alliance and Water North
- Environmental regulations
- Continuing need for agricultural expansion

ENVIRONMENTAL STEWARDSHIP – STRATEGIC PRIORITIES

The following strategic priorities (key results areas) have been identified by Council for Environmental Stewardship Activity in order to achieve the strategic objectives (listed in priority order):

1. **Master Flood Control Plan & Flood Control Systems (2015)**
2. Recycling
3. Farmers' Education (ASB & ESRD)
4. Mighty Peace Watershed Alliance & Water North
5. Landfills
6. Enforcement Strategy (soil conservation, weed control)

Short –Term Priorities and Actions as identified by Council:

Priority – What does our success look like?	Stakeholders	Actions: Who, When, How
<p>Master Flood Control Plan & Flood Control Systems</p> <p>An organized approach by developers and farmers in order to avoid surface water flooding;</p> <p>No soil erosion</p> <p>Creating contained run-off</p> <p>Adherence to environmental regulations by farmers</p> <p>Funding for major channels is available from other levels of government</p>	<p>Council</p> <p>Agriculture Service Board</p> <p>AB ESRD</p> <p>Administration</p> <p>Mighty Peace Watershed Alliance</p>	<p>Completion of Master Surface Water Management Plan – April 2015 (<i>ADM</i>)</p> <p>Meet with Mighty Peace Watershed Alliance – April 2015 (<i>CNCL</i>)</p> <p>Funding for ongoing maintenance of registered surface water channels – annual budgets (<i>CNCL</i>)</p> <p>Farmers Education Program (ASB and ESRD) - April 2015 (<i>ADM</i>)</p> <p>Provincial funds for major channels (<i>ADVOCACY</i>) (<i>CNCL</i>)</p>

CORE ACTIVITY 5: ECONOMIC DEVELOPMENT

“Our County will adopt policies that encourage investment and opportunity while balancing the requirement to preserve and maintain playgrounds and community open spaces for our residents in our hamlets and the County as a whole.”

Strategic Objectives for Economic Development

- A safe comfortable and efficient transportation system
- Optimal health of agricultural lands and implementation of agri-business opportunities
- Responsible enhancement of economic activity in the oil and gas, forestry, health care delivery, postsecondary, telecommunications and tourist sectors
- Population growth and accurate means to measure it

Council identified the following at their January 2015 strategic planning session:

What works well?

- Paving of Highway 88
- Agricultural land expansion (126,000 acres of new agricultural land)
- Regional Economic Development Initiative – communications with the County
- Agricultural experimental farm initiatives
- Municipal organizational chart, including recognition of the need for Economic Development Officer

What requires attention?

- Lack of funding for roads to new lands
- Relationships with BC and NWT
- Economic Development Strategy (need a *Tactical* action plan for industry attraction)
- The Region is lacking some essential services
- Municipal census
- Need to improve transportation systems (access to markets – air, rail, road)
- Live and work local

Emerging trends:

- Land Use Framework
- Caribou Protection Strategy
- Continuing labour shortages
- Lack of workers with post-secondary education
- Increased influence on development by First Nations

ECONOMIC DEVELOPMENT – STRATEGIC PRIORITIES

The following strategic priorities (key results areas) have been identified by Council for Economic Development Activity in order to achieve the strategic objectives (listed in priority order):

1. **Transportation development** (new market access, Highway 58 extension east & west, Zama Road, P5 East Peace Resources Road) **(2015)**
2. **Economic development** (industry attraction, targeted strategy, local employment, increase tax base, essential services, rail, airports, travel) **(2015)**
3. Land use (Land Use Framework, conservation initiatives, agricultural land expansion) **(ADVOCACY)**
4. **Industry relations and growth - value added** (oil & gas strategy, agriculture, MARA, REDI) **(2015)**
5. Tourism strategy
6. Inter-Provincial/Territorial relationships (BC, NWT)
7. North West bio-industry (flax, hemp, etc.)

Short –Term Priorities and Actions as identified by Council:

Priority – What does our success look like?	Stakeholders	Actions: Who, When, How
<p>Transportation development</p> <p>We have a sophisticated transportation system that advances our region towards growth and prosperity</p>	<p>Council</p> <p>Provincial government</p> <p>Industries representatives</p> <p>REDI</p> <p>Northern Transportation Committee</p> <p>NADC</p>	<p>Meeting with Ministers of Alberta Transportation and Environmental and Sustainable Resource Development regarding P5 (East Peace) and Zama roads - <i>(REEVE & CAO)</i> – Winter 2015</p> <p>Completion of Rainbow Lake – Fort Nelsen connector road study – Winter 2015 <i>(CNCL)</i></p>
<p>Economic development</p> <p>We have an effective economic plan that delivers results (measured) and leads to value added business development.</p>	<p>Council</p> <p>Administration</p> <p>REDI</p> <p>Chamber of Commerce and Board of Trade</p>	<p>Hire a consultant to establish an effective economic development action plan – Spring 2015 <i>(ADM)</i></p> <p>Coordinate and host meetings with local chambers and board of trade to identify opportunities and challenges <i>(CNCL)</i></p>
<p>Industry relationships</p> <p>We have productive relationships with our industries that lead to value added business development.</p> <p>Our region has a sufficient “labour pool”</p>	<p>Council</p> <p>Administration</p> <p>Industry representatives</p>	<p>Identify partners <i>(ADM)</i></p> <p>Hold joint meetings with stakeholders to identify opportunities and challenges <i>(CNCL)</i></p> <p>Identify barriers and develop an action plan for “live and work local” <i>(CNCL & ADM)</i></p>

Advocacy

As a Council, we will advocate for the following:

1. Provincial Governments Relationships

Mackenzie County Council will act as a united team, focusing on the specific priorities as approved by the whole Council when meeting with provincial representatives.

2. Land Use (Land Use Framework, conservation initiatives, agricultural land expansion)

Mackenzie County Council will actively participate in the development and implementation of the Lower Peace Land Use Plan, assuring socio, economic and environment aspects are balanced. Lower Peace Land Use Plan development is scheduled for 2016.

Mackenzie County will advocate for obtaining funds for constructing major surface water infrastructure, assuring an organized approach by the County's farmers and developers.

Mackenzie County will advocate for continuing agricultural land expansion in the Mackenzie Region.

3. Health Services

Mackenzie County Council will establish strong relationships with our local Health Advisory Committee to enhance health services provision in the Region. Mackenzie County Council will advocate that County ratepayers have access to health services in the County comparable to or exceeding those of other rural health regions.

4. La Crete Postal Service

Mackenzie County Council will advocate for improving La Crete Canada post services, including building expansion.

5. Transportation Development

Mackenzie County Council will maintain a strong and consistent approach with Alberta Transportation for development of northern transportation corridors that will provide safe and efficient movement of goods to, from and within the County.

Mackenzie County Council's transportation advocacy priorities are:

- Advocate for Highway 58 Extension East and West
- Advocate for P5 (East Peace Resources Road) to be open for public access
- Advocate for Zama City Road to be a secondary, paved provincial road



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Rural Health Review Committee

BACKGROUND / PROPOSAL:

Councillors were invited to attend a meeting with the Rural Health Review Committee on February 2, 2015 in Fort Vermilion.

The following documents are attached for Council discussion:

- Alberta's Rural Development Strategy – Current and Emerging Initiatives 2010 Update
- Rural Health Review Committee – Phase 2 Conversation Guide
- Rural Health Review Committee: Feedback Guide
- Meeting Schedule

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: JW

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: _____ Reviewed by: _____ CAO: _____

Alberta's Rural Development Strategy

Current and Emerging Initiatives 2010 Update

**Government
of Alberta ■**

INTRODUCTION

A Place to Grow, Alberta's Rural Development Strategy, reinforces the province's commitment to rural Alberta and focuses the provincial government's collective efforts on ensuring rural Albertans are able to contribute to and share in Alberta's prosperity and quality of life. Ministries across government have incorporated elements of the strategy into their business planning process and many have outlined significant rural development investments in their business plans and budgets. An Assistant Deputy Minister Committee on Rural Development monitored and provided a coordinated response on priority initiatives.

All government Ministries have contributed information to the 2010 *Update* report.

Strategy Pillars

Alberta's Rural Development Strategy identified four pillars essential for sustainable rural communities:

Economic growth – providing opportunities for rural communities to develop strong economies

Community capacity, quality of life and infrastructure – ensuring that rural communities have the capacity, the quality of life and the infrastructure necessary to remain vibrant and attractive places to live, work and visit

Health Care – making sure people in rural Alberta have access to quality health services, providing opportunities to develop the economic potential of health care services

Learning and Skill Development - providing excellent schools, access to the best possible education and expanding opportunities in local communities for people to get the skills they need to compete and succeed in the marketplace.

Economic Growth

Current Initiatives

- *Alberta's Action Plan: Bringing Technology to Market* provides enhanced support for regional business services in rural areas through three programs: the Alberta Innovation Voucher (AIV) program, the Youth Technopreneurship (YT) program, and the growth of regional business development centres located in Medicine Hat, Red Deer, Grande Prairie, Calgary and Edmonton.
- Strategic partnerships between Aboriginal organizations, industry and governments to enhance Aboriginal participation in the economy include:
 - Aboriginal Economic Partnerships provide Aboriginal communities and organizations with funding and advisory support to build capacity leading to employment and business development opportunities in the Alberta economy.
 - Providing over \$1.5 Million to the Métis Nation of Alberta Association (MNAA) for capacity development (economic development, improving educational attainment and employment opportunities, etc.) Each of the six MNAA regions covers large rural areas of the province.
- Agricultural entrepreneurs receive assistance to identify and realize new opportunities in value-added agricultural products and markets resulting in economic growth for the individual, the industry and surrounding communities.
- To ensure Alberta's labour force requirements are met, the GOA is:
 - Working with business and industry to improve the recruitment, retention, skill development and productivity of the labour force, and to support inter-provincial and international migration to address skills and labour shortages.
 - Leading on initiatives that help employers find workers, retain workers, understand the value of workforce development and address workforce adjustment issues.
 - Partnering with industry to promote industry-specific career paths and career planning tools,
 - Partnering with regional economic development organizations, including Regional Economic Development Alliances, to build community capacity related to labour force planning and development.
 - Promoting awareness, understanding and accommodation of diversity in the workplace by working with employers to create inclusive workplaces.
- Through the *Alberta Competitiveness Initiative*, the overall competitive performance of the province as well as that of four sectors of the economy - agriculture (grains and oil seeds); financial services, manufacturing and petrochemicals - will be reviewed. This work benefits rural communities as government and industry work together to ensure Alberta remains one of the most competitive jurisdictions in the world.
 - The *Manufacturing Sector Review* examines issues pertaining to feedstock supply and access, fiscal and regulatory environment, capital and operating costs, and transportation competitiveness, leading to recommendations that may considerably impact the petrochemical/chemical industry located primarily in the rural areas of Joffre and Prentice.
 - The *Forest Industry Competitiveness Review* identifies roads and bridges throughout Alberta that are capable of carrying larger trucks that can transport more wood products at one time, lowering transportation costs. In addition the GOA is investing \$83 million over two years under the *Roads to Resources Program* to enhance Alberta's highway network. The GOA will continue to work with industry through the *Log Haul Program* to maximize payloads.
- A partnership with Alberta's Industrial Heartland Association will identify and establish pipeline corridors in the Alberta's Industrial Heartland to accommodate the pipeline infrastructure needed for prospective developments in this area.
- The Peace Region Economic Development Alliance (PREDA) is receiving GOA assistance in its efforts to secure meaningful and measureable progress with Canadian National (CN) Rail, including a GOA submission to the Federal Railway Level of Service review panel.
- The GOA is working with small and medium enterprises (SMEs) and/or communities to further develop specific industry sectors. This includes:

- the aerospace and defense industry sector (e.g., SMEs in Medicine Hat, Lethbridge, Red Deer and around the military bases at Cold Lake, Wainwright, and Suffield)
 - the unmanned vehicle system industry through the Canadian Centre for Unmanned Vehicle Systems (e.g., communities of Medicine Hat, Foremost, and Grande Prairie)
 - the metal fabrication and machinery manufacturing (MFMM) sector (e.g., SMEs in Medicine Hat, Lethbridge, Red Deer, and Grande Prairie).
- The Alberta Competitiveness Council is conducting a review of the overall competitive performance of the province as well as of four sectors of the economy: agriculture (grains and oil seeds); financial services, manufacturing and petrochemicals. The result of this work will benefit rural communities across the province as government and industry work together to ensure Alberta remains one of the most competitive jurisdictions in the world.
 - Priority projects under *Productivity Alberta* (PA) in rural Alberta include the completion of regional productivity assessments and the establishment of regional networks. PA is a connection point for small and medium-size Alberta companies and offers access to the tools, resources, and services that can help them improve their productivity and strengthen their competitiveness.
 - Thirteen Regional Economic Development Alliances (REDAs), in partnership with 260 rural communities and numerous other stakeholders, enable strategic regional economic planning, information sharing and implementation of priority projects to ensure economic sustainability and resiliency in rural Alberta.
 - The *Business Link*, a federal-provincial partnership, continues to deliver business information and advisory services to entrepreneurs and small and medium sized businesses across the province, including in rural regions.
 - Support priority economic development initiatives in rural Alberta through the Regions in Transition grants program and work of the Rural Communities Adaptation unit.
 - Continue to provide Alberta communities with timely economic information to support their planning and decision making processes.
 - A three year *Rural Community Adaptation Program*, funded through the national Community Development Trust, provided \$13.6 million in grants to support rural communities and regions to transition and adapt, resulting in greater resilience and new, more diverse economic opportunities. Funding commitments finalized early 2011.
 - The *Final Mile Broadband initiative* provides access to high speed broadband services for those Albertans living in the rural part of the province that do not currently have access to high speed broadband services. For many Albertans, the ability to do business in the global economy; communicate digitally; collaborate globally; access goods and services electronically; transact day to day business over the Internet; and access an ever increasing range of electronic government services, is key to sustaining and building Alberta's advantage.
 - Tourism initiatives that promote economic growth and diversification include:
 - A provincial Tourism Trail Mapping Program to increase awareness of motorized and non-motorized trails.
 - Tourism product/theme gap analyses and feasibility studies for the Beaver Hills (east of Edmonton), Alberta's northeast region (Lakeland), Alberta's southwest region and Kalyna Country.
 - Assessing the feasibility of facilitating private sector opportunities in Dinosaur Provincial Park and Dry Island Buffalo Jump Provincial Park, in partnership with the Canadian Badlands Ltd
 - The Visitor Friendly Community Assessment Program which was piloted in Drumheller (2007), undertaken in Crowsnest Pass (2010) and is planned for Peace River.
 - Investment attraction activities such as missions to China, rural tourism investment opportunity studies and posting commercial tourism investment opportunities in Alberta communities on the Department's web site and the Regional Investment Opportunities Booklet.
 - The GOA continues to advocate for more Open Skies air service agreements to create opportunities for tourism, trade and investment by businesses and communities across Alberta.
 - A range of information and advisory services are provided to entrepreneurs, developers and communities regarding tourism development projects in Alberta and, to visitors seeking information about the province through the ten Travel Alberta Information Centres.

- Under the *Land Use Framework Initiative*, led by the Land Use Secretariat, many GOA ministries are developing regional plans for the Lower Athabasca and South Saskatchewan Regions. The regional plans will set out broad provincial expectations for each region. Municipal plans and bylaws will be required to be consistent with the regional plans. The Alberta Economic Development Authority is considering a possible role in looking at the economic impacts of setting aside green space in the Lower Athabasca Regional Plan.
- Infrastructure improvements such as wildlife-friendly fences, irrigation redevelopment and development of trails, stock water sources and new pastures on the 32 provincial grazing reserves are made possible through the *Provincial Grazing Reserve Multiple-use Reconstruction Program* in partnership with the federal Western Economic Diversification Community Development Fund.
- A *Municipal Sustainability Strategy* is being developed to help municipalities to address their long-term sustainability and success. Enhanced tools will allow communities to look closely at their strengths and assets, to identify challenges and to help them develop appropriate responses.
- Implementation of the *Transportation Routing and Vehicle Information System (TRAVIS)* will continue. A one-stop-shop commercial vehicle permitting system is being developed to allow industry to obtain permits on provincial and municipal highways. This system will allow municipalities to automate their permitting system and collect their portion of the revenue.

Emerging Initiatives

- Access to Alberta's research and innovation community will be increased through Alberta Innovates *Connector Service* - a one-window approach offering system-wide online information sharing and business tools for businesses, entrepreneurs, researchers, investors, and business service providers.
- GOA will work with Alberta's industry associations and employers to enable them to meet their workforce requirements. Implementation of the *Foreign Qualification Recognition Plan* will maximize the contribution of foreign-trained professionals, including foreign-trained Canadians, to Alberta's labour force.
- Support the *Social Based Assistance Review* through the provision of financial and other supports to enable low income Albertans to meet their basic needs.
- Support the settlement and integration of newcomers into Alberta's communities and workplaces.
- Support the development of rail access to oil sands plants in rural areas north of Fort McMurray.
- Alberta Community Profile (formerly AlbertaFirst.com) will provide a web portal for Alberta communities to develop and maintain consistent, relevant Community Profiles for business, tourism and resident attraction purposes.
- Work with the forest sector and industry to develop a strategic vision that will capitalize on new markets and products to improve competitiveness of the industry, and bring economic benefits to forest communities. Encourage new uses for mountain pine beetle-killed wood, including bioenergy products from forest waste.
- Develop and implement tourism initiatives in rural Alberta to diversify tourism products and experience. This includes trail development along abandoned railway right of way, culinary tourism, sustainable tourism, festival and event mentorship program, and educational tourism. Identify potential commercial tourism development opportunities in Provincial Parks, in keeping with the direction set in the 10-year Plan for Parks.
- A *Tourism Development Strategy* will focus on the supply-side of the equation, and ensure Alberta has the tourism product, destinations and experiences that Albertans and non-Albertan visitors are seeking. A cross-government approach to support tourism is an important foundational element for the Strategy.

Community Capacity, Quality of Life and Infrastructure

Current Initiatives

- Under the *Roles and Mandates Policy Framework* for Alberta's publicly funded advanced education system, Alberta's Comprehensive Community Institutions have been given a renewed mandate to work closely with municipalities, employers, industry and the community adult learning system in their service regions to enhance adult access to foundational, literacy, post-secondary, and lifelong learning opportunities.
- Work with community adult learning providers to develop a data and research strategy and mechanisms that will better track learners and their transitions from informal community-based learning opportunities to more formal post-secondary education and training, and to better identify program and policy gaps.
- Provide funding to 200 community adult learning and literacy organizations across the province to build capacity and address community needs through non-credit learning opportunities (e.g., adult basic literacy, family literacy, essential skills and ESL)
- Provide funding to the Innovative Communities Connecting and Networking (iCCAN) project to connect Community Adult Learning Councils, literacy organizations and volunteer centres via the SuperNet to each other and to Comprehensive Community Institutions. As the iCCAN project evolves, it aims to leverage its significant video-conferencing technology infrastructure to increase the availability and quality of credit and non-credit learning opportunities in rural and remote communities, and create clear pathways for learners to post-secondary institutions.
- The *Alberta Addiction and Mental Health Strategy* (to be completed March 2011) sets the direction for addiction and mental health priorities and services within the province. The Strategy will guide Alberta Health Services and its partners in comprehensive operational planning.
- Support the development of information and communication technology infrastructure in Aboriginal communities to enhance access to education, employment and entrepreneurial opportunities, working in partnership with industry, Aboriginal communities and organizations.
- Provide agricultural extension services to producers and processors through 13 field office and the Ag-Info Center. Provide \$8.76 million to 296 Agricultural Societies to enhance quality of life for agriculture and rural communities, and \$10.5 million to 70 Agriculture Service Boards to deliver on legislated activities (including the Weed Control Act).
- Work with communities, youth, rural stakeholders and educational institutions to increase rural Alberta's leadership capacity to help them address complex local issues.
- Work with the University of Alberta, Augustana Campus, to pilot and extend rural post-secondary student internships to rural communities.
- Explore opportunity to work with youth organizations to encourage more youth to become actively involved in their communities (e.g., Alberta Global Youth Service Day - Volunteer Challenge and Youth Volunteerism and the Youth Mentor Programs)
- A three year *Rural Connections: Community Broadband Infrastructure Pilot Program*, funded through the national Community Development Trust, provided \$10.4 million in grants to community-led broadband projects that provide broadband coverage to un-served and underserved areas of rural Alberta. Funding commitments finalized in early 2011.
- Continue to develop Alberta's cultural industry through expansion of a multi-year funding model. Implement a simplified application process for Alberta Foundation for the Arts. Continue to promotion of Arts Days. Work with new media, book and magazine publishers and sound recording companies
- Work in partnership with the nonprofit/voluntary sector to strengthen both sector capacity and Alberta's communities (e.g. through the Alberta Nonprofit/Voluntary Sector Initiative); strengthen cross-ministry

collaboration to leverage opportunities and support for the nonprofit/voluntary sector. Continue to provide targeted financial support programs.

- Collaborate with other ministries, communities and organizations to further develop and enhance public engagement and participation processes, practices and resources.
- In direct response to Alberta's Rural Development Strategy, two Regional Economic Development Alliances (Palliser Economic Partnership and Battle River Alliance for Economic Development) have provided learning opportunities for leaders, in the form of Symposia that focus on issues in economic development, community development and workforce skills.
- Continue to implement the *Safe Communities* to promote strong and vibrant communities and reduce crime so Albertans feel safe.
- Continue to collaborate with partners (e.g., Alberta Urban Municipalities Association and the Human Rights Commission) to promote the development of welcoming and inclusive communities, and work towards combating racism and discrimination through the Coalition of Municipalities Against Racism and Discrimination.
- Provide supports to those affected by family violence through victims outreach sites; pilot the family violence and bullying training curriculum with front-line responders and further develop public awareness and education resources
- Under the *Alberta Mentoring Partnership*, 29 partners (government ministries, government-funded organizations, community agencies and youth representation), work to raise the profile of mentoring in Alberta, and better support at-risk youth through mentoring.
- The *Breakfast Clubs of Canada - First Nations and Métis Settlements Initiative* financially supports a school-based breakfast program and promotes awareness about the importance of a healthy breakfast for children.
- Implement year two of the *Women's Shelter Child Care Program* to maintain the existing 270 spaces in 25 shelters created in year one.
- The Cross-Ministry Committee for Early Childhood Development (ECD) established strategic directions to support a collaborative and cohesive approach to early childhood development. This includes integrating government policies to support ECD at the community level; creating a seamless network of ECD programs and services for children birth to six and their families in Alberta; and ensuring that programs and services are accessible, efficient and timely.
- Promote excellence in child care settings through accreditation. Accredited programs can receive program and staff support funding which is vital in rural and small communities where resources, staff recruitment and retention are often a challenge. The on-line Child Care Orientation Course is available with tutor supports at no cost to persons actively employed in a provincially licensed or regulated child care program in Alberta.
- Continue to support the *Fetal Alcohol Spectrum Disorder (FASD) Service Network Program* which provides a single point of entry for individuals and families seeking assistance for those affected by FASD across the province.
- Provide funding to support local preventive social services, in partnership with 317 municipalities and Métis Settlements organized within 201 Family and Community Support Services Programs across Alberta.
- Provide information and supports to parents through 46 Parent Link Centres in over 160 communities in the key areas of early childhood development, parent education, family support, information and referral, and developmental screening.
- Promote safe, healthy and productive workplaces, as well as fair, equitable and stable labour relations and employment standards environments to ensure fair, safe and healthy work environments for Alberta's workers.
- Continue to transition to an outcomes-focused *cumulative effects management system* that addresses the impacts of development and ongoing activities on land, air, water and biodiversity on a regional level.
 - Under the *Climate Change Strategy*, provide support and build capacity with AUMA and AAMCD through a Municipal Climate Change Action Center grant to reduce GHG's at the municipal and county level.

- Under *Water for Life Strategy*, work with partners to develop Conservation Efficiency Productivity (CEP) Sector Plans and targets. Completed plans with a rural focus include a CEP Plan for the irrigation sector (Alberta Irrigation Program Association) and a CEP Plan for the urban municipal sector (Alberta Urban Municipalities Association).
 - Initiatives under *Too Good To Waste Strategy*, Alberta's road map for waste reduction and management, include amendments to the Tire Designation Regulation to include a wider range of tires under the provincial recycling program, expansion of the regulated electronics recycling program to include more products, regionalization of waste management infrastructure (not only landfills, but transfer stations, materials recovery) and improving design and operational requirements for landfills.
 - Renewal of the *Clean Air Strategy* could include a collaborative process to identify and address any gaps in the management of air quality, development of provincial or regional management frameworks for emerging air quality issues and raising awareness, and education about non-point sources throughout the province.
- Ensure the environmental infrastructure (the facilities, equipment and associated monitoring and management systems) required for the protection and wise use of water, land, air and ecosystems, the management of waste and environmental hazards management, is developed and maintained. For rural Alberta, the focus is primarily on waste, wastewater, and water.
 - Under the *Affordable Housing Program*, over \$340 million has been committed since 2002/2003 to support the development of nearly 4,400 affordable housing units in rural Alberta communities.
 - In 2009/2010, rural communities received over \$57.6 million in one-time capital funding assistance to contribute to the development of over 640 affordable housing units.
 - In 2010/2011, over \$23.7 million was directed to capital investment partnerships for the development of over 290 affordable housing units in rural communities.
 - Project Delivery Branch, Alberta Infrastructure is currently working on 16 infrastructure projects in rural Alberta with a total project cost in excess of \$150 million.
 - Many of the units built or upgraded under the *Affordable Supportive Living Initiative* (ASLI) are located in rural Alberta. Provision of accommodation in combination with health and personal care services will help seniors remain in their communities.
 - Effective June 30, 2010, Albertans have access to consolidated and consistent information about social-based programs through the Alberta Supports Contact Centre (1-877-644-9992) or the Alberta Supports Web Portal at www.albertasupports.ca.
 - Supported Access Sites have been implemented in two rural Alberta locations in Killam (Flagstaff County) and Buffalo Lake Metis Settlement to test effectiveness of simplified access. Here the public can use a computer terminal, supported by trained non-government staff providing navigational support, to access the web portal and contact centre.
 - The Office of the Public Guardian (OPG) has regional offices throughout Alberta, including St. Paul, Grande Prairie, Red Deer and Medicine Hat. The OPG also provides funding to several agencies throughout Alberta to assist Albertans complete forms and documents.
 - Wildfire and Pest Management Programs such as FireSmart and mountain pine beetle projects has helped improve community and industry safety. Other funds assist local governments to manage beetle infestations on private land.
 - The connectivity of Alberta's communities, in support the province's economic and social growth, is ensured through the construction and maintenance of a provincial highway network. Rural communities can access various provincial and federal grant programs for municipal infrastructure needs, such as construction and rehabilitation of local roads and bridges, water/wastewater treatment systems, community airports and other core infrastructure.
 - Sixteen Regional Traffic Safety Coordinators are located across the province to implement and support local grass roots traffic safety initiatives under *Alberta's Traffic Safety Plan: Saving Lives on Alberta's Roads (TSP)*. The TSP outlines key initiatives to help prevent motor vehicle collisions, build safer roads, establish and enforce traffic laws, and better educate all Albertans about traffic safety.
 - The *Comprehensive Regional Infrastructure Sustainability Plan (CRISP)* for the Athabasca Oil Sands Area is a long-term (35 year), adaptable infrastructure plan outlining future infrastructure requirements to support

responsible economic growth, a reduced environmental footprint and a high quality of life for workers and their families as a result of the continued development of Alberta's oil sands.

- A new *Comprehensive Regional Infrastructure Sustainability Plan (CRISP)* is currently being developed for the Cold Lake Oil Sands Area.
- The *Regional Collaboration Program (RCP)* supports activities that improve the viability and long-term sustainability of municipalities through regional collaboration and capacity building. The RCP is comprised of four components: Regional Collaboration, Mediation and Cooperative Processes, Municipal Internship, and Strategic Initiatives.
- The proposed *Municipal Sustainability Strategy*, a long-term framework to help ensure Alberta's municipalities are able to deliver well-managed, collaborative and accountable local government to Albertans, includes a self-assessment toolkit for municipalities and an inventory of resources to help them promote sustainable governance in their communities.
- The *Municipal Sustainability Initiative (MSI)* is the Province of Alberta's commitment to provide significant long-term funding to enhance municipal sustainability, and to enable municipalities to meet the demands of growth. Under the MSI, \$400 million was provided to municipalities in 2007, \$500 million in 2008, \$400 million in 2009 and an additional \$876 million in 2010. Of the total MSI funding provided each year, \$50 million is allocated to conditional operating projects. The remainder is to be applied to qualifying capital projects.
- The *Municipal Internship Program* is designed to attract recent post-secondary graduates to the field of municipal administration and the field of planning administration. The program provides funding and training resources to selected Alberta municipalities to hire and train interns.

Emerging Initiatives

- Develop a *Healthy Alberta: A Wellness Framework 2010 - 2020* that outlines the government's long-term vision, goals, targets and commitment to the health of Albertans to the year 2020 (focus on healthy living and disease and injury prevention).
- Develop an *Aboriginal Wellness Strategy* that outlines activities and initiatives to improve the health status and well-being of Aboriginal people.
- Work with First Nations government and organizations, major provincial resource industry associations, municipal government organization and other stakeholders to review Alberta's First Nations Consultation Policy.
- Develop the *Healthy Kids Action Plan* to ensure GOA policies and programs related to the wellness of children and youth are coordinated, and opportunities for synergies and greater collaboration are identified.
- Develop and implement initiatives that support nonprofit organizations in their efforts to create a greater sense of belonging in the community, particularly those with a focus on youth, Aboriginal and emerging ethno-cultural issues.
- Identify and implement actions to enhance enforcement of workplace and labour legislation and policies, and advance the awareness of occupational health and safety and employment standards through educational initiatives.
- Develop and implement the *Progressive Reclamation Strategy* (policy review is underway). Emerging initiatives for rural Alberta include the reclamation certification program and the remediation certification program
- Develop and implement the *Alberta Wetlands Policy* to support the goals of Alberta's Land-use Framework. Providing clear and consistent provincial direction to land and resource managers, developers, land owners, land users, and stewards on wetlands conservation and management, enables the GOA to ensure that place-based environmental, social, and economic values are reflected in wetland management, and encourage all Albertans to conserve and protect wetlands through active stewardship.

- Work with federal, provincial, territorial governments through the Canadian Council of Ministers of the Environment to develop a new national air quality management system and action plan to protect human and environmental health.
- The Northern Alberta Development Council will research the emergency services provided by rural and small urban centres based on volunteer services, and determine where they are at risk of being inadequate to meet needs and demands from growth and more complex industry.
- Determine the impact of increased numbers of seniors on services and transportation alternatives to service as demographics show that Alberta's senior population is increasing with corresponding needs for access to services.
- Prepare a *Long-term Real Estate Strategy* to guide the redevelopment of Government of Alberta-owned and supported social housing in over 900 locations and 18,000 units outside Edmonton and Calgary.
- Adopt standard facility designs and best practices to increase the efficiency of health care facilities infrastructure design, construction and operation, including Net Areas and Grossing Factors, Standard Design, Building Performance Evaluation
- Develop a support network of Private Guardians throughout the Province to assist decision makers in accessing services and to provide community-based support in rural communities to decision-makers.
- Implement the *Alberta Aggregate (sand and gravel) Allocation Policy for Commercial Use on Public Land*, a new policy that recognizes requirements for public works as the main consideration in allocation of aggregate. Refer all aggregate exploration applications to related municipalities for comments.
- Under the Municipal Corporate Review Program work with municipal council and administration to identify strengths, and generate solutions where improvements to municipal operations can be made in report form to council.
- Increase the use of peer assessment in funding programs to foster artistic excellence, promote organizational health and ensure transparency.
- Develop a strategic plan and policy objectives to address the future direction of creative industries in Alberta.
- Develop and implement an Alberta-wide action plan for building inclusive communities.
- Increase opportunities for engagement with clients and stakeholders to improve access to services and resources.
- Promote Aboriginal heritage by collaborating with communities on heritage preservation and renewing exhibits at Head-Smashed-In Buffalo Jump.
- Engage Albertans in learning about their energy resource heritage by creating a website about Alberta's energy resource history, updating exhibits at the Oil Sands Discovery Centre and making progress on conserving and interpreting the Turner Valley Gas Plant.
- Increase the sustainability of the heritage sector in rural Alberta through the development of capacity-building tools for communities and collaboration with museum, archives and historical societies.
- Implement changes to Alberta Human Rights Commission complaint processes in order to achieve more timely resolutions.
- Investigate and implement changes to Alberta Human Rights Commission Tribunal processes for resolving and adjudicating complaints to ensure they are fair, respectful, accessible and transparent.

Access to Health Care

Current Initiatives

- The health care needs of rural Albertans continue to be met through
 - Delivery of numerous acute care health infrastructure projects (new and/or expansions) in rural Alberta - Lethbridge Regional Hospital, Medicine Hat Regional Hospital, Bow Island Health Centre, Edson Regional Hospital, High Prairie Health Complex, Grand Prairie Regional Health Centre, Red Deer Cancer Centre, Lloydminster Care Centre.
 - New supportive living facilities in the communities of Didsbury, Fort McMurray, High River, Lacombe, Red Deer, Spruce Grove, Stettler, Westlock.
 - Enhanced radiation therapy capacity through the creation of a north-south corridor that includes three new sites for radiation therapy in Lethbridge, Red Deer and Grande Prairie.
 - Integration of EMS stations with health facilities rather than community facilities. Expansion of access to ambulatory and other community care services will improve access to close-to-home care for Albertans.
- The Business Cost Program, effective September 1, 2007, addresses the rising costs of medical practice in Alberta. A \$3.25 payment (Calgary, Airdrie and DeWinton) or \$2.75 (all other Alberta communities) is paid to physicians for each of 74 eligible health service codes submitted from an office or diagnostic facility.
- The *Rural Remote Northern Program* was established September 1, 2007 to recruit and retain physicians in under-serviced areas of Alberta. There are 559 eligible communities. Physicians can receive the Variable Fee Premium (a percentage applied to all insured services submitted) and/or the Flat Fee (paid as a lump-sum yearly payment for physicians residing in eligible communities). The annual compensation limit is \$60,000.
- The Primary Care Initiative Committee (PCIC), the provincial body mandated to oversee *Primary Care Networks* (PCNs), is developing policy recommendations to address the challenges of small/rural/remote PCNs (e.g., funding and capacity building) for approval on or before March 31 2011. PCNs provide a full range of primary care services to the Alberta communities they serve.
- Under the *Physician On Call Programs* (POCP), general practitioners in rural Alberta can be remunerated for the availability and burden of being on call. Although not intended as a recruitment tool, on call funding does provide additional incentive to hiring physicians in rural communities.
- Established in 1991, *the Alberta Rural Physician Action Plan* (RPAP) is an independent not-for-profit company funded by Alberta Health & Wellness (AHW) at a cost of approximately \$10 million annually. The RPAP provides a provincially-focused comprehensive, integrated and sustained program for the education, recruitment and retention of physicians for rural practice.
- \$5 million has been made available to rural pharmacies through the *Pharmacy Rural Access program* to supplement their revenues, and to maintain access to pharmacists in these communities. Revision and extension of the program is under consideration for 2011 and beyond.
- Phase One of the *Government of Alberta's Health Capital Plan* includes construction of 22 leading-edge health care facilities in 15 rural communities worth over \$1.4 billion in provincial support. The communities of Cochrane, Edson, Fort McMurray, Fort Saskatchewan, Grande Prairie, High Prairie, Lethbridge, Lloydminster, Medicine Hat, Peace River, Red Deer, Sherwood Park, St. Albert, Stony Plain, and Strathmore will have highly functional, accessible facilities that support the delivery of top-quality health care services in the province.
- The *Dental Outreach Program* (DOP) ensures the availability of dental services to remote and under-served Alberta communities. Administered and operated by the Department of Dentistry, Faculty of Medicine and Dentistry, University of Alberta, satellite clinics located in High Level, McLennan and La Crete provide services to over 3600 patients.
- Under the *Mobile Diabetes Screening Initiative* (MDSII), a team of specialized health professionals visits remote, off-reserve Aboriginal and northern communities in a van with portable testing equipment to screen for diabetes and its complications. The team also does health promotion/diabetes education, and where possible, encourages linkages with local health care providers. To date, 25 unique communities have been visited to date, many of them a number of times.

- *Alberta's Caring for Diabetes (ABCD) Initiative* project (2005-2013), aims to improve the quality and efficiency of care for patients with diabetes, with an emphasis on non-metro areas of Alberta. ABCD works with Alberta Health Services and 4 primary care networks (St Albert Sturgeon, Camrose, Alberta Heartland and Leduc Beaumont Devon) to implement interventions with diabetes patients in areas such as active living, healthy eating, screening and managing depression.
- *Electronic Medical Record (EMR)* software contributes to the effective operation of rural community physician offices and ability to share care delivery information with the rest of the health system. EMR systems are targeted to be fully deployed in community physician offices in urban and rural Alberta by March 31, 2014.
- The provincial *Electronic Health Record (EHR) – Alberta Netcare* gives authorized health care providers access to patient-centric health information, created and collected across the province, including lab and diagnostic imaging results, transcribed reports, health system encounters, and medication information. Rural Albertans who often receive health services in multiple facilities or geographical locations will receive better care as a result of the provincial EHR, because their health information follows them. The EHR will make information created at the clinic level (from EMRs) available provincially through the Shared Health Record Initiative (See Emerging Initiatives entry below).

Emerging Initiatives

- *Shared Health Record (SHR) Initiative* – over the period 2010 to 2015, develop and deploy the capability to collect and share clinical information between the Electronic Medical Record (EMR) and the Electronic Health Record (EHR) in a series of releases.
 - Release 1 (2011/2012) will include the sharing of primary care encounters from EMRs to the EHR and the ability to query both primary care and acute care encounters from the EHR to the EMR, and provide ability for Physicians to find and retrieve clinical text reports from Netcare through their EMR.
 - Once the EMR to EHR connection is established, rural Albertans will see additional benefits when they received treatments outside of their community (for example in urban centres).
- The *Continuing Care Health Technology Initiative* will field test and evaluate the use of appropriate health technologies in home care settings to provide an array of proven and innovative health technologies to assist seniors and those with disabilities to age in their homes and communities.
 - Field tests, to occur in the communities of Grande Prairie and Medicine Hat, will address labour force constraints, distance delivery issues, and to improve the efficiency and the quality of continuing care services.
- The *Continuing Care Community Initiatives Demonstration Project* 'Neighbours Helping Neighbours' will demonstrate, test and evaluate community engagement models that will inform the development of a provincial approach and toolkit for engaging neighbours and community volunteers to support seniors with meals, transportation, companionship, monitoring, and social activities.
 - The Jasper Community Team and the City of Edmonton have been initially selected to develop, pilot and evaluate models of community engagement.
- The *Helping Operationalize Palliative/End-of-Life Care Initiative* will enhance expertise and access to quality palliative care for people living with a life-threatening illness across Alberta. The initiative will provide enhanced access, outreach services to palliative care experts, appropriate training and education to continuing care staff working in rural areas of the province, enabling more Albertans at the end of their lives to remain in their homes and communities.
- Improve capacity and timely access to addictions and mental health services for those living in rural and or isolated areas so that all Albertans have appropriate and equitable access to the full range of services.

Learning and Skill Development

Current Initiatives

- Continued implementation of the directions in the *Roles and Mandates Framework* for the publicly funded advanced education system to strengthen the community adult learning system and its linkages to comprehensive community institutions.
- Through the *Learning Clicks Program*, ambassadors visit rural junior and senior high schools and communities across the province to motivate both youth and adults to pursue further education and training and to assist potential learners in how to navigate the Campus Alberta system. The program has developed unique strategies in partnership with community leaders to engage Aboriginal students on and off reserve.
- Awareness initiatives provide Albertans with information about planning for education and training after high school using a wide array of tools and resources. These include on-line resources available through the Alberta Learning Information Services (ALIS) website and numerous high quality publications available free of charge through the Learning Resources Centre.
- The *Pre-clinical Networked Medical Education pilot (2010/2011)* is providing second-year medical students with 3-4 week placements in rural settings (Lethbridge, Olds, Grande Prairie, Peace River, and Hinton). The primary objective is to inform the career choices of medical students by exposing them to the challenges and rewards of generalist and rural practice.
- Employers throughout Alberta hire and train apprentices and apprenticeship technical training is offered in various locations across the province. In addition, ongoing support for trades-related and other post-secondary education throughout rural Alberta is provided. Apprentices and employers can access up-to-date information through the Apprenticeship and Industry Training (AIT) website at www.tradesecrets.gov.ab.ca.
- The Northern Alberta Development Council provides up to \$475,000 annually in bursaries to students who are studying in areas of high demand in northern Alberta. Recipients must live and work in northern Alberta for one year for each year of funding they receive
- Funding is provided to support necessary small schools, many of which are rural, based on the enrolment levels of schools, the distance between schools and the capacity of schools.
- Numerous supports for teachers to northern Alberta are available. They include the *Supporting Beginning Teachers Program (Teacher Induction Program)* to help beginning teachers transition, increasing the number of qualified and committed teachers in northern and rural Alberta communities through the *Northern Student Teacher Bursary*, addressing teacher recruitment and retention issues through the *Northlands Aboriginal Teacher Education Program*, providing enhanced funding supports to practicum teachers in northern communities through the *Rural Practicum Enhancement Initiative*, and enabling FNMI paraprofessionals in northern schools to access teacher preparation programs without leaving their communities through the *Community Based (FNMI) Teacher Education Program*.
- In February 2010, a *Memorandum of Understanding (MOU) for First Nations Education in Alberta* was signed. It provides a common vision for First Nations education in Alberta where First Nations students (on reserve and off reserve) are achieving or exceeding the full educational outcomes, levels and successes of all other students in Alberta.
- A First Nations, Métis and Inuit (FNMI) Collaborative Framework was developed to facilitate and strengthen partnerships between school authorities and their adjoining FNMI communities, parents, and stakeholders to enhance FNMI student achievement and bolster overall student success. Six collaborative framework sessions were delivered across the province in January 2011.
- As part of a broader government of an Alberta initiative to engage FNMI parent and communities in education and development of their children, fourteen "Families, Parents and Communities Engagement" workshops, most in rural areas, were offered in November 2010.

- In 2008, \$9.3 million was allocated over three years to enhance supports for students with vision loss in Alberta. Activities that benefit rural Alberta include support to Vision Resource Centres which provide access to professional development opportunities, support for vision services in northern Alberta school jurisdictions through video-conferencing, Students with Vision Loss Initiative projects to develop resources and programs that help rural students with vision loss to achieve educational outcomes and support for eight travelling low-vision clinics for children and students.
- The *Alberta High School Completion Framework* allows for a number of innovative projects and initiatives, many of which currently impact rural Alberta. Success for Children and Youth in Care pilot sites include the rural areas of Athabasca, Lac La Biche / Kikino, and Wetaskiwin. FNMI and 21st Century Competencies is a research project involving Fort Vermilion School Division schools uses differentiated teaching, extensive use of technology for inquiry-based learning to enhance student learning and achievement for FNMI students. The Tell Them From Me Student Survey, a web based survey tool, provides data on student engagement to meet the ongoing planning needs of teachers, school administrators and jurisdiction leaders.
- Victims Services volunteer advocates can take online training at 17 pilot sites and includes rural and remote locations. A full-version of the on-line training, which makes the training accessible across the province, will be launch in January 2011.
- Unemployed forestry workers can be retrained or find alternate work through projects funded by Community Development Trust Funds grants.
- The Office of the Public Guardian is developing a province-wide community of professionals trained to conduct capacity assessments for people who may require guardianship services by offering a 3-day capacity assessor training program under the Adult Guardianship and Trusteeship Act (AGTA). Training professionals who are working in rural and underserved communities such as northern and eastern Alberta has been a priority.
- Recent post-secondary graduates continue to be encouraged to explore careers in municipal administration and planning administration through an internship program. The program provides funding and training resources to selected Alberta municipalities to hire and train interns.
- The technologies required in schools to support realization of Inspiring Education and Inspiring Action on Education are being determined, including bandwidth, technology devices and tools to support synchronous and asynchronous collaboration.

Emerging Initiatives

- Further collaborative initiatives within Campus Alberta will occur through the development of Campus Alberta Administration (CAA), an umbrella organization that will exist outside the ministry. CAA will facilitate the growth of Campus Alberta's collaborative environment, to pursue operational efficiencies and establish greater synergies. eCampus Alberta, Apply Alberta, and Alberta-North are collaborative entities that offer Albertans on-line application and learning opportunities, thereby giving rural Albertans greater access to post-secondary learning opportunities.
 - Exploring technology solutions that enhance student mobility and the quality of learner support systems/services across Campus Alberta.
- A *School Technology Services Framework* is being developed to build capacity in Information Technology (IT) Governance, IT Service Management and Information Security Management in all Alberta school authorities. Training will be provided at no cost to all Alberta school authorities.
- The *Alberta High School Completion Framework* includes a number of innovative projects and initiatives, many of which will impact rural Alberta.
 - Exploring Transitions and Dual Credit Options in Alberta provides opportunities for students to be registered and receive credit in both a high school and a post-secondary institution. Current pilots exist with Red Deer College, Olds College and Lakeland College.
 - Advancing Adolescent Reading Initiative will produce a series of training modules for junior and senior high teachers to be trained in adolescent reading intervention. Rural teachers and school jurisdictions can easily access training through online course delivery.

- Any Curriculum Redesign will include developing more digitally-based curriculum, with a greater focus on competencies that students require for success in the 21st Century.
- Identifying priorities for school infrastructure to the Government of Alberta Capital Planning Initiative includes developing an understanding of school jurisdiction needs (both rural and urban) and building a business case for providing funding to support those needs (e.g. modernizations, additions or new schools).
- e-Learning will be expanded to include online victim services training for Victim Services Unit (VSU) Coordinators, and for criminal justice stakeholders (police, courts, corrections) across the province.

Other

Current Initiatives

- Strategic input will be provided to the Rural Alberta Development Fund as they commit the remainder of the \$100M Fund for rural development projects and consider future directions.
- The First Nations Development Fund (FNDF) supports a range of community, social, and economic development projects with First Nations. The funding comes from a portion of revenues from government-owned slot machines located in First Nation casinos in Alberta. Applications are submitted to FNDF based on each First Nation's priorities.
- With Safe Communities funding, five enhanced policing officers will work with the eight Métis Settlements on local priorities such as traffic issues, school resource officers, drugs and gangs, etc. These officers complement existing detachment policing in Settlement communities.
- School bus safety is part of the government's overall commitment to traffic safety. A number of school bus initiatives implemented over the past year, strengthened rural student transportation in terms of safe student transportation and enhanced school bus operation by rural Albertans who supplement the farm income by driving school bus.
- A project that allows temporary foreign workers to operate vehicles using a valid driver's license from their home country with an international drivers license to operate vehicles, enables farmers to better utilize their temporary seasonal foreign work force.

Rural Health Review Committee

Phase 2 Conversation Guide

During the first phase of the review, we heard from rural communities about the challenges they face in accessing health care services. The following questions are meant to elicit specific feedback on certain topics we heard during in this first phase. We hope that this process will result in a set of concrete, immediate actions to improve health services for rural Albertans, so please be specific and direct in your answers.

Local Decision Making

We heard about the disconnect between communities and those making decisions in larger urban centres. We also heard that many rural communities are unsure about where to voice their concerns, and felt that governance of the healthcare system should be moved closer to home. Health care co-operatives, which are similar to other co-operatives in that they are community owned and provide services to members and the public, may be one idea to help increase local control of health care services.

1. What does your community need to become more involved in the health care decisions that impact you?
2. What could be done to ensure more local decision making and better rural representation in the health care system?
3. What opportunities exist for setting up a health care co-operative in your community, which would be owned and operated by members of your community?

Moving Services Closer to Home

We heard that communities need more health services and equipment available locally, such as diagnostic equipment and speciality services (e.g. psychiatry). Due to infrequent clinic hours and limited health professionals, communities explained that they needed more options for accessing services when they need them.

4. How can the province make additional services and equipment available to rural communities, in a cost effective and equitable way? Are there opportunities to use Telehealth, video technology, or mobile services to bring services closer to home?
5. In the absence of local services, would a self-help line be beneficial to help members of your community access immediate help if a problem arises?

Increasing Capacity

Communities told us that they needed more support and increased capacity in primary health care, transportation, mental health services (especially for children and youth), and long term care services for seniors. Communities wanted options to help keep seniors in the same place for longer, even if their situation worsened (e.g. dementia) or they required higher levels of care.

6. What can Primary Care Networks (PCNs) do to provide more comprehensive and readily available services to your community?
7. What are some concrete, immediate solutions to help address the transportation issues that your community faces?
8. Are there opportunities to partner with existing bodies (e.g. schools) or organizations (e.g. non-profits) in your community to provide mental health services, especially for children and youth?
9. What are some ways the province can build on current seniors care services in your community to help seniors age in place?

Rural Health Review Committee: Feedback Guide

Contact: Rural Health
Review Committee
c/o Alberta Health
P.O. Box 1360, Station Main
Edmonton, AB T5J 2N3

rural.health@gov.ab.ca

Instructions:

This guide provides all the necessary information to document your discussion on rural health service delivery in Alberta.

In order to ensure that we capture all of the ideas and views expressed during your in-person discussion, we ask that you also provide a written submission. Please fill out the questions below, either hand written on the page provided or typed in a Word document. Submissions can be mailed, or scanned and emailed to the address on the left.

We thank all those who participate in this process, your contribution will help improve health services for generations to come.

Purpose

Premier Prentice has called for a comprehensive review of rural health care delivery in Alberta to better understand the concerns and challenges of Albertans who live in rural and remote communities. Led by MLA Starke, a committee will travel across the province to engage in conversations with communities of less than 1,250 people. Through this process, the committee will listen to the views and perspectives of Albertans around the availability and barriers of accessing health services.

Through these discussions, the committee will focus on:

- Timely access to appropriate health care;
- Evaluation of specialist services in rural areas;
- Optimizing the use of existing rural health facilities, ensuring patient safety and quality services;
- Ensuring communities are engaged in health service planning and policy development;
- Recruitment and retention of health personnel in rural areas, consistent with appropriate levels of care; and
- The link between rural economic development and the provision of health services within communities.

We hope that these discussions will result in a set of concrete solutions that maximize the use of existing facilities and improve access to health services. The results of your input will be used to identify themes from communities across Alberta, and will help inform the final action plan. The committee will submit their report to the Minister of Health before the end of December 2014.

Thank you for your participation.

Rural Health Services Review

Feedback Guide

Context

We would like to understand more about the community you live in and your day to day reality when accessing health services. When answering the questions below please explain the trends or patterns you have observed in your community overall, as well as any specific stories of people you know. If you do choose to provide an example, please do not mention anyone by name.

- 1) Describe the healthcare services readily available in your community. Are you able to get the health care services you need, when you need them?

2) How important are health care services to your local economy?

3) What are the biggest challenges your community faces in accessing health care services?

Solutions

We hope that this process will result in a set of concrete, immediate actions to improve health services for rural Albertans, so please be specific, concrete and direct in your answers. When discussing solutions around facilities, please focus your ideas on ways to maximize the use of current facilities; building new facilities is not within the mandate of this review.

4) What are some ideas for practical, effective solutions to the challenges listed above?

5) How involved is your community in health services planning? What are some ideas to increase the level of community engagement in health service planning and policy development?

6) What is one thing that Alberta Health or Alberta Health Services could do to make sure your existing health services meet your community's needs and address recruitment/retention challenges in your community?

February 2, 2015 High Level Consultation- Rural Health Services Review

Location, Address

TIME	Northwestern Health Centre - Multipurpose Room A
12:00 PM – 12:45 PM	High Level
BREAK	
1:00 PM – 1:45 PM	Rainbow Lake
Transport to Fort Vermilion by Van (1 hour 15 minutes)	
TIME	Fort Vermilion Community and Cultural Complex
3:30 – 5:00PM	Mackenzie County: 3 Hamlets Zama City Fort Vermilion La Crete
5:00PM- ?	First Nations and Metis communities

DRAFT



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	CAMA Performance Evaluation Questionnaire Survey

BACKGROUND / PROPOSAL:

The Canadian Association of Municipal Administration (CAMA) is seeking to improve the performance evaluation process of Municipal Chief Administrative Officers (CAOs) across Canada. As such they are conducting a brief survey to assist in this process.

The Federation of Canadian Municipalities (FCM) is in support of this initiative.

The deadline for the completion of the survey is Friday, February 13, 2015 and it may be beneficial for Council as a Whole to complete the survey at the Council meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

Completion of the online survey.

Author: _____ Reviewed by: _____ CAO: _____

From: [CAMACAM Administration](#)
To: [CAMACAM Administration](#)
Subject: Seeking Your Elected Officials Input for CAMA's CAO Performance Evaluation Initiative
Date: Monday, February 02, 2015 1:26:59 PM

Elected Officials Survey for CAMA's CAO Performance Evaluation Initiative

Dear CAMA Colleague:

As you are aware, the CAMA Board of Directors has established a CAO Performance Evaluation Committee whose goal is to develop a "go to" document for municipal CAO's that will assist them in preparing performance agreements; having quality conversations with their respective Mayor and Council in setting performance targets, documenting agreements, and setting out the performance evaluation process; completing annual evaluation processes with Council; and focusing discussion on driving operational excellence for their municipality.

A special thanks to those of you that completed the survey that was sent out in October 2014 to get your feedback. The next step of this initiative is to have the [elected officials complete a survey](#) so that we can also get their opinion on this process. Last week, we were pleased to have FCM's President, Mayor Brad Woodside, send out the survey link in his monthly message to their membership (please see the **last article** in the President's Corner newsletter below).

I would also encourage you to send this e-mail and ten-minute survey to your Mayor and any other elected officials that may be involved in this process at your municipality and complete it by **Friday, February 13th, 2015**. Please note that you don't have to be a member of FCM to complete the survey – all feedback is very much appreciated by the Committee.

I would like to thank you in advance for passing this message along.

Sincerely,

Janice Baker

Chair, CAO Performance Evaluation Committee

CAMA Representative for Ontario

City Manager/CAO, City of Mississauga, ON

[Change your language](#) | [View email in your browser](#)



President's Corner



January 2015

Are you onboard to make 2015 the year of the municipal sector?

I am excited about 2015, and I know that you are as well. We have been preparing for it, and we will be delivering a compelling message to the federal government on the role of municipalities in a strong Canada. We believe in building strong communities, and many are echoing our message that Canada's future depends on cities and communities.

“Cities punch above their weight when it comes to creating the country’s GDP. The future success of our cities is pivotal to Canada’s ability to compete in the global economy.”(Anne Golden, former chief executive officer of the Conference Board of Canada, Globe and Mail, December 14, 2014)

The focus of FCM's work in 2015 will be on enhancing the quality of life of Canadians, by advocating for stronger cities and communities. In our hometowns, quality of life is dependent on sound roads and sidewalks, public safety, adequate water and wastewater systems, local jobs and affordable housing. Can you imagine a community without appropriate services to support our quality of life? I can't, and I won't. As Mayor of Fredericton, I was asked by my constituents to make my community the best that it can be – and by investing in our community, we are investing in a strong Canada.

I ask you to take part in FCM's advocacy work in 2015. The first imperative for effective FCM representation is a strong membership. When we advocate for change, for solutions, for options – our federal partners recognize that we speak on behalf of 90 per cent of Canada's municipal population.

It's that time of year when your community is asked to renew its FCM membership. It's never been more important for us to remain influential as the national voice of the municipal sector. Our success at securing funding and ensuring that the municipal perspective effects federal legislation is envied by many.

The enhancement to rail safety is a prime example of recent FCM work and an unprecedented gain for the municipal sector. The indexed Gas Tax Fund is another one. In Fredericton, the fund provides more than \$3.3 million annually for municipal infrastructure projects, such as transforming abandoned rail lines into multi-use scenic trails.

I am privileged to be president of FCM, an association that has a solid track record of delivering results through our advocacy and programs. The municipal sector needs these results, as we continue to face mounting pressure to upgrade, update and renew our communities.

The 2015 federal election is of key importance, and I urge you to get involved to amplify our voice. With 2,000 municipalities working together as FCM, we will be persuasive in our advocacy work because of our unity and combined strength.



Brad Woodside



Bradley (Brad) Woodside is Mayor of the City of Fredericton, NB. He was elected president of FCM in June 2014.

Send me your thoughts

Please send me your comments. I would love to hear from you.

Email: president@fcm.ca

T. 613-241-5221



*Strong Communities,
Strong Cities,
Strong Canada*



Should you have any questions on any aspect of the work we do at FCM, I encourage you to reach out to me or to the FCM management team:

Advocacy and Government Relations

[Brock Carlton](#), Chief Executive Officer

[Carole Saab](#), Director, Policy and Government Relations

Governance, Elections to FCM Board, and Operations

[Tim Kehoe](#), Deputy CEO

[Coralia Bulhoes](#), Director of Operations

Membership and Communications

[Luce Lavoie](#), Director

Green Municipal Fund and National Programs

[Jacques Nadeau](#), Director

International Programs

[Sebastien Hamel](#), Director

CAMA seeks your input on CAO evaluation process

FCM is pleased to support the Canadian Association of Municipal Administrators (CAMA) and its goal to improve the performance evaluation process of municipal chief administrative officers (CAOs) across Canada. CAMA is conducting a [brief survey](#) in regards to this process.

As elected officials, we are responsible for evaluating the performance of our CAOs. By participating in the survey, you will help CAMA develop a tool that will assist all of us in this process.

If you have had experience with your CAO's performance evaluation, I encourage you to [complete the survey](#) before **Friday, February 13, 2015**.

Your feedback will assist CAOs and elected officials in driving operational excellence in local government administration.



Become a volunteer peer mentor! Madawaska Maliseet First Nation is hiring a comms specialist. Will it be you? <http://bit.ly/1Cm08gR>

Are you an engineer with a background in water infrastructure? #Glooscap First Nation is seeking a peer mentor: <http://bit.ly/1t281pD>

FCM president @bradwoodside and @CtyofLdnOnt mayor Matt Brown invite all #CDNmuni to #2015SCC: <http://bit.ly/1EoBPkw>



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24 Clarence Street, Ottawa, Ontario K1N 5P3 • T. 613-241-5221 • F. 613-241-7440
This newsletter was sent to brad.woodside@fredericton.ca. To opt-out, follow this link:
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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Zama Property- Request for Proposal

BACKGROUND / PROPOSAL:

On October 9, 2013 clean-up orders were issued for properties located at 1072 and 1084 Industrial Dr. in Zama. No action was taken by the land owner.

The clean-up of these properties were estimated to cost a considerable amount (\$50,000 +). Administration took no further action at that time with regards to the Order due to taxes being in arrears.

At the September 24, 2014 council meeting both properties went to public auction for tax forfeiture:

1072 Industrial Dr.	Tax Roll 295920	Reserve Bid \$ 42,920
1084 Industrial Dr.	Tax Roll 230088	Reserve Bid \$148,030

No bids were received.

Motion 14-19-599 requests the Registrar to cancel the existing Certificate of Title and issue new Certificates of Title in the name of Mackenzie County. Mackenzie County now owns both properties that have considerable clean-up's due.

OPTIONS & BENEFITS:

Option 1

That administration publicizes a Request for Proposal with the following minimum criteria requirements;

- Price offered for property.
- Clean-up plan with completion date

Author: Don Roberts **Reviewed by:** _____ **CAO:** JW

- Development plan with completion date.

This option would offer a simple and cost efficient solution to cleaning up and disposal of this property to the public and would include prospective future development.

Option 2

That Mackenzie County clean up the properties at their own cost and auction the properties. This option guarantees the cleanup of the properties but would leave the County with a considerable debt that may or may not be recoverable.

COSTS & SOURCE OF FUNDING:

Option 1 - Advertising - \$200 - from Operations

Option 2 - initial \$50,000+ may recover cost in auction.

SUSTAINABILITY PLAN:

This item relates to the County's Sustainability Plan under Environmental Sustainability G4. Zama City Development Plan

COMMUNICATION:

Sale of properties will be advertised in the newspaper and the Big Deal Bulletin.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration proceed with advertising for a Request for Proposal for properties 1072 Industrial Dr. (882 1687; 3; 1) and 1084 Industrial Dr. (882 1687; 3; 2) in the Hamlet of Zama.

Author: Don Roberts Reviewed by: _____ CAO: JW



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	La Crete Recreation Society – Letter of Support

BACKGROUND / PROPOSAL:

The La Crete Recreation Society is requesting a letter of support for their grant application to the Community Facility Enhancement Program for a lobby renovation and ice plant upgrade.

See attached request.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That a letter of support be provided to the La Crete Recreation Society for their grant application to the Community Facility Enhancement Program for a lobby renovation and ice plant upgrade.

Author: _____ Reviewed by: _____ CAO: _____

From: eddarb@telus.net
To: [Joulia Whittleton](#)
Cc: [Peter F. Braun](#); [Carol Gabriel](#)
Subject: Request for a Letter of Support
Date: Thursday, February 05, 2015 7:51:56 PM

Good day ,

I am applying for a Community Facility Enhancement Program Grant on behalf of the La Crete Recreation Society for a lobby renovation and ice plant upgrade (to maximize on the capital funding from the Mackenzie County) for the Northern Lights Recreation Centre. A letter of support from the municipality would be a great asset to our application.

If you are able to provide a support letter by email to me by February 27th it would be much appreciated. Please feel free to contact me if you have any questions.

Thank you,
Darlene Bergen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	AAMDC Resolutions

BACKGROUND / PROPOSAL:

At the January 30, 2015 Council meeting, Council identified three items for discussion at the AAMDC District meeting on February 13th, two of which will be presented as a resolution for consideration at the AAMDC Spring Convention.

1. Commercial Fishing (resolution)
2. New Home Warranty (resolution)
3. Tax Recovery for Lease Holders (discussion)

A copy of the Resolutions will be presented at the Council meeting for review prior to submission.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the resolutions for Commercial Fishing and New Home Warranty be submitted to the AAMDC District 4 as presented.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – 2014-12-01 Alberta Emergency Management Agency (2013 Northwestern Alberta Disaster Recovery Program)
- Correspondence – 2015-01-19 Tallcree Tribal Government (Annual Ski-doo Rally)
- Correspondence – 2015-01-27 Alberta Municipal Affairs (Federal Gas Tax Fund)
- Correspondence – 2015-01-28 VSI Services (2015 VSI Requisition)
- Correspondence – 2015-01-30 Alberta Municipal Affairs (Fire Services and Emergency Preparedness Program Grant)
- Correspondence – 2015-02-02 Alberta ESRD (Commercial Fishing)
- 2014-12-08 Mackenzie Library Board Meeting Minutes
- 2015-01-27 High Level Forests Public Advisory Group Meeting Minutes
- Backgrounder on Alberta’s Fiscal Situation
- Safety Codes Council Awards Program
-
-

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Author: C. Gabriel Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____



December 1, 2014

Joulia Wittleton, CAO
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0

Mark

RE: 2013 Northwestern Alberta Disaster Recovery Program

Dear Ms. Wittleton:

We have received your submission for funding for the above noted program. To date, the total value of the claim is \$1,037,375.02. A payment summary follows and a listing of the eligible costs is enclosed.

Payment Summary

Eligible costs (not including GST).....	\$ 1,037,375.02
Advances to date.....	\$ <u>(0.00)</u>
Balance	\$ <u><u>1,037,375.02</u></u>

Should you have any questions at all regarding Disaster Recovery assistance, or require more detailed information regarding your claim and any adjustments our staff may have made please feel free to contact the program office at 1-780-417-7350.

We will continue to work with you as you complete your repair work and finalize your claim

Sincerely,

Kevir Taron
Manager, Recovery Programs

RECEIVED
JAN 29 2015

enclosure

MACKENZIE COUNTY
FORT VERMILION OFFICE



**TALLCREE TRIBAL GOVERNMENT
BOX 100
FORT VERMILION, AB
T0H 1N0
PHONE: (780) 927-3727
FAX: (780) 927-4375**

January 19, 2015

Dear Industry Partner and Supporter of Tallcree Tribal Government:

On March 15th, 2015 Tallcree Tribal Government is hosting its 3rd Annual Ski-doo Rally. There will be cash prizes as well as other prizes for the ones that are entering in the rally. This is a fun event for those that have Ski-doo's, also for ones that want to participate as ghost riders. As a supporter, you are welcome to join in this event. Money that is raised through this event will be going towards Year End Field Trip for Chief Tallcree School.

The organizers of this event award those that enter with first, second and third as well as various door prizes. Any items that your company could donate would be greatly appreciated. Your donation will be distributed to those involved with Tallcree Tribal Government. This will present you the opportunity to advertise your company that is widely recognized in this area.

Audrey Meneen will be making arrangements to pick up items that you are willing to donate.

Your help will be sincerely appreciated and your company's name will be recognized at our awards at the end of the event.

Please feel free to contact the office at (780) 927-3727, if you have any questions and/or if you wish to contribute to this event. Thank you in advance for your support and kind consideration of Tallcree Tribal Government.

Yours Truly,

A handwritten signature in black ink, appearing to read 'Rupert Meneen', written over a horizontal line.

Cc: Chief Rupert Meneen

Mark

AR75708

January 27, 2015

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Neufeld,

As Minister of Municipal Affairs, I wanted to reach out to you as one of our partners regarding the initiatives we have in place to support municipal governments in our province.

As you are likely aware, we signed a new, \$2.7 billion Gas Tax agreement this fall with the federal government and are close to an agreement on the Small Communities Fund, which will provide an additional \$94 million for communities under 100,000 over the next 10 years.

The Alberta Government is also continuing to invest in our communities with our own funding initiatives. This includes close to \$6 billion invested in the Municipal Sustainability Initiative (MSI) to date.

I understand your municipality was previously notified that the projects listed on the attached summary were accepted under the federal Gas Tax Fund (GTF) guidelines.

I would like to reaffirm that your municipality may apply the specified amounts of your GTF funding allocation to the qualifying costs of these projects, and wish you every success in your efforts.

Sincerely,



Diana McQueen
Minister

Attachment

cc: Joulia Whittleton, Chief Administrative Officer, Mackenzie County

RECEIVED
JAN 30 2015

MACKENZIE COUNTY
FORT VERMILION OFFICE



**Action Request Report
75708 - FEDERAL GAS TAX FUND
Acceptance Date: 14-Aug-2014**

AR 75708
Date: 07-Jan-2015

Project Location	Phase Name or Limits	Municipal File #	Details and Comments	2014	Total
CT MACKENZIE					
PEACE REGION					

Preliminary Estimated Project Cost by Year Subject to Year-End Reporting to Reflect Actual Project Costs					
Project Location	Phase Name or Limits	Municipal File #	Details and Comments	2014	Total
\$2,823,481 Total Program Allocation					
ACCEPTED FOR COST SHARING					
Fort Vermillion - 45 Street	46th Avenue to Highway 88	6-32-30-65	FV - 45th Street repaving	\$370,000	\$370,000
La Crete - 101 St & 100 Ave	La Crete - 101 St & 100 Ave	6-32-30-42	La Crete - 101 St & 100 Ave - Traffic lights	\$200,000	\$200,000
Status Subtotals				\$570,000	\$570,000
Total this application				\$570,000	\$570,000

V.S.I. SERVICES (1980) LTD

A nonprofit organization providing veterinary care in Alberta

BOX 202

FAIRVIEW, AB T0H 1L0

PH 780 835 4531

January 28, 2015

Ms. Joulia Whittleton, CAO
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Joulia

Enclosed is your 2015 VSI requisition in the amount of \$26,500.

Total VSI administrative costs, for 2014, including G.S.T. were approximately \$40,632. Your jurisdiction accounted for 344 (7.9%) of the 4,364 claims processed thus your share of administrative costs was deemed to be \$3,210.

Total investment income, for 2015, was \$4,004.55. The total cost of your claims, as per your fourth quarter report, which was sent to gsmith@mackenziecounty.com and cnate@mackenziecounty.com was \$20,829. This was 4.9% of total claims expenditures of \$428,363 thus your share of the interest was deemed to be \$196.

The 2015 VSI fee schedule was increased 2.5% and a 10% contingency was added. As a result your **2015 requisition is equal to your 2014 claims plus a 12.5% increase plus your estimated net administrative costs for 2014** rounded to the nearest \$500.00. (Net administrative costs = administrative costs minus investment income)

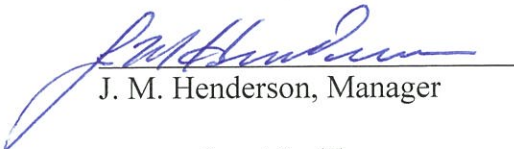
Following is an estimate of your current VSI balance after adding 2014 administrative costs and investment income:

	Claims	Payments	Balance
Jan. 1, 2014			\$ 1,552
Payments in 2014		\$23,400	24,952
2014 Claims	\$20,829		4,123
Share of 2014 Expenses	3,210		913
Share of 2014 Interest		196	1,109

The amount in your **contract** was **based on the actual cost** of claims for **Nov 1, 2013 to Oct. 31, 2014 plus an estimate of administrative costs**. The **amount of your requisition is based on the actual cost of claims for 2014 plus an estimate of net administrative costs**. This explains the difference between your requisition of \$26,500 and the \$22,000 in your contract.

Please feel free to contact me if you detect any errors or if you have any questions. Thank you for your continuing support of VSI.

Yours sincerely


J. M. Henderson, Manager

cc Grant Smith
Colleen Nate

RECEIVED
FEB 3 2015

MACKENZIE COUNTY
FORT VERMILION OFFICE

V.S.I. SERVICES (1980) LTD

A nonprofit organization providing veterinary care in Alberta

BOX 202

FAIRVIEW, AB T0H 1L0

PH 780 835 4531

January 28, 2015

Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

INVOICE


2015 VSI Requisition	\$26,500.00
Less Equity Dec. 31, 2014	1,100.00
Balance Owing	25,400.00

Note: The VSI Board of Directors approved a 2.5% cost of living allowance, increase in fees for 2015. They also recommended that the 2015 requisition should include a 10% contingency to help ensure that participating jurisdictions don't have to deal with additional requests for funds after their budgets have been finalized.

As a result of these two decisions your 2015 requisition is 12.5% higher than your total claims for 2014 plus an amount for net administrative costs equal to what these costs were for 2014. Your requisition has been rounded to the nearest \$500.00 and your equity balance has been rounded to the nearest \$100.

Although this requisition is not due until March 31st earlier payment would be appreciated.

Thank you,


J. M. Henderson DVM
Manager



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR77131

JAN 30 2015

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Neufeld

Bill

Thank you for submitting your municipality's grant application under the 2014/15 Fire Services and Emergency Preparedness Program. Your application has been reviewed and I am pleased to advise that your municipality has been awarded a total grant of \$3,000 to carry out training as outlined in the conditional grant agreement (CGA) under Schedule A.

Two copies of the CGA are attached for your review. Please ensure the two copies of the agreement are signed by the Chief Elected Official and Duly Authorized Signing Officer for your municipality. Return both original copies to:

Grants Coordinator
Public Safety Division
Municipal Affairs
16th Floor, Commerce Place
10155 - 102 Street
Edmonton AB T5J 4L4

Payment will be processed upon receipt of the signed CGA and a copy will be sent for your records.

If you have any questions regarding the grant process, please contact the Grants Co-ordinator, toll-free, at 1-866-421-6929.

RECEIVED
FEB 5 2015

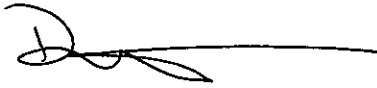
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MACKENZIE COUNTY
FORT VERMILION OFFICE

- 2 -

I would like to recognize Pearl Calahasen, MLA, Lesser Slave Lake for her continued support of this program, and wish you every success with your emergency management training initiatives.

Sincerely,

A handwritten signature in black ink, appearing to be 'Diana McQueen', with a long horizontal line extending to the right.

Diana McQueen
Minister

Attachment

cc: Pearl Calahasen, MLA, Lesser Slave Lake
Joulia Whittleton, Chief Administrative Officer



ALBERTA
ENVIRONMENT AND SUSTAINABLE RESOURCE DEVELOPMENT

*Office of the Minister
MLA, Calgary-Klein*

February 2, 2015

Reeve Bill Neufeld
MacKenzie County
PO Box 640
4511 - 46 Avenue
Fort Vermilion AB T0H 1N0

Dear ~~Reeve Neufeld~~: *Bill*

Thank you for your January 12, 2015, letter regarding your request to allow commercial fishing at Bistcho Lake in Zone G.

After considerable assessment and independent review, the Government of Alberta concluded that commercially fished lakes are no longer viable across the province. The report you mention did focus on Zone E, but the conditions supporting a closure are found across the province. Our government closed the commercial fishery to ensure our province's fish resources are managed sustainably to maximize the benefits they provide to Albertans. This change is not being reconsidered.

As part of its assessment, Environment and Sustainable Resource Development also considered the costs and benefits of closing the commercial fishery. While a small number of lakes may be sustainable for commercial fishing, the cost would be prohibitive for maintaining the provincial licensing system, fishery regulation, monitoring, and enforcement for so few lakes. This would be the case with a water body such as Bistcho Lake, given its remote location and the lack of a permanent access road.

In light of increasing demands on the limited number of lakes in Alberta, closing the commercial fisheries will help ensure the continued use and enjoyment of our fisheries by all Albertans and visitors to the province.

Sincerely,

~~Kyle Fawcett~~
Minister

cc: Honourable Frank Oberle, MLA
Peace River

**Mackenzie County Library Board (MCLB)
December 8, 2014 Board Meeting Minutes
Fort Vermilion County Office
Fort Vermilion, Alberta**

Present: Lisa Wardley, Wally Schroeder, Beth Kappelar, John W. Driedger, Lorna Joch, Irene van der Kloet
La Dawn Dachuk, Lucille Labrecque, Lorraine Peters.

1.0 Call to Order: The meeting was called to order by Beth Kappelar at 7:10 p.m.

2.0 Approval of Agenda:

MOTION #2014-10-01 John Driedger moved the approval of the agenda as revised.

CARRIED

3.0 Approval of the Minutes:

MOTION #2014-10-02 Wally Schroeder moved the approval of the Nov. 4/14 minutes as presented.

CARRIED

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 Financial report as of Nov. 30/2014:

- Balance Forward \$ 35,152.83
- Total Revenues \$ 280,562.14
- Total Expenses \$ 259,066.09
- Ending Balance \$ 56,648.88

MOTION #2014-10-03 Lucille Labrecque moved to accept the financial report as presented.

CARRIED

5.2 MCLB 2015 Proposed Budget:

- Balance Forward \$ 56,684.88
- Total Revenues \$ 339,184.88
- Total Expenses \$284,082.50
- Ending Balance \$ 55,102,38

MOTION: #2014-10-04 La Dawn Dachuk moved the acceptance of the proposed 2015 MCLB budget.

CARRIED

6.0 Library Reports:

6.1 La Crete:

- Financials to Nov. 30/14: Income \$106K, Expense \$83K, Net Income \$23K
- More audio books were ordered.
- They had more interlibrary loans with the Fort Vermilion Library.
- The operational costs of a standalone library were discussed.
- Lisa Harder joined their library society. They now have a full complement of 9 members.
- Their staff Christmas party was held Dec 1/14.
- Their AGM will be held Feb. 2/15.

6.2 Fort Vermilion:

- Their Halloween party had 16 children attend.
- They are planning a children's Christmas program (Evening with Santa) for Dec 9/14 from 6:30 pm to 7:30 pm.
- A bucket sale and silent auction fundraiser is planned.
- They completed their 2015 budget using MCLB guidelines.
- They need to appoint a treasurer.
- Building and contents insurance still needs to be purchased and a business plan needs to be written.
- Some plumbing repairs need to be completed.

6.3 Zama:

- Lisa Wardley won \$1,000 at the AAMDC convention which she gave to the MCLB for their libraries.

...2

6.4 High Level:

- They are completing their inventory.
- Their theater troupe fundraiser went very well. It may become an annual event.
- Their budget will probably increase for next year.

MOTION #2014-10-05 Lorraine Peters moved to accept the library reports as presented.

CARRIED

7.0 Old Business:

7.1 La Crete Library ATB Building:

- The planned inspection has not been completed.

7.2 MCLB Library Holdback:

- Fort Vermilion has until Dec 31/14 to submit the rest of their documents to receive their \$6,800 holdback.

7.3 Mackenzie County Library Consortium (MCLC) Conversion Costs:

- Libraries need to submit their invoices before Dec 22/14.

7.4 MCLC Library Promotional Items:

- They have arrived and will be sent out to the libraries.
- The ten extra cardigans will be sent out to the libraries.

8.0 New Business:

8.1 MCLB Organizational Meeting:

- The following positions were filled by acclamation:
Chair- Beth Kappelar
Vice Chair - John Driedger
Treasurer- Lorraine Peters
Secretary- Wally Schroeder

9.0 Correspondence:

9.1 Government of Alberta Advanced Techniques for Work Search

9.2 Mackenzie Frontier Tourist Association Membership Certificate

MOTION #2014-10-06 Lorraine Peters moved to accept the correspondence for information.

CARRIED

10.0 In Camera:

- Not required

11.0 Next Meeting Date and Location: Fort Vermilion County Office, January 28, 2015 at 7:00 p.m.

12.0 Adjournment:

MOTION # 2014-10-07 John W. Driedger moved the meeting adjourned at 9:00 p. m.

CARRIED

These minutes were adopted this 28th day of January, 2015

Beth Kappelar, Chair



HIGH LEVEL FORESTS PUBLIC ADVISORY GROUP

MINUTES

Tuesday, January 27th, 2015
5pm, Town of High Level office, Room 110

PRESENT:

Tim Gauthier (CSA Coordinator)
Cheryl Ernst (High Level & District
Chamber of Commerce)
Christine Mahlmann (ESRD)
Jennifer Lealand (The Echo)
Tim Heemskerk (Northern Lights
Forest Education Society)
Dave Beck (Ainsworth)
Dean Lambertson (Tolko HLLD)
Melanie Plantinga (Tolko HLLD)

Mike Morgan (Town of High Level)
Boyd Langford (Town of Rainbow
Lake)
Allen Plantinga (Tolko HLLD)
Matt Marcone (The Echo)
John Thurston (Member of Public)

John MacLellan (Tolko HLLD)
Adam Marshall (Silvacom)

INFORMATION SENT:

Fort Vermilion Heritage Center
Aaron Dupel (LCSM)
Carol Gabriel (Mackenzie County)
Paddle Prairie Metis Settlement
Conroy Sewepagaham (LRRCN)
Keith Badger (Netaskinan
Development)
Crystal McAteer (Town of High Level)
Baptiste Metchoooyeah (Dene Tha')
Connie Martel (Dene Tha')
Noel Roberts (Ainsworth)

Mark Andrews (Cenovus)
Wayne Auger (Lubicon Lake Nation)
Harvey Sewpagaham (LRRCN)
Lindee Dumas (LRRCN)
Pat Cabezas (N'Deh Ltd. Partnership)

Kieran Broderick (Beaver First Nation)
Mike Cardinal (Tallcree First Nation)
Fred Radersma (Ainsworth)

INFORMATION SENT, REGRETS:

Walter Sarapuk (MacKenzie County)
Margaret Carroll (High Level & District
Chamber of Commerce)
Paul Ebert (ESRD)

George Friesen (Member of Public)
Marilee Cranna Toews (Hungry Bend
Sandhills Society)

1. CALL TO ORDER

- 1.1. Meeting called to order 5:39pm
- 1.2. Introductions

2. Adoption of Agenda

Moved by Tim Heemskerk
Seconded by Christine Mahlmann

3. Adoption of Minutes

Moved by Boyd Langford
Seconded by John Thurston

3.1 Hauling Hotline cards

Melanie forgot to bring the few that are still available. She will mail them to interested members. John Thurston brought some of his old cards. He gave each member a card to see. They are not greatly changed from the current card. Melanie is going to order more upon receipt of the Ainsworth logo.

General Trucking Discussion:

John Thurston asks if the companies use Tach cards or Truck based GPS? Tolko uses Tach cards to record speed. There currently are no trucks giving the companies access to GPS information about their locations.

John Thurston has received several phone calls from motorists driving cautiously due to icy conditions. They have experienced trucks coming up behind them, flashing their lights trying to encourage the drivers to speed up or move aside. John has suggested they call Tolko to report concerns. The companies ask that he continue to encourage motorists to call the hotline number. Mike comments that with information about time and location of incident the companies can often find and reprimand the driver in question.

Boyd Langford comments that the number of logs he sees on the side of the road between Rainbow Lake and High Level has greatly decreased since the switch to cut to length by Tolko. In fact he does not recall seeing any this winter.

John Thurston asks how long trucks will be hauling from east of High Level. Allen responds that Tolko will haul until the end of March 2015. There is no summer hauling from that direction to Tolko planned. There are Tolko Satellite yards located north and west of High Level. There will likely be hauling from there starting mid-June 2015.

Allen states that there are approximately 100 loads travelling from west of High Level each day. John Thurston asks if the old "Footner" Haul road which ran parallel to highway 58 west could or would be reopened. The companies currently have no plans to do this.

4. Round Table:

John MacLellan – Tolko High Level Lumber Division is planning to plant 19 million trees in the Forest Management Agreement Area this year.

Dave Beck – Has been informed that there is or was a blue dot program in the area. There may be in LaCrete. The program is inactive north and east of High

Level. The “blue dot program” saw the placement of blue dots along the highway before school bus stops. The companies initiated this because of the increase in truck traffic during the short hauling season. The companies will discuss restarting this program with the Fort Vermilion School Division and other interested parties.

Boyd Langford – Rainbow Lake is experiencing less oil field activity. There has been an increase in logging traffic. Boyd has not heard any complaints about the logging traffic in Rainbow Lake.

REDI – there is going to be a census of the “shadow population” in the region. This would count the people who stay in camps or live long term in hotels.

Tim Heemskerck – Is there a VOITs summary package available? At the September meeting the VOITs still had items to be filled in - X & Ys which need to be replaced by values. Adam states that it is coming. There are still items to be discussed amongst the companies and with the government.

Matt Marccone – In the minutes from the previous meeting it states that 3 trees are planted for each tree harvested. Is that a company mandate? Or is it a government regulation? John explains that it is practice meant to insure that enough survive to be surveyed at the proper time.

The minutes also mention a longer season. Allen replies that the hauling season is longer than it used to be. The harvest season is still from freeze in until spring. There are about 500 loads of trees leaving cutblocks each day. Around 250 go to Tolko, and 250 go to the satellite yards.

Cheryl Ernst – The High Level and District Spirit of the North Trade Show is scheduled for May 8th & 9th. Please register if interested.

Allen Plantinga – Harvesting is well under way. He expects a mid-march wrap up.

Christine Malhmann – The minutes say that the VOITs were discussed last time. Is the discussion finished? Tim Gauthier responds that they are not done. There needs to be a comparison between the 2003 DFMP and the new VOITs.

Mike Morgan – The Town of High Level Council is reassessing the speed limits on the outskirts of town. The size of the 70 km/hr speed zones may be increased and the 50km/hr decreased. Boyd asks if Alberta Transportation has made any progress deciding on the highway 58 reroute. Mike replies not yet.

John Thurston – Heard a rumor that Tolko is logging on Watt Mountain, on the south side of the main road. During 1990’s there was a High Level Outing Club formed. They took over the maintenance of the Hiking/Ski trail over Watt Mountain. At that time there were some unique eco systems and plant species identified. The club has a document from 1996 – it is an agreement with the Land and Forest Service that the area around the trail would not be developed. The trail head is near the microwave tower. Allen responds that there is logging on Watt Mountain this year. John Thurston will show Mike and Allen where the trail is using an aerial photograph he has. They will discuss this after the meeting. Tolko may not have a record of this because they were not FMA holders in 1996. If it is not noted the trail could be recorded as an area of interest and added to the digital maps.

- Forestry Industry Expo – Careers Next Generation is planning an expo similar to one held in Whitecourt recently. This will have a format similar to “speed dating”. Students will take turns speaking one on one with people from different trades for approximately 8 minutes before the bell rings and they move to speak with a different professional. The program has a FRIAA grant

called “growing our own”. This grant is to be used to increase the number of local skilled people in the forest industry. Very few students are aware of the opportunities the forest industry offers. After the Expo interested students will be able to tour mills and possibly do some job shadowing. If interested they may apply for apprenticeships through the RAPP program. The Expo has the support of Manning Diversified Forest Products, and all the small mills in LaCrete. It will be in LaCrete on February 19th. Tolko has also been supportive. There are lots of kids interested. There are some good door prizes being offered which may also help attract people.

5. New Business

5.1. Burner Decommissioning – Dean Lamberton – Tolko High Level Lumber division acting plant manager shared some slides and explained the project. An opportunity to deliver Hog Fuel to DMI came up which helped Tolko HLLD to build the infrastructure needed to convert waste into hog fuel. The chipper is the largest ever built, this will allow Tolko to chip large waste logs which cannot be sawed into lumber. As of December 1st burner has been decommissioned. The burner will be left standing to be used for storage. The Tolko produces more hog than DMI can use. The extra will go to Mustus in LaCrete when they are in operation. Until then Ainsworth is utilizing it. LCSM is also interested in the white wood waste which could be used in their plant. No more burning as of Dec 1st 2014. The burner maybe used for storage.

- Questions?
- Cheryl Ernst commented that she had never toured the Tolko Mill. Dean extended the invitation to visit the site to her and the High Level Chamber. Cheryl will contact Melanie and a visit will be arranged.

5.2. High Level Woodlands Website – the website is very dated and out of date. Should it be revived or should it be discarded? Tim Heemskerck comments that it may be an ESRD requirement as many plans state that the details are available on the website. It is a means for the companies to present plans to the public for comment. Cheryl Ernst comments that almost all organizations have websites to engage the public. Although there has been little traffic lately that may change if it were refreshed and made relevant. Melanie will work with the companies to update the site.

5.3. Terms of Reference – it is essential to review and update the Terms of Reference periodically. The current Terms were approved by the PAG December 2012. Tim Gauthier proposes that each member take copy and review it. Next PAG meeting the Terms of Reference will be discussed. Melanie will try to ensure that members who are not present have a copy. She will mail and e-mail copies to all members who are not present. The Terms of Reference will also be posted to the Website.

5.4. DFMP Presentation – Adam shared a presentation prepared by Silvacom and presented to ESRD and FMA Holders.

- Inventory – is taken using digital imagery and assessing what can be seen on the ground.

- Merchantability Criteria – John Thurston asks if Tolko harvests Black Spruce. Tolko does but try to avoid stands which appear too wet or sparse. We estimate that 18% of the 2015/16 harvest will be black spruce. Christine asks if the black spruce is separated from the white. No it is not, scale data is used to determine how much of the wood is from black spruce.
- Forest Management Plan Timelines – John Thurston asks if these VOITs are required for CSA/ISO certification or government regulations. A little of both. Current planning standard require VOITs. The standards are based on CSA certification standards. Why is certification important? Certification is important for marketing as a “social license”. It gives the companies access to markets which are closed to uncertified forest products. It does not increase the value of the products, and is not required for all markets. The marks are put on the boards for lumber and on the packaging for OSB. John Thurston comments that reviewing and accepting VOITs can be a daunting task.

6. CLIPPING SERVICE

7. NEXT MEETING – March 31st, 2015

8. ADJOURNMENT 7:30pm

Background on Alberta's Fiscal Situation

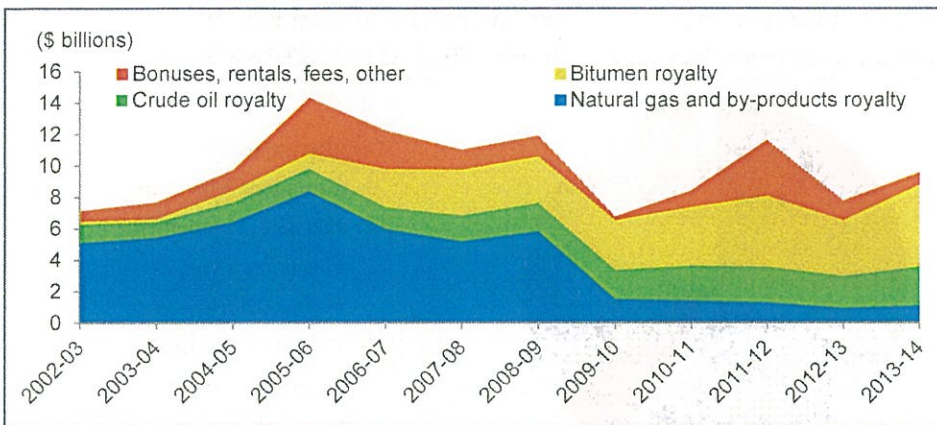
Overview

The recent collapse in oil prices represents a major fiscal challenge for the province. Oil prices have fallen by more than 50% since June 2014, touching below \$50 per barrel recently.

The fiscal implications for Alberta are serious. Due to the severe drop-off in our energy-related revenues, the province is facing an annual revenue shortfall of up to \$7 billion, roughly 15% of total provincial revenue. While the plunge in oil prices is a major issue today, it also illustrates a longer term fiscal issue for the province.

Chart 1: Alberta's resource revenue is highly volatile

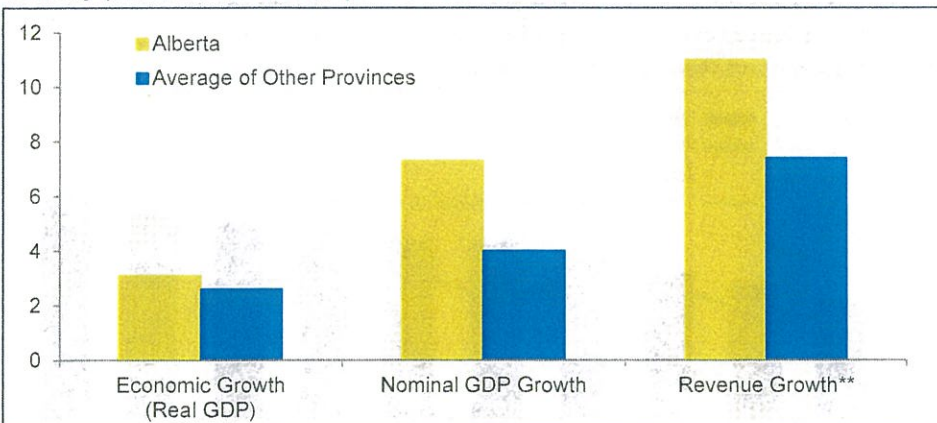
Alberta Non-Renewable Resource Revenue



Source: Government of Alberta, Annual Reports

Chart 2: Revenues much more volatile than the economy

Volatility (standard deviation, %) of Various Measures *



Sources: Finance Canada and Statistics Canada

* Calendar years 1982 to 2013 for GDP; Fiscal years 1987-88 to 2013-14 for revenue

** Excludes federal transfers

Alberta is challenged by the volatile and uncertain nature of our non-renewable resource revenue (NRR), as shown in Chart 1. These revenues have traditionally been a significant source of funding for provincial programs and services, and have enabled Albertans to enjoy by far the lowest overall taxes in Canada. At the same time, the high volatility and unpredictability of NRR has created persistent challenges in determining and managing provincial spending on programs, services and infrastructure, in both good times and bad.

This document outlines the key aspects of Alberta's current and longer-term fiscal challenges.

1) The Economy

a) Alberta's economy impacted less than revenue

Alberta's economy has benefited greatly from the extraction of resources. The development of resources has led to exceptionally high living standards, with GDP per capita leading all provinces over the last 30 years. By building on our resource strength, Alberta has developed globally competitive service and manufacturing industries.

The recent decline in oil prices will slow the momentum of Alberta's fast-growing economy, which has averaged real GDP growth of over 4% per year over the past five years - by far the highest of any province. In 2015, the economy is expected to grow much more slowly, at a rate of less than 2%.

As during previous economic slowdowns, the drop in revenue is far more severe than the slowdown in the economy. This is because the province's key revenue sources - including energy royalties and income taxes - are relatively sensitive to fluctuations in energy prices. In terms of real economic output, though, Alberta businesses are expected to keep producing and exporting more, which will cause the economy to expand, if at a slower pace. As shown in Chart 2,

Alberta's economic growth has historically been only slightly more volatile than that of other provinces despite large swings in revenue caused by commodity prices.

The long-term prospects for Alberta's energy sector, and for the economy, remain sound. A key driver of our energy sector is the oil sands, where projects are based on long-term expectations for prices, and most projects underway already have large amounts of committed capital. Solid growth prospects remain in other key sectors, including manufacturing, professional services, and agriculture.

b) Fiscal policy risks

As the government moves to address these fiscal challenges, one option available is to cut spending sharply in response to lower royalty and tax revenues. However, rapid and deep cuts during a downturn run a significant risk of pushing Alberta's economy into recession. For example, it is estimated that a \$4 billion reduction in government spending would reduce Alberta's real economic growth by over 1%.

Economic experts generally recommend that Alberta carefully calibrate any contractionary fiscal measures, such as spending cuts or revenue increases, to ensure that a slowing provincial economy is not driven into recession. In early January 2015, RBC noted that Alberta is starting from a position of "relative fiscal strength...[and that] the oil price shock need not induce an immediate response via contractionary expenditure and/or restrictive revenue measures".

2) The Revenue Challenge

a) Alberta is dependent on resource revenue

For nearly as long as Alberta has been producing oil and gas, the province has been subject to the volatility which is inherent in energy markets.

Alberta's revenue structure has long made the province susceptible to swings in commodity markets. Over the past decade, about 30% of provincial revenue on average has come directly from NRR through energy royalties (Chart 3). This 30% figure does not capture the full fiscal

contribution of the energy sector, since much of Alberta's corporate and income tax revenue is also tied to the development of oil and gas resources.

A high degree of dependence on NRR makes growth in Alberta's own source revenues (i.e., revenues excluding federal transfers) exceptionally volatile - about 50% more volatile than the average of other provinces. Part of the NRR volatility stems from the structure of the royalty system; as prices fall, the royalty rate falls.

Tax revenue - which is less volatile - makes up about 40% of provincial revenue in Alberta. In other provinces, provincial taxes and fees account for about 60% of government revenue, on average.

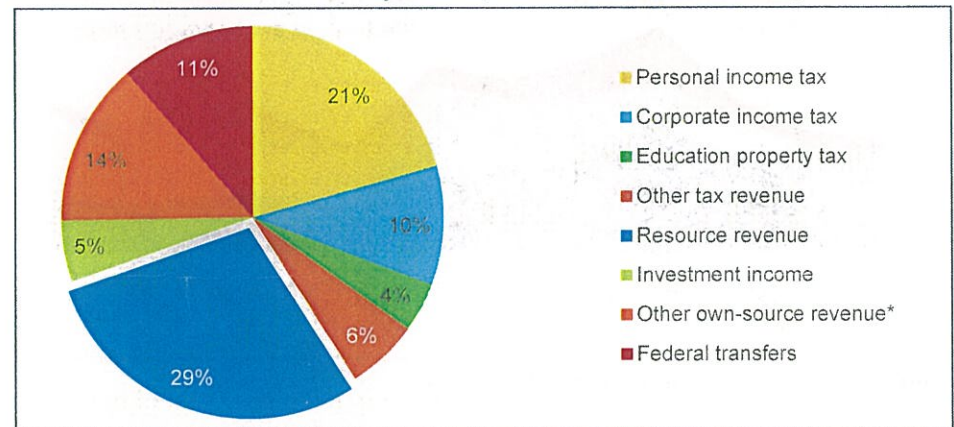
As shown in Chart 4, a considerable share of program expense is funded by resource revenue. For example, personal and corporate income taxes combined are not sufficient to cover annual health care spending.

b) Alberta cannot count on higher oil prices

The widely held view among energy experts is that the current price slump is not short-term in nature. Low oil prices are expected to impact Alberta for some time,

Chart 3: Taxes comprise a relatively small share of total revenues

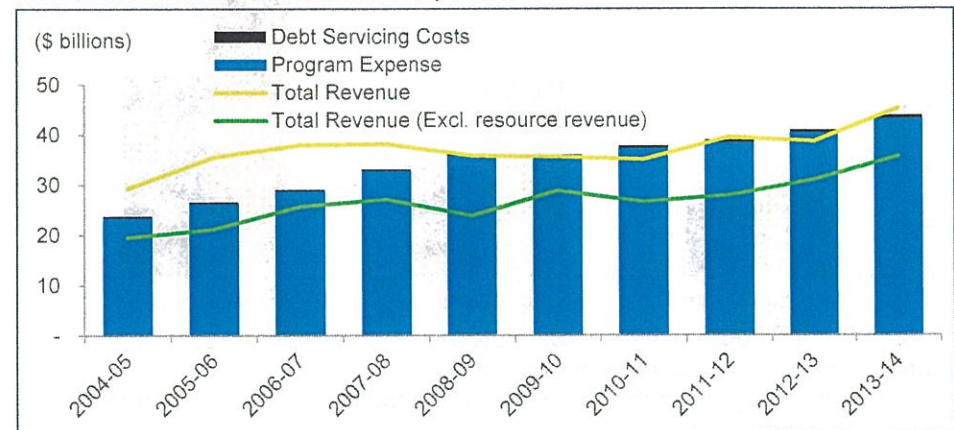
Alberta Government Revenues by Source, 2002-03 to 2013-14 average



Source: Government of Alberta, Annual Reports
* Other revenue excluding federal transfers

Chart 4: Resource revenue required to cover program costs

Alberta Government Revenue and Expenses



Source: Government of Alberta, Annual Reports

and will likely take years to return to the \$80 range. *Even with oil prices at \$75 (roughly 50% above their current level), the province would still not have enough revenue to meet all of its current spending commitments and balance the budget, let alone to save for the future.*

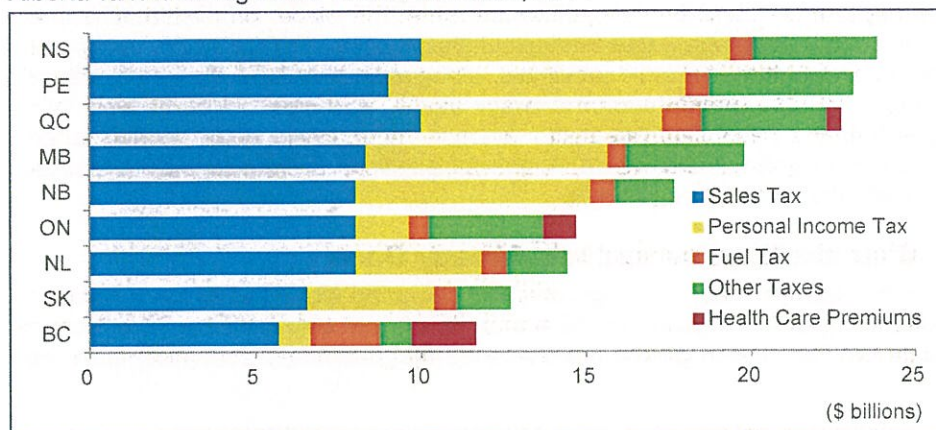
While NRR – and thus total provincial revenue – is both volatile and uncertain, the government's main areas of spending are generally more stable and tend to grow over time. This steady growth reflects a number of spending pressures, including a rapidly growing population, rising labour costs due to Alberta's strong economy, and population ageing.

c) Albertans enjoy a large tax advantage

Alberta relies far less on taxes than any other province because of the historically significant contribution of resource revenue. Albertans presently enjoy by far the lowest overall taxes in Canada. The tax advantage is large – estimated to be \$11.6 billion over the next most competitive province (Chart 5). In other words, Albertans and Alberta businesses presently pay at least \$11.6 billion less annually in taxes than they would if they had the tax system of any other province in Canada. About half of this advantage comes from being the only province without a provincial sales tax, while the remainder comes from other taxes.

Chart 5: Over \$11 billion tax advantage vs. next most competitive province

Alberta Tax Advantage Over Other Provinces*, 2014



Source: Government of Alberta, Budget 2014
 Alberta = \$0 * Additional taxes Alberta individuals and businesses would pay if Alberta had the same tax system of other provinces.

3) The Spending Challenge

a) Demographic pressures to continue

Strong population growth will remain a key expenditure driver. In the last two years, Alberta has added over 100,000 people per year, as large numbers of migrants have come to Alberta to take advantage of a robust labour market. In addition, Alberta has the highest natural population growth rate (i.e., births minus deaths). Population gains are expected to slow from their record pace, but will remain high and continue

to create significant demand pressures on provincial programs and infrastructure.

The province will also face increasing cost pressures in major program areas, such as health care, due to the ageing of our population. Over the next decade, it is projected that the province's senior population will grow almost four times as fast as the working age population – those aged 15 to 64 years.

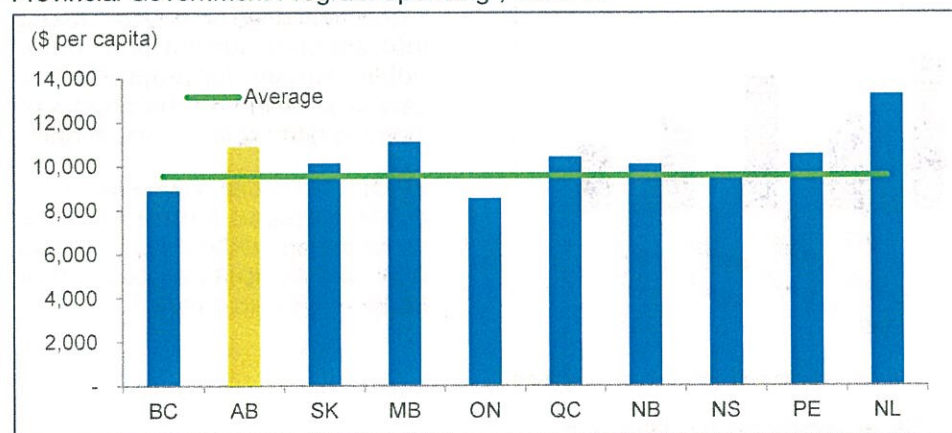
b) Alberta spends more on a per capita basis

Alberta's per capita program spending is roughly \$1,300 above the national average (Chart 6). Higher spending is broad-based, with spending on education, health care, and social services all exceeding the average of the other provinces.

Nearly half of total annual expenditure by the province presently goes to compensation, in the form of wages, salaries, and benefits for public sector workers. The province's total compensation bill was \$22.5 billion in 2013-14. This figure includes compensation costs for individuals employed in provincially supported public institutions such as schools, colleges, universities and health care facilities

Chart 6: Alberta spends more on average

Provincial Government Program Spending*, 2013-14



Source: Finance Canada Fiscal Reference Tables and Statistics Canada.
 * On a fully accrued basis. Includes capital amortization but excludes debt servicing costs.

(including physicians), as well as those directly employed by the provincial government (Chart 7).

A strong economy, and the competitive pressures this places on the labour market, has led to above average wages throughout the province. Average weekly earnings in Alberta exceed that of all other provinces, sitting more than 20% above the national average. In 2013, private sector average weekly earnings in Alberta were 26% higher than the national private sector average. In provincial public administration, average earnings in Alberta were 12% above the national average for provincial public administration employees (Chart 8).

4) What the Government has Already Done

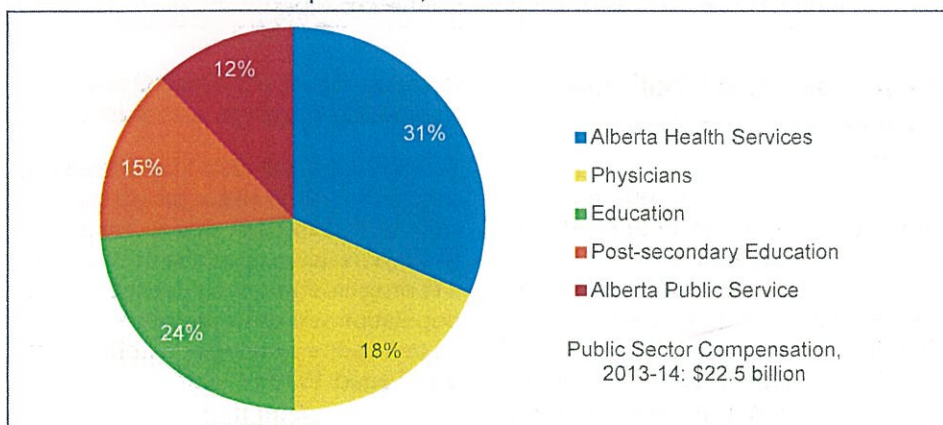
Over the last two fiscal years, government operating expense has been relatively restrained, growing at just over 3% a year. This is well below the combined rate of inflation and population growth. More recently, the government announced a number

of measures to control spending. These have included:

- ◆ Hiring will be limited to those positions that are critical to government operations or provide front line services to Albertans.
- ◆ Procurement of goods and services will be limited, wherever possible, to those required to meet critical operational requirements or legal commitments.
- ◆ Grants and discretionary spending will be limited across government unless they are required to meet critical operational requirements or legal commitments.
- ◆ Sole-source contracts in all but exceptional circumstances are eliminated, conflict of interest guidelines are strengthened, and severance packages for political staff are restricted.

Chart 7: Compensation is nearly half the provincial budget

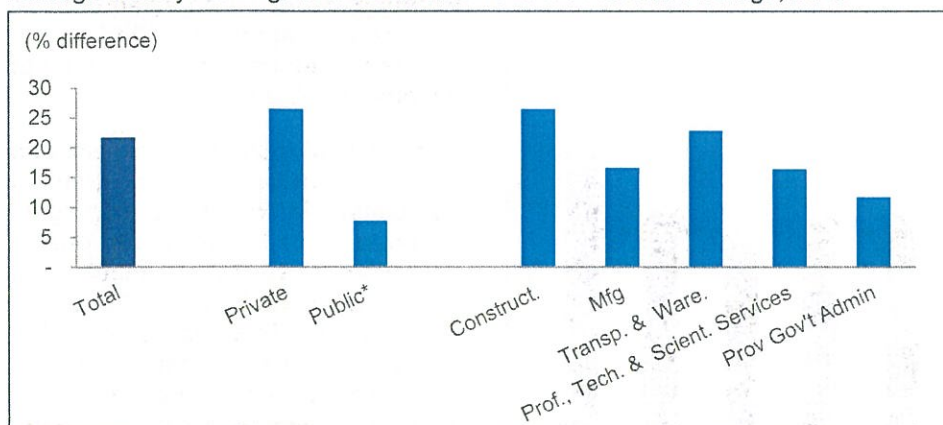
Alberta Public Sector Compensation, 2013-14



Source: Government of Alberta, Annual Report

Chart 8: Earnings are higher across industries

Average Weekly Earnings in Alberta Relative to the National Average, 2013



Source: Statistics Canada

* Public Administration, Health Care and Social Assistance, and Education
 Select industries (in order): Construction; Manufacturing; Transportation and Warehousing, Professional, Technical and Scientific Services; and Provincial and Territorial Public Administration

5) Areas for Discussion

As the Alberta government, and Albertans, review our options for addressing these challenges, there are a number of fundamental questions that need to be considered. These questions include the following:

- ◆ What is the appropriate 'mix' of government policy responses to the shortfall in revenue? Should the government 1) reduce expenditures, 2) raise taxes and user fees, 3) run deficits?
- ◆ In what areas can spending be further restrained or reduced, taking into account current and future public demand for programs and services, including the effects of looming demographic pressures?
- ◆ In what ways can the government act to increase and/or stabilize its revenues, without jeopardizing Alberta's competitive position or future economic growth?

Peace River

From: JSTL Minister <JSTL.MINISTER@gov.ab.ca>
Sent: Thursday, January 29, 2015 4:24 PM
To: JSTL Minister
Subject: ALBERTA IMMIGRANT NOMINEE PROGRAM, ~~TEMPORARY FOREIGN WORKERS~~
BRIDGING
Attachments: AINP-TFWs_Bridging KMs.doc; AINP-TFWs_Bridging Factsheet.doc

Colleagues,

I'm pleased to report Alberta has reached an agreement with the Government of Canada on Temporary Foreign Workers (TFWs) currently awaiting assessment by the Alberta Immigrant Nominee Program (AINP).

As a result, some TFWs have a stronger chance at permanently calling Alberta home, and employers can continue to utilize this workforce that can otherwise be very difficult to replace.

The agreement is effective February 1, and enables our government to provide one-time relief to selected TFWs in the AINP inventory who:

- applied prior to July 1, 2014,
- meet AINP eligibility criteria, and
- are nominated in 2016.

This agreement is the result of ongoing negotiations with my federal counterparts since last fall. While the agreement does not cover everyone who has applied to the AINP, it does help mitigate the challenges employers and some TFWs face following the federal overhaul of the TFW program.

Eligible applicants will be receiving participation letters from the AINP. Individuals who are not eligible include those whose work permits have already expired, or will expire outside of the February – December 2015 time period.

For your reference, I have enclosed key messages and a factsheet with information that will assist you in briefing and responding to your constituents on this topic.

I appreciate your help in directing all questions about the AINP to the program's website at <http://www.albertacanada.com/opportunity/immigrating/ainp.aspx>, where up-to-date information on processing times is available to check on application status.

Applicants can also call the Immigrate to Alberta Information Service (1-877-427-6419) for general inquiries.

Sincerely,

Ric McIver

AINP/Temporary Foreign Workers - Bridging

Advice to MLAs

Issue:

The federal government has granted Alberta's request for one-time relief to Temporary Foreign Workers in the Alberta Immigrant Nominee Program inventory who applied to it prior to July 1, 2014.

Responses:

- Alberta has reached an agreement with the Government of Canada on Temporary Foreign Workers currently awaiting assessment by the Alberta Immigrant Nominee Program.
- Our priority has always been, and always will be, that Canadians have the first opportunity at available jobs. This agreement allows a portion of TFWs who are already working; contributing to our economy; and have applied for permanent residency, to remain in Alberta.
- The agreement is effective February 1, and enables us to provide one-time relief to selected TFWs in the Alberta Immigrant Nominee Program inventory who:
 - applied prior to July 1, 2014;
 - meet the eligibility criteria; and
 - are nominated in 2016.
- Individuals who are not eligible include those whose work permits have already expired, or will expire outside of the February - December 2015 time period.
- While the agreement doesn't cover everyone who has applied to the AINP, it helps mitigate the challenges employers and some TFWs face following the federal overhaul of the TFW program.

AINP/Temporary Foreign Workers - Bridging

Advice to MLAs

Background:

- It is estimated that ***more than 1,000 AINP applicants**** may be eligible to participate.
 - Approximately 10,000 AINP applications are currently awaiting assessment and more than ***500**** AINP nominations (10 per cent of the 5,500 available for 2015) have been issued so far this year.
- The agreement covers those who meet the following criteria:
 - applied to the AINP prior to July 1, 2014;
 - have a work permit that expires between February and December of 2015; and
 - pass a pre-screening test to ensure that they meet basic program eligibility and have the potential to be nominated in 2016.
- There are two parts to this agreement:
 - The Government of Canada will now provide a one-time exemption to TFWs in the AINP queue from being counted under the cap on low-wage workers imposed on employers provided they meet strict criteria. This will allow employers to apply for renewed LMIA, while their existing TFWs pursue permanent immigration.
 - Additionally, eligible AINP applicants reaching their '4-year maximum stay in Canada' will be eligible for a one-time, one-year work permit that is exempt from an LMIA to allow the program enough time to process their application.

Factsheet

AINP/Temporary Foreign Workers – Bridging

The Alberta government (JSTL) has reached an agreement with the Government of Canada on Temporary Foreign Workers awaiting assessment by the Alberta Immigrant Nominee Program.

Quick Facts

- Effective February 1, a one-time, one-year work permit that is exempt from a Labour Market Impact Assessment (LMIA), is available to **selected** AINP applicants who:
 - applied prior to July 1, 2014;
 - meet the eligibility criteria; and
 - are nominated in 2016.
- While the agreement with the Government of Canada will allow some TFWs, who are already contributing to our economy, to permanently remain in Alberta, the simple reality is that it will not help everyone.
- It is also important to note that individuals whose work permits that have already expired, or that will expire outside of the February-December 2015 time period, are not eligible.
- It is estimated that **more than 1,000 AINP applicants*** may be eligible to participate.
- Not everyone who applied to the AINP before July 1 is eligible to participate in the agreement.
- Only applicants who receive letters from the Alberta Immigrant Nominee Program within the coming weeks **are eligible** to participate.
- The Canada-Alberta agreement will result in some eligible low-wage TFWs not being counted against employers' TFW cap when they apply for a LMIA. **All** other LMIA requirements continue to apply, including the four-week advertising requirements.
- April 1, 2015 marks the first date the **federal** government will require TFWs who have reached their four-year duration to leave Canada. However, the agreement provides eligible TFWs who have applied to AINP to remain under a one-year bridging work permit while their application is processed. “

To date, more than 500 certificates of the province's 5,500 certificate allotment for 2015 have been issued. Approximately 10,000 applications are awaiting assessment.

AINP applications cannot be expedited regardless of work permit expiry.

Questions about the AINP, including processing times, can be directed to the program's website at <http://www.albertacanada.com/opportunity/immigrating/ainp.aspx>.

Applicants can also call the Immigrate to Alberta Information Service (1-877-427-6419 and email address) for inquiries specific to their application.

We recently changed our awards nomination process and forms to ensure the process is fair and to make sure that the selection panel has enough information about each nominee to make an informed decision. Instead of asking the general question, “Why does this person or organization deserve this award?” we are now asking nominators to answer specific questions and provide examples. The questions correspond directly to the award criteria.

We are also now asking for three nominators to support each nomination: a primary nominator and two secondary nominators. This will help give the selection panel a complete picture of the nominee’s engagement with the safety codes system. We know that often all three nominators will give very similar answers. However, we also know that one nominator may have insight or details that the other two don’t have, and that information can be helpful during the selection process.

Please read the following instructions and tips for nominating an individual (Certification Award or Dr. Sauer Award) or organization (Accreditation Award). If you have questions about the award nomination process, please contact Allison Karch, Communications Coordinator, at 780-424-7377 or allison.karch@safetycodes.ab.ca.

Nomination Instructions

- ◇ All nominations must include submissions from three people: one primary nominator, and two secondary nominators.
- ◇ There are two separate nomination forms for each award: one for primary nominators and one for secondary nominators. All forms are available on the Safety Codes Council website.
- ◇ The primary nominator should recruit two secondary nominators and direct them to the Awards page on the Council website, where they can each download and fill out the appropriate form. Alternately, the primary nominator may choose to provide the secondary nominators with the appropriate form.
- ◇ The nomination forms are fillable PDFs. They allow you to type directly into the PDF, save it locally, and then email it to the Communications department. Alternately, you may print it, fill it out by hand and mail it.
- ◇ Each nominator should fill out their own form independently and email or mail it to the Communications department of the Council. The Communications department will compile the forms according to nominee.
- ◇ If the Council has not received completed forms from three nominators for each nominee by the deadline, the Council will contact the primary nominator and ask them to remind the secondary nominators to send in their forms. After this reminder, nominators will have an additional two weeks to submit their forms.
- ◇ Please provide as much information as possible. The award selection panel will consider the breadth of the nominee’s career and involvement in the safety codes system, not only the nominee’s actions in the past year.
- ◇ You may submit additional letters or documents of support with the nomination form.
- ◇ Please email the completed forms to communication@safetycodes.ab.ca or mail to Safety Codes Council Awards Program, Suite 1000, 10665 Jasper Avenue, Edmonton AB, T5J 3S9.